

**COMMISSIONERS' MEETING MINUTES**  
**SEPTEMBER 9, 2020**

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room. It is noted that because the courthouse is closed during the Corona Virus Pandemic, the meeting was open to the public via Zoom.com.

**ROLL CALL**

Chairman R. Michael Keith, present  
Commissioner Robin A. Gorman, present  
Commissioner Sherene Hess, present vis Zoom

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

**PLEDGE OF ALLEGIANCE**

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

**APPROVE MINUTES...AUGUST 26, 2020**

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the minutes of August 26, 2020.

**PUBLIC COMMENT**

There was no public comment.

**EXECUTIVE SESSIONS**

There were no Executive Sessions.

**AGREEMENT...KOVALCHICK CONVENTION & ATHLETIC COMPLEX / COURTS**

At the request of the courts, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with the Kovalchick Convention and Athletic Complex for the use by the 40<sup>th</sup> Judicial District as a site to conduct jury selection for upcoming trials at the rate of \$500.00 per day for November and December.

**GRANT ACCEPTANCE...CJAB CORONAVIRUS EMERGENCY SUPPLEMENTAL FUND GRANT / DISTRICT ATTORNEY**

At the request of Linda Callihan, District Attorney's Office, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to accept the CJAB Coronavirus Emergency Supplemental Fund Grant in the amount of \$75,666.00. This funding has been awarded through the Pennsylvania Commission on Crime and Delinquency and will be used for the safety of victims and equipment.

**APPROVAL OF COVID WAREHOUSE / EMA**

At the request of Tom Stutzman, Emergency Management Agency, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve funding from the CARES Act in the amount of \$230,940.00 to the Indiana County Public Safety Academy for the

construction of a 50' x 80' addition to their current building which is leased by the County. Indiana County EMA will have exclusive use of this space for warehousing PPE and other equipment or apparatus that the county requires to be stored.

#### **AGREEMENT...TYLER TECHNOLOGIES / EMA**

At the request of Tom Stutzman, Emergency Management Agency, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve the Tyler Technology Computer Aided Dispatch Software annual maintenance agreement in the amount of \$83,015.92 from January 1, 2021 through December 31, 2021. The motion also authorizes Mr. Keith to sign the necessary paperwork for the agreement.

#### **MEMORANDUM OF UNDERSTANDING / RESOLUTION...INTER-COUNTY REGIONAL RADIO SYSTEM (ICORRS) / EMA**

At the request of Tom Stutzman, Emergency Management Agency, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously authorizing agreements with the ICORRS partner counties to add Cambria County and Mercer County. The ICORRS group originally started by Indiana, Armstrong and Westmoreland has now grown to include nine (9) counties in southwestern Pennsylvania. The network now encompasses 6,948 square miles and provides public service communications to a population of 1,213,399. With the addition of these two counties, Indiana County's share of these recurring costs will be reduced from 33% to 11%.

#### **AGREEMENT...SBM ELECTRONICS / EMA**

At the request of Tom Stutzman, Emergency Management Agency, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve an agreement with SBM Electronics for a multi-county, shared digital recording system. Indiana County is acting as the host county for this project and is sharing this service with Armstrong, Fayette, Somerset and Westmoreland Counties. The purpose of the system is to provide for the recording of all 9-1-1 Telephone calls, Communications Center Business Calls and all radio traffic within the five-county region. This system will also provide for redundant back-up of recorded data. Indiana County's cost for this contract is \$71,331.80, a onetime cost, with annual maintenance of \$18,400.00 and is covered by 9-1-1 funding

#### **CONTRACT...WESTGATE TERRACE ASSOCIATES / CYS**

At the request of Terrence Redd, a motion was made Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a contract with Westgate Terrace Associates for a two-bedroom apartment that will be available to homeless youth. This apartment is designed to be transitional housing for youths that have been involved with the child welfare system and have no support system. While in the apartment an independent living worker will work intensely with the youth and focus on those skills that will move them to independence. The term of the lease is from September 1, 2020 to August 31, 2021 at the rate of \$727.00 per month plus electric. Additional fees are Renter's insurance at the rate of \$15.00 per month, and a \$12.00 administration fee and \$20.00 sewage fee.

#### **PRIVATE PROVIDER AGREEMENTS / CYS**

At the request of Terrence Redd, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve Alternative Community

Engagement solutions, Indiana, PA for FY 20-21 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Terrence Redd, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve Alternative Living Solutions, Latrobe, PA for FY 20-21 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Terrence Redd, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve City Mission-Living Stone, Inc., Uniontown, PA for FY 20-21 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Terrence Redd, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve Pressley Ridge, Pittsburgh, PA for FY 20-21 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

#### **SALES AGREEMENT – OLD ERNEST MINE BUILDING PROPERTY / 2017 CDBG / PLANNING**

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to enter into a sales agreement with John M. Stilley for 0.31 acres of land containing the Old Ernest Mine Building located in the Borough of Ernest. The proposed price of \$2,500.00 will be paid for with the County's 2017 CDBG allocation. Indiana County "on behalf of" Ernest Borough has allocated 2017 CDBG funds to acquire the property, demolish the existing structure, and convert the property into a community park area. The Uniform Relocation Act process for the CDBG program was completed as required. The sales agreement was written by Attorney Matt Budash, who also recorded the minor subdivision necessary to complete the sale.

#### **CONTRACT AWARD – ENGINEERING SERVICES / PEG RUN RESERVOIR IMPROVEMENTS PROJECT / PLANNING**

At the request of LuAnn Zak, Office of Planning & Development and on behalf of the Indiana County Municipal Services Authority, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to enter into a contract agreement with Gibson-Thomas Engineering for the Peg Run Reservoir Improvements Project. The contract agreement will provide for project design, permitting, construction and inspection services as needed. The amount of the contract is not to exceed \$75,200.00. The contract will be paid through the 2018 County CDBG Entitlement and 2019 County CDBG Competitive Contracts. The project activities will include dredging to improve water quality of the Cherry Tree Borough Water System and renovations to the spillway of the dam.

#### **SOFTWARE PURCHASE...EAGLEVIEW / TAX ASSESSMENT**

At the request of Frank Sisko, Tax Assessment, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a contract with Eagle View. The project will contract Eagle View to provide Indiana County with an updated aerial image capture of the

entire county. The cost of this contract is \$166,973.19 and will be paid from CARES act funding. This imagery would be used by local police, 911/EMA, firefighters, ambulance services, and other organizations and will be combined with our current GIS to have the most current data available.

**OTHER BUSINESS**

Commissioner Gorman announced a Memorial Service for 9/11 at the IUP Oak Grove on Friday, September 11<sup>th</sup> at 8:35 a.m. Commissioner Keith reminded those who have not completed their Census that September 30<sup>th</sup> is the last day to do so.

**NEXT REGULAR MEETING...SEPTEMBER 23, 2020 AT 10:30 A.M.**

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, September 23, 2020 at 10:30 a.m. in the Commissioners' Hearing Room.

**ADJOURNMENT**

With no other business to come before the Board at this time, a motion was made by Ms. Gorman, seconded by Ms. Hess to adjourn the meeting at 10:53 a.m.

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Sherene Hess, Secretary

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R. Michael Keith, Chairman