

COMMISSIONERS' MEETING MINUTES
SEPTEMBER 14, 2022

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:33 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman R. Michael Keith, present
Commissioner Robin A. Gorman, present
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

PLEDGE OF ALLEGIANCE

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...AUGUST 10, 2022

A motion was made by Ms. Hess, seconded by Ms. Gorman, and carried unanimously to approve the minutes of August 28, 2022.

COVID UPDATE

Commissioner Keith gave the Covid Report on behalf of Thomas Stutzman. The CDC COVID Community level decreased this week to the "LOW" rating. This indicates decreased numbers in hospitalizations and case rates during the period. The PADOH's early warning monitoring, for last week, indicated the PCR testing rates at 17.9%, this is a slight increase from the previous week. Since the last Commissioner's meeting on August 23, four new COVID related death have been reported by PADOH, bringing the total number of COVID related deaths in Indiana County to 376. The CDC's website reported a 0.64% increase in COVID Cases as of September 11. They also reported a 0.43% decrease in COVID testing, as of September 5th. COVID vaccinations throughout the region have slowed significantly. Based on CDC data updated last week the region has only had 0.03% increase in "Fully Vaccinated" and a 0% increase in "Booster Vaccinations". These are in the age groups currently eligible for these shots. No reports have been received of COVID case increases by IRMC since September 1st. CDC's data on hospitalized patients, shows a 29% increase, over the 7-days ending, September 11th. The continued "good news" on the COVID front is that the numbers of extremely ill patients remain low in the county.

PUBLIC COMMENT

Arlene Wanatosky made public comment regarding a recent editorial in the Indiana Gazette regarding gun violence.

EXECUTIVE SESSIONS

There were no Executive Sessions.

ACT 167 STORMWATER MANAGEMENT PLAN: PHASE 2 – PARTNERSHIP AGREEMENT – US ARMY CORP OF ENGINEERS – SIGNING EVENT / PLANNING

Josh Krug, Office of Planning & Development asked the Commissioners to formally acknowledge and celebrate the executed partnership agreement with the United States Army Corps of Engineers (USACE) to complete the Indiana County Stormwater Management Plan –

Phase 2, in accordance with Pennsylvania Act 167 – The Stormwater Management Act. Colonel Adam J. Czekanski from the US Army Corp of Engineers was present to formally sign the contract approved by the board on June 22, 2022.

The estimated total project cost is \$426,000.00. Half of those costs are to be covered by the USACE. USACE will work on stormwater modeling and other technical project elements outlined in the Scope of Work. The other half of the scope and required match shall be funded by a combination of County allocated funds via Act 13 totaling \$80,675.00, the Redevelopment Authority of Indiana County allocated funds totaling \$50,000.00 and Office of Planning & Development in-kind staff contributions totaling \$82,325.00 to provide a competitively selected project consultant. Collectively the consultant and the Office of Planning & Development Staff are to be responsible for overall project development and management, GIS mapping, Plan report preparation, model ordinance and enforcement preparation, and other tasks as outlined in the Scope of Work.

The execution of this partnership agreement is the culmination of many discussions and sub tasks to date and we are excited to work with the Army Corps of Engineers on this project. The County completed Phase 1 in 2015 and we have anxiously been anticipating moving on to this next big step of Phase 2.

EQUIPMENT PURCHASE...WALKER & WALKER / PARKS & TRAILS

At the request of Ed Patterson, Parks & Trails, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an equipment purchase from Walker & Walker for an excavator in the amount of \$52,917.99. It is noted that three quotes were received from dealers who all offered COSTARS state contract pricing and Walker & Walker was the lowest.

EQUIPMENT PURCHASE...W.C. WEIL COMPANY / JAIL

At the request of Andrew Lloyd, County Jail, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to approve the purchase of a Franklin Miller TM Sewage Grinder from W.C. Weil Company in the amount of \$44,780.00.

SUBGRANT EXTENSION...INDIANA COUNTY DIVERSION PROGRAM / DISTRICT ATTORNEY

At the request of Lexi Rieger, District Attorney's Office, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a Subgrant Extension for the Indiana County Diversion Program through the Pennsylvania Commission on Crime and Delinquency in the amount of \$200,00.00. This will extend the current agreement through September 2023.

CONTRACT FOR SERVICES...RUSSELL LEAP / DOMESTIC RELATIONS SECTION

At the request of the Domestic Relations Section, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve a contract for services with Russell Leap to provide constable services for the Domestic Relations Section. Terms of the agreement is September 1, 2022 through September 30, 2025.

CAI/CAPS IT SUPPORT CONTRACT AND MOU FY 22-23 / CYS

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Keith and carried unanimously to approve the Memorandum of Understanding between the Pennsylvania Children and Youth Association (PCYA) and Indiana County. PCYA

will be the manager and coordinator on behalf of all CAPS counties by providing programming and technical services. Terms of the agreement is from May 16, 2022 through June 30, 2023.

GUARDIAN AD LITEM...KATRINA KAYDEN, ESQ. / CYS

At the request of Vicki Weaver, Children & Youth Services, a motion as made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve a contract with Katrina Kayden to provide attorney services to parents at the rate of \$75.00 per hour for FY 22-23.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a contract with Katrina Kayden, Esq. to provide Guardian Ad Litem services at the rate of \$100.00 per hour for FY 22-23.

PRIVATE PROVIDER AGREEMENTS FY 22-23 /CYS

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with Alternative Community Engagement Solutions, Greensburg, PA for FY 22-23 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Christian Family Services Management Corp, New Wilmington, PA for FY 22-23 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an agreement with Outside In, Greensburg, PA for FY 22-23 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with The Summit Academy, Pittsburgh, PA for FY 22-23 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

LETTER OF SUPPORT...LEARNING SITE FOR EVIDENCE BASED PRACTICES / PROBATION

At the request of James Decker, Probation, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to sign a letter of support for Indiana County to become a learning site for evidence-based practices. This is a solution that Pennsylvania is committed to in assisting the in reduction of recidivism by using evidence-based solutions. Indiana County is one of 20 counties provided with this distinction. Any financial purchases needed for new implementation will be paid for in full by a grant up to \$14,000 awarded to the county for 2 years.

GRANT APPLICATION...LOCAL LAW ENFORCEMENT GRANT / SHERIFF

At the request of James Decker, Probation, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to approve a grant application for the Local Law Enforcement Grant in the amount of \$72,000.00. This grant is designed to assist Law Enforcement agencies in improving services through purchase and upgrade of technologies or equipment. This is a

competitive grant and if received, the funds will be used to upgrade tasers in the Sheriff's and Probation Offices.

CONTRACT...RENDA MEDIA / DEPT. OF HUMAN SERVICES

At the request of Lisa Spencer, Department of Human Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve a contract with Renda Media to provide advertising services for Covid 19 vaccinations for residents in the amount of \$28,330.00.

CONTRACT...LAMAR / DEPT. OF HUMAN SERVICES

At the request of Lisa Spencer, Department of Human Services, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve a contract with Lamar to provide advertising on 6 billboards for Covid 19 vaccinations for residents in the amount of \$10,500.00.

CONTRACTS WITH VOLUNTEER CENTER OF INDIANA COUNTY / DEPT. OF HUMAN SERVICES

At the request of Lisa Spencer, Department of Human Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve the following contracts to permit the Department of Human Services and Volunteer Center to support, promote and foster volunteerism for these community organizations:

Aging Services
Alice Paul House
American Red Cross Chestnut Ridge
Community Action, Inc.
ARIN IU 28/Center for Adult Education
Communities at Indian Haven
Concordia – IRMC VNA
Evergreen Conservancy
Hopeful Hearts
Indiana County Community Action Program, Inc.
Indiana County Human Society
Indiana Regional Medical Center

RESOLUTION – 2022 INDIANA COUNTY CDBG PROJECT SCOPE AND 3-YR PLAN / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Mr. Keith and carried unanimously to approve a resolution approving the project scope and 3-year plan of the County-wide needs priorities for the 2022 Non-Entitlement CDBG application. Indiana County will submit the Indiana County Food Bank Facility Rehabilitation project for the 2022 CDBG funds. The 2022 Indiana County Entitlement is \$285,376.00 and is due to the Pennsylvania Department of Community and Economic Development by October 28, 2022. All citizen participation requirements for project development and selection were completed as required.

FILING RESOLUTION – 2022 COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT APPLICATIONS / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to adopt a resolution authorizing the

filing of the 2022 Community Development Block Grant Entitlement application to the Pennsylvania Department of Community and Economic Development by the deadline date of October 28, 2022. The application submission includes Indiana County's CDBG Entitlement and the two entitlement communities of Indiana Borough and Center Township. The total application amount is \$590,567.00. This approval allows for the Chairman Keith to sign all necessary forms to complete the application process.

BUDGET REVISION #2 – 2021 EMERGENCY SOLUTIONS GRANT (ESG) / PLANNING

At the request of LuAnn Zak, Office of Planning & Development and on behalf of Indiana County Community Action Program (ICCAP), a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve budget revision #2 to the County's 2021 Emergency Solutions Grant contract. The requested revision will adjust budget line items within the Rapid Rehousing Component that is funded for \$100,000 as follows:

- Increase the Financial Assistance budget line item by \$16,000 from \$6,000 to \$22,000.
- Decrease the Rental Assistance budget line item by \$16,000 from \$79,000 to \$63,000.
- The housing services budget line item will remain the same at \$15,000.

The budget adjustments within the Rapid Rehousing Component will increase the number of clients served and provide for an increase in rental payments to reflect the private housing market changes. The Rapid Rehousing budget line total remains at \$100,000. The total amount of the 2021 ESG contract is \$105,618.00. These budget revision will be submitted to DCED for final approval.

BUDGET REVISION #1 – 2020 ESG-CV (2) CONTRACT / PLANNING

At the request of LuAnn Zak, Office of Planning & Development and on behalf of Indiana County Community Action Program (ICCAP), a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve change order #1 to the County's 2020 ESG-CV(2) contract. The requested revision will adjust budget line items within the Rapid Rehousing Component. The Rapid Rehousing Component total will remain unchanged at \$101,144, however the budget lines within this category will be adjusted as follows:

- The rental housing budget line will be increased by \$21,362 from \$50,000 to \$71,362.
- The Relocation & Stabilization Services for Financial Assistance will be increased by \$4,238 from \$13,000 to \$17,238.
- The Relocation & Stabilization Services for Services will be decreased by \$19,800 from \$32,144 to \$12,544.
- The Landlord Incentives line item will be decreased by \$6,000 from \$6,000 to \$0.00.

The budget adjustments are necessary within the Rapid Rehousing Component to reflect the private housing market changes. These budget revision will be submitted to DCED for final approval.

CHANGE ORDER #2 – ICCAP FOOD BANK RENOVATION DEMOLITION PHASE / PLANNING

At the request of Dave Morrow, Office of Planning & Development, and on behalf of Indiana County Community Action Program (ICCAP) and Stiffler-McGraw, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve Change Order #2 with LMJ Contractors, Inc. in the amount of \$2,210 on the ICCAP Food Bank Renovation Demolition Phase Project. Change Order #2 is to remove additional drywall from all office walls to remove all non-code compliant electrical wiring. During the initial demolition of walls that were to be removed completely it was discovered that within these walls were buried non-compliant electrical connections. The decision was made to remove one side of all office walls that were to remain for inspection and removal of non-compliant wiring. The revised contract with LMJ Contractors, Inc. with approval of Change Order #2 will be \$52,785 and the additional cost will be covered with Keystone Communities Program (KCP) Grant Funds.

CONTRACT AWARD – CAMPBELL MILLS / FALLING RUN ROADS WATER SERVICE EXTENSION PROJECT EXCAVATION CONTRACT / PLANNING

At the request of Dave Morrow, Office of Planning and Development, and on behalf of Burrell Township Supervisors and Highridge Water Authority, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to enter into a contract agreement with James Excavating, Inc. from Johnstown, PA for the Campbell Mills / Falling Run Roads Water Service Extension Project. The contract award request in the amount of \$150,000.00 is for the excavation and backfill of approximately 7,600 LF of trench for the installation of 8” and 6” waterline by Highridge Water Authority. Highridge Water Authority employees will do the actual pipe installation. This project is being funded with 2018/2019/2020/2021 Burrell Township CDBG Entitlement Funds.

PURCHASE ORDER – CAMPBELL MILLS/FALLING RUN ROAD WATER SERVICE MATERIALS / PLANNING

At the request of Dave Morrow, Office of Planning & Development, and on behalf of Burrell Township Supervisors and Highridge Water Authority, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve a materials Purchase Order with L/B Water Service, Inc. from Ebensburg, PA for the Campbell Mills / Falling Run Roads Water Service Extension Project. The Purchase Order request in the amount of \$215,137.60 is for all materials necessary to install approximately 7,600 LF of 8” and 6” DR14 PVC waterline including hydrants and miscellaneous valves. All materials purchased will be installed by Highridge Water Authority Employees. This purchase is through the Commonwealth of Pennsylvania’s COSTARS program. Three additional COSTAR bids were received with the high bid being submitted at \$240,759.80. This project is being funded with 2018/2019/2020/2021 Burrell Township CDBG Entitlement Funds.

ORDINANCE 2022-0914...LOCAL ECONOMIC REVITALIZATION TAX ASSISTANCE

Matthew Budash, County Solicitor, explained the General Assembly of Pennsylvania passed Act 76 of 1977 known as Local Economic Revitalization Tax Assistance Law, which authorizes local taxing authorities to provide tax abatements for certain deteriorated industrial, commercial, and other real property. Blairsville Borough approved an ordinance on August 16, 2022 exempting improvements for said properties within the borough for a period of 10 years. A motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve Ordinance

2022-0914 that eligible properties shall likewise receive abatement from County real property taxes in accordance with the Borough Ordinance.

AGREEMENT OF SALE OF REAL ESTATE...THE ALICE PAUL HOUSE

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the Agreement of Sale of Real Estate of 2.752 acres to the Alice Paul House in the amount of \$1.00. This is the site of the new Alice Paul House Facility.

GRANT AWARD...2022 HAVA GRANT FUNDS

At the request of Robin Maryai, Chief Clerk, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve the grant award in the amount of \$6,117.44. These dollars will be used to upgrade computers in the Voter Registration Office.

COUNTY ELECTION INTEGRITY COMPLIANCE REPORT

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve the County Election Integrity Compliance Report that will be submitted to the Department of State pursuant to Act 88 of 2022.

BOARD APPOINTMENT...FARMLAND PRESERVATION BOARD

At the request of Robin Maryai, Chief Clerk, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve the appointment of Molly Sarver to the Farmland Preservation Board; term to expire December 31, 2023.

BOARD APPOINTMENT...TRI-COUNTY WORKFORCE DEVELOPMENT BOARD

At the request of Robin Maryai, a motion was made by Ms. Gorman, seconded by Ms. Hess, and carried unanimously to appoint Ron Bowersox to the Tri-County Workforce Development Board; terms to expire September 30, 2025.

OTHER BUSINESS

There was no other business.

NEXT REGULAR MEETING...SEPTEMBER 28, 2022 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, September 28, 2022 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, a motion was made by Ms. Gorman, seconded by Mr. Keith to adjourn the meeting at 11:32 a.m.

Sherene Hess, Secretary

R. Michael Keith, Chairman