

COMMISSIONERS' MEETING MINUTES
OCTOBER 28, 2020

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room. It is noted that because the courthouse is partially closed during the Corona Virus Pandemic, the meeting was open to the public via Zoom.com.

ROLL CALL

Chairman R. Michael Keith, present
Commissioner Robin A. Gorman, present
Commissioner Sherene Hess, present via Zoom

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

PLEDGE OF ALLEGIANCE

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...OCTOBER 14, 2020

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the minutes of October 14, 2020.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were no executive sessions.

PROCLAMATION...DOMESTIC VIOLENCE AWARENESS MONTH

After a proclamation was read by Ms. Hess, a motion was made, seconded by Ms. Gorman and carried unanimously to proclaim October as Domestic Violence Awareness Month and to recognize the work done by agencies and organizations that provide services to victims of domestic violence and to honor survivors.

**PROCLAMATION...VISITING NURSES ASSOCIATION OF INDIANA COUNTY
CELEBRATES 50 YEARS**

After a proclamation was read by Ms. Gorman, a motion was made, seconded by Ms. Hess and carried unanimously to congratulate the Visiting Nurses Association of Indiana County and gratefully acknowledge the 50th anniversary of a valued institution and enthusiastically welcome it's continued success and positive impacts throughout Indiana County.

PROCLAMATION...HONORING OUR INDIANA COUNTY VETERANS

After a proclamation was read by Mr. Keith, a motion was made, seconded by Ms. Hess and carried unanimously to proclaim Saturday, December 12, 2020 as Honor Our Indiana County Veterans Day and ask Indiana County residents to support this effort. Churches throughout

Indiana County will ring their church bells at 12:00 noon on Saturday, December 12th to honor our veterans.

ROOM RATE INCREASE AT COMMUNITIES AT INDIAN HAVEN

At the request of Kim Cobaugh, Communities at Indian Have, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to approve a 2% room rate increase in all categories for 2021 beginning January 1, 2021. Ms. Cobaugh said the increase is due to the increased acuity of the residents and added costs due to Covid-19. A sixty-day notice will be provided to the residents and family members according to Department of Health regulations.

GRANT ACCEPTANCE...CJAB CORONAVIRUS EMEGENCY SUPPLEMENTAL FUND GRANT MODIFICATION/ DISTRICT ATTORNEY

At the request of Robert Manzi, District Attorney, a motion was made by Mr. Gorman, seconded by Ms. Hess and carried unanimously to accept the CJAB Coronavirus Emergency Supplemental Fund Grant Modification in the additional amount of \$34,448.00 for a total grant amount of \$110,114.00. This funding has been awarded through the Pennsylvania Commission on Crime and Delinquency.

AGREEMENT...ADVENT / INFORMATION SERVICES (Change Order #7 – MDJ District #40-2-01

At the request of Eric Leonard, Information Services, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve an agreement with Advent to provide the hardware needed to provide internet and phone service to the new Magisterial District Office in the amount of \$16,452.79. It is also noted that this will be Change Order #7 for the Magisterial District Office project.

AGREEMENT...ASSOCIATION OF PUBLIC SAFETY COMMUNICATIONS OFFICIALS INTERNATIONAL, INC. / EMA

At the request of Tom Stutzman, Emergency Management Agency, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement between Indiana County and the Association of Public-Safety Communications Officials (APCO) for the terms and conditions for use of the APCO IntelliComm Software. This software allows the 9-1-1 staff to access pre-arrival instructions in a digital format, imbedded as part of the Computer Aided Dispatch software. The cost of the software is \$18,000 with an annual recurring cost of \$1,000.00 per workstation and will be paid from 9-1-1 funding.

RESOLUTIONS – COOPERATION AGREEMENT 2020 INDIANA COUNTY CDBG NON-ENTITLEMENT / CICWA / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a resolution for the 2020 CDBG Indiana County Non-Entitlement Program. The resolution approves entering into a Cooperation Agreement with the Central Indiana County Water Authority to undertake to extension of the Metz Road Water Service Extension Project that will be partially funded by the County's 2020 CDBG allocation. The County has agreed to pursue additional competitive CDBG grant funding from the Pennsylvania Department of Community and Economic Development to complete the financial package to extend public water service to approximately

thirteen households. The Cooperation Agreement identifies the roles and responsibilities between CICWA and the County for the undertaking the CDBG funded activity.

RESOLUTION AUTHORIZING APPLICATION SUBMISSION – 2020-2021 PHARE-MS FUNDS FROM THE PENNSYLVANIA HOUSING FINANCE AGENCY (PHFA) / PLANNING

At the request of Christina Coleman, Office of Planning & Development, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to approve the a resolution authorizing the submission of an application to the Pennsylvania Housing Finance Agency (PHFA) for the 2020-2021 Pennsylvania Housing Affordability and Rehabilitation Enhancement Funds –Marcellus Shale (PHARE-MS). The application will request up to \$300,000.00 of PHARE-MS funds to continue the 55+Roof and Heating Systems Replacement Program. The program will target income eligible Indiana County homeowners age 55 and over with roof and/or heating systems replacements. The program will be conducted on a countywide basis and will not be a first come first serve program. The applications will be prioritized according to need by the Housing Committee. Approval allows for Commissioner Keith to sign all necessary application documents. The PHARE applications are due at PHFA by 2:00 PM, Friday, November 20, 2020.

CHANGE ORDER – GENERAL CONSTRUCTION – INDIANA COUNTY CONSERVATION DISTRICT BUILDING PROJECT / PLANNING

At the request of Byron Stauffer Office of Planning & Development, and on behalf of the Indiana County Conservation District and the Indiana County Technology Center, under consultation with Young & Associates and Stiffler McGraw consulting engineers, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve Change Order No. 2 with CNC Construction, Inc. in the amount of \$11,227.00 to tie into existing stormwater structure, furnish and install 80’ of 15” CPP from manhole -1 in order to cross the leased area for the Conservation District project and the to furnish and install 60’ of 12” steel casing under the ICCD driveway for water line installation. The requested change order is due to coordination efforts with the development of the Indiana County Education & Technology Center (ICETC) project also on the campus of the Indiana County Technology Center located in White Township. The funding for the project will be provided through a Redevelopment Assistance Capital Program (RACP) grant as well as County loan funds through First Commonwealth Bank and S&T Bank for the ICETC project and will not impact funding for the Conservation District’s building project. This request also allows for Commissioner Keith to be granted authorization to execute any such change order documents.

STORMWATER MANAGEMENT AGREEMENT – INDIANA COUNTY EDUCATION & TECHNOLOGY CENTER PROJECT / PLANNING

At the request of Byron Stauffer, Office of Planning & Development, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to enter into a Stormwater Management Agreement with White Township with regard to the development of the Indiana County Education & Technology Center (ICETC) project also on the campus of the Indiana County Technology Center (ICTC) located in White Township. The Stormwater Management Agreement is a requirement of White Township and outlines responsibilities for the management

of the stormwater management system. This agreement stipulates that it will be recorded by the County in the office of the Indiana County Recorder of Deeds.

COVID-19 COUNTY RELIEF BLOCK GRANT – DISTRIBUTION BY CATEGORY / PLANNING

At the request of Byron Stauffer, Office of Planning & Development, recommended the following distributions from the COVID-19 County Relief Block Grant through the Coronavirus Aid, Relief, and Economic Security (CARES) Act for eligible expenditures, including revenue loss, directed expenses and purchase of Personal Protective Equipment (PPE) in response to the pandemic:

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve distribution be made to Citizens' Ambulance Service in the amount of \$500,000.00

A motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to approve distribution be made to Indiana Free Library in the amount of \$25,000.00.

A motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve distribution be made to Evergreen After School Club in the amount of \$52,696.00.

A motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve distribution be made to SpiritLife, Inc. in the amount of \$29,995.00.

A motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve distribution be made to Community Guidance Center in the amount of \$23,161.00.

AGREEMENT...BABST CALLAD / COMMISSIONERS OFFICE

At the request of Matthew Budash, County Solicitor, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an Addendum Agreement with Babst Callad for representation in two additional lawsuits filed in federal court related to challenges of the Pennsylvania Election Code. These lawsuits have been filed against all 67 counties in the Commonwealth and Secretary of State Kathy Bookvar.

AGREEMENT...FRANLIN COUNTY / COUNTY JAIL

At the request of Robin Maryai, Chief Clerk, a motion was made by Ms. Hess, seconded by Ms. Gorman, and carried unanimously to approve an agreement with Franklin County to provide housing to adult offenders over the age of 18 years at the rate of \$65.00 per day.

SERVICE AGREEMENT...LEHIGH COUNTY / COUNTY JAIL

At the request of Robin Maryai, Chief Clerk, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve a service agreement with Lehigh County to provide housing to youthful offenders under the age of 18 at the rate of \$150.00 per day.

RESOLUTION BOARD MEMBERS FOR NOVEMBER 3, 2020

At the request of Robin Maryai, Chief Clerk, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve Robin, Maryai, Debra Streams and Matthew Budash as Resolution Board Members for the November 3, 2020 General Election.

OFFICIAL RETURN BOARD FOR NOVEMBER 3, 2020

At the request of Robin Maryai, Chief Clerk, a motion was made by Ms. Hess, seconded by Mr. Keith and carried unanimously to approve Robin Maryai and Debra Streams to the Official Return Board for the November 3, 2020 General Election.

ELECTION REMINDERS FOR THE NOVEMBER 3, 2020 GENERAL ELECTION

Chief Clerk, Robin Maryai reminded voters that mail-in and absentee ballots are due by 8:00 p.m. on November 3, 2020. Ballots postmarked by November 3, 2020 will be counted if received by November 6, 2020 via USPS; however, will be segregated by a court order issued by the Pennsylvania Supreme Court.

COURTHOUSE CLOSED ON NOVEMBER 11, 2020 IN OBSERVANCE OF THE VETERANS DAY HOLIDAY

Commissioner Keith announced that the courthouse will be closed on Wednesday, November 11, 2020 in observance of the Veterans Day Holiday.

OTHER BUSINESS

Commissioner Gorman thanked the Election Staff for all of their hard work over the last several months for the November 3, 2020 General Election.

NEXT REGULAR MEETING...NOVEMBER 18, 2020 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, November 18, 2020 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, a motion was made by Ms. Gorman, seconded by Ms. Hess to adjourn the meeting at 11:31 a.m.

Sherene Hess, Secretary

R. Michael Keith, Chairman