

**COMMISSIONERS' MEETING MINUTES**  
**NOVEMBER 14, 2018**

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room.

**ROLL CALL**

Chairman Michael A. Baker, present  
Commissioner Sherene Hess, present

Commissioner Rodney D. Ruddock, present

Also, in attendance were Solicitor Matthew T. Budash, Chief Clerk Robin Maryai and others. Members of the news media present were Josh Widdowson, Greg Rienbold and Chauncey Ross.

**PLEDGE OF ALLEGIANCE**

Commissioner Baker led those present in reciting the Pledge of Allegiance to the American Flag.

**APPROVE MINUTES...OCTOBER 24, 2018**

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the minutes of October 24, 2018 as submitted.

**PUBLIC COMMENT**

Janis Starry, who is a member of Hopeful Hearts, announced there will be a Children's Grief Awareness Day Event on November 16, 2018 at 6:30 p.m. at Grace United Methodist Church, Indiana, PA.

Ms. Starry also asked the Board if they assist her with help from ICMSA to have water extended to Kauffman Road in Indiana. The Board said they would reach out the John Emerson, Gibson Thomas Engineering regarding the issue.

**EXECUTIVE SESSIONS**

There were no Executive Sessions.

**PROCLAMATION...THE TREE OF LIFE SYNAGOGUE**

After a proclamation was read by Ms. Hess, a motion was made, seconded by Mr. Ruddock and unanimously carried condemning the tragic events of Saturday, October 27<sup>th</sup> in Squirrel Hill and to reach out in the spirit of brotherhood and sisterhood to the Jewish friends, families and neighbors with prayers of hope and healing during this difficult time.

**ROOM RATE INCREASE AT COMMUNITIES AT INDIAN HAVEN**

At the request of Kylie Sherry, Fiscal Director at the Communities at Indian Haven, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve a 2% room rate increase at the county home for 2019 to be competitive with long term care facilities in the Indiana Area. In addition, a \$20.00 per month Laundry Fee for all residents and a \$135.00 Incontinence Fee for all supplies, disposal, care of incontinent residences will be enacted.

### **AGREEMENT...SCHILLINGER & KEITH / TAX CLAIM**

At the request of Anna Bodnar, Tax Claim, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve an agreement with Schillinger & Keith. Ms. Bodnar explained that the Tax Claim Bureau is required by law to distribute all moneys collected as the result of any tax sale that are in excess of the costs, fees, expenses and taxes due. The excess money distribution must be accompanied by title searches showing ownership of the properties, tax and municipal claims, liens mortgages, ground rents charges, and estates against the properties. The county agrees to pay the total sum of \$135.00 for each typewritten title abstract and \$75.00 for each typewritten title abstract bring-down.

### **TERMINATION OF AGREEMENT...CREDIT MANAGEMENT COMPANY / PROTHONOTARY**

At the request of Randy Degenkolb, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to terminate an agreement with Credit Management Company who collected court-ordered civil court costs managed by the Prothonotary. Mr. Degenkolb explained that the courts would like to pursue collection in a different way by contacting the clients directly.

### **PRIVATE PROVIDER AGREEMENTS FY 18-19 / CYS**

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Ashley M. Buck, LSW, DuBois, PA for FY 18-19 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Adelphoi Village, Inc., Latrobe, PA for FY 18-19 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve a Private Provider Contract with Keystone Adolescent Center, Greenville, PA for FY 18-19 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve a Private Provider Contract with Pressley Ridge, Pittsburgh, PA for FY 18-19 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

### **CHANGE ORDER #1 – OAK STREET CULVERT REHABILITATION PROJECT / PLANNING**

At the request of LuAnn Zak, Office of Planning & Development, and on behalf of the Borough of Indiana and Stiffler, McGraw & Associates, Inc., a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve Change Order #1 with BCS Construction, Inc. in the amount of \$8,345.00 on the Oak Street Culvert Rehabilitation Project. Change Order #1 is to remove a section of damaged 24" clay pipe and replace with smooth lined corrugated pipe. Upon completion of the pipe installation, concrete and paving will be returned to original elevations. Also included, is the installation of 3' x 2' red detectable warning pads on the approach curb ramps entering the concrete sidewalk bridge. The revised contract with BCS

Construction, Inc. with approval of Change Order #1 will be \$39,512.00. The additional project costs will be covered with the Borough of Indiana 2016 CDBG Entitlement Grant funds.

### **AUTHORIZATION TO SELL SURPLUS VEHICLES**

At the request of Robin Maryai, Chief Clerk, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to authorize the sale of the following surplus vehicles:

- 2000 Ford Box Truck
- 2001 Ford Ranger Truck
- 2002 Chevrolet Silverado Truck
- 2002 Chevrolet S10 Truck
- 2005 Ford F-150 Truck
- 2006 Ford F-250 Truck
- 2006 Ford Escape
- 2006 Ford 500
- 2006 Dodge Van
- 2006 Chevrolet Blazer
- 2006 Jeep Liberty
- 2011 Ford E150 Van

All of the vehicles with the exception of the 2000 Ford Box Truck, can be viewed at the Indiana County Jimmy Stewart Airport. Sealed bids will be received until 10:30 a.m. on December 14<sup>th</sup>. It is noted that the box truck will be sold after its replacement is received.

### **TIME EXTENSION...ROUTE 22 PEDESTRIAN BIKE/BRIDGE**

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve a time extension for the Route 22 Pedestrian Bike/Bridge Project from December 31, 2018 to April 30, 2019. The preliminary design of the projects is nearing conclusion, but continues to experience unforeseen delays related to outside circumstances. This extension will provide sufficient time to close out the last of the preliminary engineering tasks while final design is initiated.

### **OTHER BUSINESS**

Commissioner Ruddock said the board has been in several meetings in preparation for the arrival of Urban Fulfillment Center. There was a meeting held this day with the employment sector and members of Urban so that ideas could be exchanged on how to move forward as a team to introduce the jobs and skillsets needed and start the process as quickly as possible.

Commissioner Baker said there was also another meeting earlier with about 25 people in the room on how we can bring people to the task for the trainings and certifications needed to fulfill the first 235 jobs.

Commissioner Hess announced that the Board will be traveling to Hershey to participate in the County Commissioners Association of Pennsylvania Conference next week.

### **NEXT REGULAR MEETING...NOVEMBER 28, 2018 AT 10:30 A.M.**

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, November 28, 2018 at 10:30 a.m. in the Commissioners' Hearing Room.

**ADJOURNMENT**

With no other business to come before the Board at this time, Commissioner Baker adjourned the meeting at 10:51 a.m.

---

Sherene Hess, Secretary

---

Michael A. Baker, Chairman