

COMMISSIONERS' MEETING MINUTES
NOVEMBER 13, 2019

Commissioner Chairman Rodney D. Ruddock called the regular meeting of the Indiana County Commissioners to order at 10:32 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman Rodney D. Ruddock, present
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash, Chief Clerk Robin Maryai and others. Members of the news media present were Josh Widdowson, Greg Reinbold and Chauncy Ross.

PLEDGE OF ALLEGIANCE

Commissioner Ruddock led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...OCTOBER 23, 2019

A motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve the minutes of October 23, 2019.

PUBLIC COMMENT

There was no Public Comment.

EXECUTIVE SESSIONS

There was an Executive Session held at 9:00 a.m. on November 13, 2019 to discuss real estate matters regarding the Conservation District.

REORGANIZATION OF BOARD

A motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to appoint Rodney D. Ruddock as chairman of the Indiana County Board of Commissioners for the remainder of the term.

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to appoint Sherene Hess as Vice-Chairman of the Indiana County Board of Commissioners for the remainder of the term.

**LAURIE LAFONTAINE RECEIVES AWARD FROM THE PENNSYLVANIA
CHAPTER OF THE AMERICAN PLANNING ASSOCIATION**

Josh Krug, Office of Planning & Development announced that at the Pennsylvania Chapter of the American Planning Association's annual conference in October, the organization bestowed the 2019 Award for Leaders, Citizen Planner Award to Laurie Lafontaine, Chair of the Indiana County Planning Commission. This award honors distinguished individuals for outstanding, innovative and sustained contributions to, and in support of, planning and the community or region they serve.

After a proclamation was read by Ms. Hess a motion was made, seconded by Mr. Ruddock and carried unanimously to proclaim Laurie Lafontaine as Citizen Planner of Indiana County.

JUVENILE PROBATION SERVICES GRANT AGREEMENT FY 2019-2020 / PROBATION

At the request of Mike Hodak, Chief Probation Officer, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve a grant agreement with the Commonwealth of Pennsylvania for FY 2019-2020 which is administered through the Juvenile Court Judges' Commission. This agreement provides for partial funding of Juvenile Probation Services for Indiana County from the Commonwealth in the amount of \$81,668.00.

PRIVATE PROVIDER AGREEMENTS FY 19-20 / CYS

At the request of Sarah Ross, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve a Legal Counsel Agreement with Marshall Chriswell to provide legal counsel to parents for dependency matters at the rate of \$55.00 per hour not to exceed \$1,750.00 per month.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve a Private Provider Contract with Jennifer Van Wieren, LPC, Indiana, PA for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve a Private Provider Contract with Child to Family Connections, Inc., Meadville, PA for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve a Private Provider Contract with Diakon Child Family & Community Ministries, Topton, PA for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve a Private Provider Contract with Jefferson County Juvenile Detention Center, Steubenville, OH for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

RESOLUTION – 2019 INDIANA COUNTY CDBG PROJECT SCOPE AND 3-YR PLAN / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve a resolution approving the project scope and three-year plan of the County-wide needs priorities for the 2019 Non-Entitlement CDBG application. Indiana County will submit the Glen Campbell Water Storage Replacement Tank project for the 2019 CDBG funds. The 2019 Indiana County Entitlement is \$284,968.00 and is due to the Pennsylvania Department of Community and Economic Development by November 22, 2019. All citizen participation requirements for project development and selection were completed as required.

FILING RESOLUTION – 2019 COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT APPLICATIONS / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to adopt the a resolution authorizing the filing of the 2019 Community Development Block Grant Entitlement application to the Pennsylvania Department of Community and Economic Development by the deadline date of November 22, 2019. The application submission includes Indiana County’s CDBG Entitlement and the three entitlement communities of Indiana Borough, and the Townships of Burrell and Center. The total application amount is \$667,832.00. This request includes approval for the Chairperson to sign all necessary forms to complete the application process.

BUDGET REVISION – 2018 INDIANA COUNTY “OBO CENTER TOWNSHIP / PLANNING

At the request of LuAnn Zak, Office of Planning & Development and on behalf of the Center Township Supervisors, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve a budget revision to the 2018 CDBG contract on behalf of the Center Township Supervisors. The revision requested is to reduce the general administration line by \$4,737.32 and increase the street improvements budget line by the same amount. The revision is necessary to complete the W. 4th Street Storm Sewer and Street Improvements Project in Aultman, Center Township that was over budget. The program administration line will be reduced from \$16,826.00 to \$12,088.68 with the street improvements line increased from \$79,000.00 to \$83,737.32. The request includes approval for the Chairman to sign all required documents to complete the budget revision process as required by PA DCED.

CONTRACT AWARD – INDIANA COUNTY CONSERVATION DISTRICT OFFICE PROJECT / PLANNING

Dave Morrow, Indiana County Office of Planning & Development, and on behalf of Young & Associates Engineers and the Indiana County Conservation District Board of Directors requested that Board of Commissioners enter into four prime contract agreements for the construction of a new Indiana County Conservation District office building. Total of the combined four contracts seeking approval is \$2,029,890.00. The work includes the construction of a one-story wood frame structure of approximately 6,500 square feet. The building shall include administrative office space, a 1,000 square foot environmental and agricultural educational group room and a 500 square foot conference room.

A motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the General Construction Contract with CNC Construction, Inc., Penn Run, PA in the amount of \$1,384,900.00. Five eligible bids were received for the General Construction Contract ranging from low bid of \$1,384,900.00 to high bid of \$1,681,900.00.

A motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the Electrical Construction Contract with Mashan, Inc., Home, PA in the amount of \$415,100.00. Seven eligible bids were received for the electrical ranging from low bid of \$415,100 to high bid of \$907,000.00.

A motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the Plumbing Contract with Newman Plumbing, Inc., Zelianople, PA in the amount of \$68,890.00. Four eligible bids were received for the Plumbing ranging from low bid of \$68,890.00 to high bid of \$138,200.00.

A motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve the Mechanical Contract with Hranec Corporation, Uniontown, PA in the amount of \$161,000.00. Three eligible bids were received for the Mechanical ranging from low bid of \$161,000.00 to high bid of \$234,590.00.

Total cost of the project is \$2,029,890.00 will be covered by a grant from the Redevelopment Assistance Capital Program in the amount of \$925,000.00, a grant from Indiana County in the amount of \$250,000 and the remaining \$854,890.00 from the Indiana County Conservation District. Commissioner Ruddock said Representative Dave Reed and Senator Don White were able to find dollars to help offset the cost of the facility which resulted in the RCAP Grant of \$925,000.00.

MEMORANDUM OF UNDERSTANDING...INDIANA COUNTY CONSERVATION DISTRICT

At the request of Byron Stauffer, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve a Memorandum of Understanding between Indiana County and the Indiana County Conservation District. The MOU provides for a one-time payment of \$150,000.00 to the County from ICCD once the Ground Lease is approved with the Indiana County Technology Center followed by monthly payments beginning in 2021 in the amount of \$2,800.00 not to exceed \$840,000.00. The County shall provide an allocation to ICCD in the amount of \$92,000.00 per year beginning in 2020 through 2026. Said allocation will increase 5% per year beginning in 2021 through 2026. The County shall withhold the sum of \$33,600.00 per year from the allocation to be applied as the payment of ICCD.

REQUEST TO DRAW PROCEEDS...CNB BANK

At the request of Byron Stauffer, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to draw down on the line of credit with CNB Bank in the amount of \$1,175,000.00 to cover the costs of the \$925,000.00 RACP grant and \$250,000.00 for the Indiana County Grant. This line of credit was made available from CNB Bank when the county refinanced in 2017 and 2018. The interest rate is 2.41% and does not increase costs of debt service.

OTHER BUSINESS

There was no other business.

NEXT REGULAR MEETING...NOVEMBER 27, 2019 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, November 27, 2019 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Ruddock adjourned the meeting at 11:21 a.m.

Sherene Hess, Secretary

Rodney D. Ruddock, Chairman