

COMMISSIONERS' MEETING MINUTES
MAY 26, 2021

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:33 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman R. Michael Keith, present
Commissioner Robin A. Gorman, present
Commissioner Sherene Hess, via zoom

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

PLEDGE OF ALLEGIANCE

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...MAY 12, 2021

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the minutes of May 12, 2021.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were no Executive Sessions.

COVID 19 UPDATE

Thomas Stutzman was unable to join the public meeting, however, he sent in the following report:

Since the last Commissioner's meeting, Indiana County has seen a decrease in positive and pending COVID cases countywide. Based on PADOH daily reports, over the 7-day period ending on May 22, Indiana County's average COVID cases per day was reduced to 12.43. Since the last Commissioner's meeting this is an average daily decrease of 9 cases. However, comparing to the year to date, the countywide average per day has only dropped by 4 cases, we have not significantly reduced our countywide COVID positive/pending case count.

The County's reported average daily COVID testing numbers, from PADOH, have also decreased slightly, to an average of 53.14 per day. This is approximately 10 less tests per day since the last Commissioner's meeting report I provided.

The BIG message to everyone in Indiana County is to take advantage of COVID Vaccinations. There are 50 locations in and around the county where vaccine appointments and walk-ins are readily available. Indiana County continues to be run behind our neighboring counties rate, of fully vaccinated residents, by 3% to 9%. As of Monday, Indiana County just hit 30% of our residents over 18 that are fully vaccinated. Most of our neighboring counties are at 33% to 39% of this same group. Please encourage everyone you know to take advantage of the vaccine availability.

PROCLAMATION...MOTORCYCLE AWARENESS MONTH

After a proclamation was read by Ms. Gorman, a motion was made, seconded by Ms. Hess and carried unanimously to proclaim the month of May, 2021 as Motorcycle Awareness Month in Indiana County and it is especially important that the citizens of Indiana County be aware of motorcycles on the roads and recognize the importance of motorcycle safety.

PROCLAMATION...WORLD NO TOBACCO DAY

After a proclamation was read by Ms. Hess, a motion was made, seconded by Ms. Gorman and carried unanimously to proclaim May 31, 2021 as World No Tobacco Day and encouraged its citizens to participate in tobacco education and prevention activities to make a visible show of support for our strong commitment to a tobacco-free community.

ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF GENERAL BONDS, ON A NOT TO EXCEED BASIS, FOR DEBT REFUNDING PURPOSES.

A motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an Ordinance authorizing the issuance and sale of General Bonds, on a not to exceed basis of \$17,635,000.00 for debt refunding purposes. Chris Brewer, Bond Counsel from Dinsmore Shohl, explained that this is the third step in the refinancing program. This ordinance will refinance the General Obligation Bond Series 2017, 2018A and 2018C and the savings to the county could exceed \$1M. Joe Muscatello, Boenning & Scattergood, Inc., announced the rating from Standard & Poors for the county is A-Stable which means the county should get better rates than someone with lower than an A rating. Standard & Poors was very impressed with how well prepared the county was and management carries a lot of weight in determining the rate. Mr. Muscatello said the date for the sale would be set when advisors are confident of a stable bond market that would generate the most favorable rates from investors.

BIDS...SURPLUS EQUIPMENT / PARKS & TRAILS

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the high bids received for the following surplus equipment at the county parks:

<u>Bid Items</u>	<u>BID</u>	<u>BIDDER</u>
Western Tornado Hopper Spreader	\$1,527.75	Robert DeHaven
Hi-Way Model P Hopper	\$136.51	Steve McCullough
Western Snow Plow – 7’	\$500.00	Craig Andrie
Western Snow Plow – 8’	\$260.00	Jeremy Fisher
Western Snow Plow – 8’ 6”	\$2,250.00	Rayne Township
Western Snow Plow – 9’	\$2,354.76	Canoe Township
2012 Excel Super Z Hustler Mower	\$2,101.00	Jeremy Fisher
2010 Excel Hustler Super Z Mower	\$987.87	Zach Zbur
Grumman aluminum rowboat	\$80.51	Steve McCullough
Thirty-one folding chairs	\$50.00	Rayne Township
Sixty-five folding chairs	\$101.00	Jeremy Fisher
Nine round plastic folding banquet tables	\$182.00	Joseph Smith
Four used push mowers	\$84.00	Jeremy Fisher
Seven archery target deer	\$569.00	John Zeke Wilson
TOTAL	\$11,184.00	

It is noted that bids were opened May 24, 2021 at 10:30 a.m.

BIDS...HOODLEBUG TRAIL, MILE HILL SECTION / PARKS & TRAILS

A motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to approve the low bid received from HRI, Inc., State College, PA in the amount of \$212,620.70 for the Mile Hill Section Improvements, Hoodlebug Trail Project. Bids were opened on May 20, 2021 within the PennDOT Engineering and Construction Management System (ECMS). Four bidders submitted bids for the project ranging from \$212,620.70 to \$309,840.75.

PROFESSIONAL SERVICES AGREEMENT...MONICA JEDLOWSKI / TAX CLAIM

At the request of Frank Sisko, Chief Assessor, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a Professional Services Agreement for Monica Jedlowski, Ford City. This contract is required by law to conduct the Judicial Sale of delinquent properties in May, 2022. The title searches show ownership of property, tax and municipal claims, liens, mortgages, ground rents, charges, estates against the properties for a period of not less than 50 years. The reason for this contract is primarily for coal tracts and summaries. The cost per abstract is between 200 and 300 depending on the tract versus summaries. This cost will be included in tax sale costs.

PRIVATE PROVIDER AGREEMENTS FY 20-21 / CYS

At the request of Terrence Redd, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Menta Psychological, Indiana, PA for FY 20-21 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Terrence Redd, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Carson Valley Children's Aid, Flourtown, PA for FY 20-21 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

CONTRACT AGREEMENT – CDBG 2020 COMPETITIVE / METZ ROAD WATER SERVICE EXTENSION PROJECT/ PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to enter into a contract agreement with the Commonwealth of Pennsylvania for a 2020 Community Development Block Grant (CDBG) Competitive contract. The CDBG contract award is \$230,000.00 to be utilized in conjunction with the County's 2020 CDBG Entitlement allocation of \$241,000.00 for the Metz Road Water Service Extension Project in White Township. The project will construct a 4,000 LF water line extension including three fire hydrants. The extension will provide public water service for 13 households from SR 954 along Metz Road to Ferguson Road. The water service provider for the extension will be the Central Indiana County Water Authority.

\$50,000 CARES ACT REVOLVING LOAN FUND (CARES ACT RLF) LOAN TO NCK, INC. T/D/B/A WOLFIES WOLFENDALES / PLANNING

At the request of Angela Campisano, Office of Planning & Development, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve a \$50,000 term loan from the Indiana County CARES Act Revolving Loan Fund (RLF) to NCK, Inc. t/d/b/a Wolfies Wolfendales. Wolfies Wolfendales is a locally owned and operated restaurant/bar that was established in 1994 and is located in downtown Indiana. All of the proceeds of this loan will

solely be used as working capital to pay for critical operating expenses such as payroll, utilities, and inventory to alleviate economic injury caused by the COVID-19 pandemic disaster. The interest rate is 0.0% fixed for the term of the loan. There is no payment for the first twelve months; then 60 months of principal. The Borrower will retain 5 and create 24 full-time equivalent employees as a result of these funds. The application was reviewed and approved by Revolving Loan Fund Loan Review Committee.

FURNITURE PURCHASE REQUEST – LABORATORY & CLASSROOM CASEWORK - INDIANA COUNTY EDUCATION & TECHNOLOGY CENTER PROJECT PLANNING

At the request of Dave Morrow, Office of Planning & Development and on behalf of Cavcon Construction, Inc., a motion was made by Ms. Gorman, seconded by Hess and carried unanimously to approve the expenditure of \$134,000.00 for the purchase of Laboratory & Classroom Casework through Northeast Interior Systems, Inc. of Harmony, PA for the Indiana County Education & Technology Center Project. A total of two responsive proposals were submitted ranging from low bid as stated by Northeast Interior Systems, Inc. of \$134,000.00 and a high bid of \$165,000.00. This materials only purchase is being funded with Appalachian Regional Commission (ARC) Grant funds.

FURNITURE PURCHASE REQUEST – CUSTOM CASEWORK - INDIANA COUNTY EDUCATION & TECHNOLOGY CENTER PROJECT / PLANNING

At the request of Dave Morrow, Office of Planning & Development and on behalf of Cavcon Construction, Inc., a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to approve the expenditure of \$59,850.00 for the purchase of Custom Casework through Northeast Interior Systems, Inc. of Harmony, PA for the Indiana County Education & Technology Center Project. A total of two responsive proposals were submitted ranging from low bid as stated by Northeast Interior Systems, Inc. of \$59,850.00 and a high bid of \$73,500.00. This materials only purchase is being funded with Appalachian Regional Commission (ARC) Grant funds.

CHANGE ORDER #4 INDIANA COUNTY EDUCATION & TECHNOLOGY CENTER BUILDING PROJECT / PLANNING

At the request of Dave Morrow, Office of Planning & Development, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve Change Order #4 on the Indiana County Education & Technology Center Building Project with Cavcon Construction Company, Greensburg, PA. Change Order #4 is the net effect of the following three items:

Permit fee deduct of \$12,740.90

Touchless fixture change & decrease in compressor size, deduct of \$1,790.95

Seal coat main drive, increase of \$5,031.00.

The net effect is a deduct of \$9,500.85 to the original contract. The revised Guaranteed Maximum Price Contract with Cavcon Construction Company with approval of the above requested items will be \$6,826,253.04.

CHANGE ORDER #5 INDIANA COUNTY EDUCATION & TECHNOLOGY CENTER BUILDING PROJECT / PLANNING

At the request of Dave Morrow, Office of Planning & Development, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve Change Order #5 in the amount of \$22,924.00 on the Indiana County Education & Technology Center Building Project with Cavcon Construction Company, Greensburg, PA. Change Order #5 is to seal coat the bus turnaround, mill and fill the bus lane on the Indiana County Technology Center (ICTC) property. The change order will be paid for by the ICTC. The revised Guaranteed Maximum Price Contract with Cavcon Construction Company with approval of Change Order #5 will be \$6,830,175.34.

CHANGE ORDER #6 INDIANA COUNTY EDUCATION & TECHNOLOGY CENTER BUILDING PROJECT / PLANNING

At the request of Dave Morrow, Office of Planning & Development, a motion was made by Mr. Keith, seconded by Ms. Gorman, and carried unanimously to approve Change Order #6 in the amount of \$35,905.00 on the Indiana County Education & Technology Center Building Project with Cavcon Construction Company, Greensburg, PA. Change Order #6 is due to a request by one of the ICETC tenants to upgrade the in floor boxes and add the required in floor conduits for these upgrades. Funding for this change order will be paid with an RACP grant and County matching loan funds. The revised Guaranteed Maximum Price Contract with Cavcon Construction Company with approval of Change Order #5 will be \$6,866,080.34.

BUSINESS ASSISTANCE GRANT AWARDS – CHIRP / PLANNING

At the request of Byron Stauffer, Office of Planning and Development, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve business assistance grants under the COVID-19 Hospitality Industry Recovery Program (CHIRP) contracted through the Pennsylvania Department of Community & Economic Development as part of Act 1 of 2021 (SB 109), prime sponsored by Senator Joe Pittman, which established the CHIRP grant program for counties to then establish grant programs for eligible hospitality industry businesses that have a North American Industry Classification System (NAICS) designation within the Accommodation subsector (721) or Food Services and Drinking Places subsector (722). Indiana County is the recipient of a \$952,241.00 grant.

The CHIRP grants shall be awarded in increments of \$5,000.00 with a maximum up to \$50,000.00. The CHIRP grant application portal opened up on March 15, 2021. Each grant awarded under the CHIRP program shall be paid to the recipient by July 31, 2021. SPC may charge a fee not to exceed \$500 per completed and reviewed CHIRP grant application, which shall not be paid by the applicant. The grant awards are as follows:

Business Name	Location	Recommended CHIRP Grant
Aces & Eights Brew LLC	Marion Center	\$25,000.00
AILIN Hospitality LLC dba Ramada Indiana	Indiana	\$25,000.00
Caffe Amadeus	Indiana	\$20,000.00
Chestnut Ridge Hotel Associates	Blairsville	\$25,000.00
Cobaro, LLC dba Point Street Tavern	Saltsburg	\$25,000.00
Coney Island Rest	Indiana	\$25,000.00

In order to accommodate all business assistance grant requests following the CHIRP guidelines, the following grant awards and fees shall be paid out of the General Fund utilizing carryover grant funding, as follows:

Pikel's BP Inn	Home	\$15,000.00
Southwestern Pennsylvania Commission Fees	////////////////////	\$19,259.00
Total Amount General Funds Awarded	////////////////////	\$34,259.00
Total Business Assistance Grants Awarded	////////////////////	\$965,000.00
Total Southwestern Pennsylvania Commission Fees	////////////////////	\$21,500.00
Totals	////////////////////	\$986,500.00

In order to be considered for CHIRP funding, eligible businesses are required to have fewer than a) 300 full-time equivalent employees; b) have a maximum tangible net worth of not more than \$15 million; c) was in operation on February 15, 2020; d) remains in operation and does not intend to permanently cease operations within one year of the date of application; e) COVID-19 has had an adverse economic impact on the business; f) experienced a 25% reduction in quarterly revenue in calendar year 2020 as compared to the same quarter in calendar year 2019; among other requirements.

The Southwestern Pennsylvania Corporation (SPC) has been contracted by the County to perform professional services in its capacity as a Certified Economic Development Organization (CEDO), including processing grant applications submitted by eligible for-profit businesses, required reporting, providing documentation under any audit review, as well as issuing grant agreements to businesses.

COURTHOUSE CLOSED ON MONDAY, MAY 31, 2021 IN OBSERVANCE OF THE MEMORIAL DAY HOLIDAY

Commissioner Keith announced the courthouse will be closed on Monday, May 31, 2021 in observance of the Memorial Day Holiday.

OTHER BUSINESS

Commissioner Gorman said the board continues to get updates regarding American Recovery Funds from the Federal Treasury and are continuing to work on the priorities and hopefully will be released soon. Commissioner Hess reminded residents of the construction on the roadways Commissioner Keith said a press release regarding broadband will be held on May 27th at 9:30 a.m. in the lobby of the courthouse.

NEXT REGULAR MEETING... JUNE 9, 2021 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, June 9, 2021 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, a motion was made by Ms. Gorman, seconded by Ms. Hess to adjourn the meeting at 11:34 a.m.

Sherene Hess, Secretary

R. Michael Keith, Chairman

