

COMMISSIONERS' MEETING MINUTES
MAY 22, 2019

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman Michael A. Baker, present
Commissioner Rodney D. Ruddock, present
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash, Chief Clerk Robin Maryai and others. Members of the news media present were Josh Widdowson, Greg Rienbold and Chauncy Ross.

PLEDGE OF ALLEGIANCE

Commissioner Baker led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...MAY 8, 2019

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the minutes of May 8, 2019.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were no Executive Sessions.

PROCLAMATION...225TH ANNIVERSARY CRETE PRESBYTERIAN CHURCH

After a proclamation was read by Mr. Ruddock, a motion was made, seconded by Ms. Hess and carried unanimously to recognize and celebrate the 225th Anniversary of the Crete Presbyterian Church and its first minister, Rev. John Jamieson. Rev. Kate Ward Stear was present to accept the proclamation.

PROCLAMATION...CHILD WELFARE PROFESSIONALS APPRECIATION WEEK

After a proclamation was read by Ms. Hess, a motion was made, seconded by Mr. Ruddock and carried unanimously to proclaim the week of June 3 – 7, 2019 as Child Welfare Professionals Week and recognize the efforts of child welfare professionals serving the children of Pennsylvania and Indiana County.

PRIVATE PROVIDER AGREEMENT...IUP RESEARCH INSTITUTE / CYS

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with IUP Research Institute, Indiana, PA for FY 18-19 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

**RESOLUTION – AUTHORIZATION TO FILE 2019 EMERGENCY SOLUTIONS
GRANT APPLICATION / PLANNING**

At the request of LuAnn Zak, Office of Planning & Development and on behalf of the Indiana County Community Action Program (ICCAP), a motion was made by Mr. Ruddock, seconded

by Ms. Hess and carried unanimously to approve a Resolution authorizing the filing of the 2019 Emergency Solutions Grant (ESG) program with the Pennsylvania Department of Community and Economic Development. The application is requesting \$180,361.00 in 2019 ESG funding to be matched with other state and local funds provided by ICCAP. The project scope of the application includes rapid rehousing, Homeless Management Information System data collection and administrative activities. The financial request is for eighteen months of funding assistance. A public meeting to accept comments was conducted on May 21, 2019 for the proposed project. No citizen comments were received. The application is deadline is June 14, 2019

RESOLUTION/COOPERATION AGREEMENT WITH ICCAP – 2019 EMERGENCY SOLUTIONS GRANT PROGRAM / PLANNING

At the request of LuAnn Zak, Office of Planning & Development and on behalf of the Indiana County Community Action Program (ICCAP), a motion was made by Commissioner Ruddock, seconded by Ms. Hess and carried unanimously to approve a resolution to enter into a Cooperation Agreement with ICCAP for the 2019 ESG Program. The motion also allows Commissioner Baker to sign all required application forms. The Cooperation Agreement defines responsibilities to carry out the Emergency Solution Grant Program (ESG). ICCAP will be the County's service provider for the ESG program providing necessary homeless services for the residents of Indiana County. ICCAP will continue to operate and manage the emergency shelter program at the Pathway Shelter in the community of Black Lick in Burrell Township. ICCAP with the ESG funds will also provide rapid re-housing services to assist the homeless or near homeless residents of Indiana County.

BID REJECTION – INDIANA MULTIMODAL CORRIDOR – HOODLEBUG EXTENSION PROJECT / PLANNING

At the request of Josh Krug, Office of Planning & Development, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to reject all bids received for the Indiana Multimodal Corridor – Hoodlebug Extension Project and allow the advertisement of bids on a slightly revised scope.

INTERGOVERNMENTAL AGREEMENT BETWEEN THE COMMONWEALTH OF PENNSYLVANIA AND THE COUNTY OF INDIANA / JAIL

At the request of Sam Buzzinotti, Warden, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve an Intergovernmental Agreement between the Commonwealth of Pennsylvania and the Indiana County Jail for state officials to provide training and technical assistance to county jail staff through SCI-Pine Grove. Mr. Buzzinotti said the paper contract formalizes what has been a longstanding handshake agreement for the same cooperation between the county and SCI Pine Grove. This agreement is at no cost to the county.

MEMORANDUM OF UNDERSTANDING...CORNELL ABRAXAS GROUP, INC. / JAIL

At the request of Sam Buzzinotti, Warden, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve a Memorandum of Understanding with Cornell Abraxas Group, Inc. This agreement allows the County Jail the opportunity to place both male and female youthful offenders in a secure detention facility in accordance with the Prison Rape Elimination Act (PREA). The cost is \$301.56 per day from June 1, 2019 to June 30, 2020 and \$310.61 per day from July 1, 2020 to June 30, 2021. Mr. Buzzinotti said the jail has utilized this service one time since he became warden.

BOARD APPOINTMENT...AIRPORT AUTHORITY

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to appoint Dr. Mark Henck to the Indiana County Airport Authority; term to expire January 2020.

INDIAN HAVEN EMPLOYEE HANDBOOK UPDATE

At the request of Melissa Miller, Assistant Chief Clerk/Personnel Director, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the updated Indian Haven Employee Handbook. The Employee Handbook is being updated to reflect updated accruals for personal, vacation and sick for new non-union hires at the facility. These changes allow for accrual for time more quickly and to allow for better comparison/competition with similar facilities in the area.

CONTRACT...SUSTAINABILITY TASK FORCE COORDINATOR

A motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve a contract with Molly Sarver to serve as the coordinator of the Indiana County Sustainable Economic Task Force through September 2019 at the rate of \$4,000.00. Ms. Sarver served as an intern until her graduation from IUP. She will help to coordinate the Sustainability Summit III and will help the task force meet their project goals.

REIMBURSEMENT AGREEMENT...HOODLEBUG TRAIL RESURFACING

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the reimbursement agreement with PennDOT for the Hoodlebug Trail Resurfacing Project. The total cost of the project is \$310,495.00 and will begin in Spring of 2020.

AGREEMENT...50 MARKETING

A motion as made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve an agreement with 50 Marketing in the amount of \$3,000.00 per month for consulting services, website content development, public relations assistance, Social Media Management, Search Engine Optimization, Search Engine Marketing, technical assistance, support, development and other digital marketing services. The terms of the agreement will be from May, 2019 to April, 2020.

APPROVAL OF SURPLUS SALE

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the sale of surplus items from the County Parks and the Courthouse. Items included are desks, various cabinets, chairs, empty cases from the old election equipment, metal chairs, extension cords, and other miscellaneous items. The sell is tentively set for the end of June.

COURTHOUSE CLOSED...MONDAY, MAY 27, 2019 MEMORIAL DAY

Mr. Baker announced that the courthouse will be closed on Monday, May 27, 2019 in observance of the Memorial Day Holiday.

OTHER BUSINESS

Commissioner Baker announced that May 19 – 25 is EMS week, Acting Secretary of State, Kathy Boockvar, will visit Indiana County next week regarding the new election equipment and thanked the election team for their successful election on May 21st.

Mr. Ruddock spoke about a song/video that Randy Degenkolb wrote and recorded for Memorial Day titled “Stone of a Veterans Grave”. It was shown to those in attendance at the meeting.

NEXT REGULAR MEETING...JUNE 12, 2019 AT 10:30 A.M.

The next regular scheduled Commissioners’ Public meeting will be held on Wednesday, June 12, 2019 at 10:30 a.m. in the Commissioners’ Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Baker adjourned the meeting at 11:10 a.m.

Sherene Hess, Secretary

Michael A. Baker, Chairman