

**COMMISSIONERS' MEETING MINUTES**  
**MAY 12, 2021**

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:34 a.m. in the Commissioners Hearing Room.

**ROLL CALL**

Chairman R. Michael Keith, present  
Commissioner Robin A. Gorman, present  
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

**PLEDGE OF ALLEGIANCE**

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

**APPROVE MINUTES...APRIL 28, 2021**

A motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve the minutes of April 14, 2021.

**PUBLIC COMMENT**

Anne Simmons made public comment regarding Lyme Disease Awareness Month.

**EXECUTIVE SESSIONS**

There were no Executive Sessions.

**COVID 19 UPDATE**

Thomas Stutzman reported that there was an increase in the number of pending and positive cases county-wide however statewide rates are going down. Vaccine distribution is ongoing and Indiana County has received to date 78,845 doses, however only 26 ½ % of population has received both shots. He encouraged everyone to seek a vaccination.

**PROCLAMATION...NATIONAL HOSPITAL AND NURSES WEEK**

After a proclamation was read by Ms. Gorman a motion was made, seconded by Ms. Hess and carried unanimously to proclaim the week of May 9 – 15, 2021 as National Hospital Week and the week of May 6 – 12, 2021 as National Nurses Week in Indiana County.

**PROCLAMATION...LYME DISEASE AWARENESS MONTH**

After a proclamation was read by Mr. Keith a motion was made, seconded by Ms. Gorman and carried unanimously to proclaim the month of May as Lyme Disease Awareness Month in Indiana County.

**PROCLAMATION...NATIONAL POLICE WEEK**

After a proclamation was read by Ms. Hess a motion was made, seconded by Ms. Hess and unanimously carried to proclaim the week of May 11 – 16, 2021 as National Police Week and May 15, 2021 as National Peace Officers Memorial Day to honor those peace officers who, through their courageous deeds, have lost their lives or have become disables in the performance of duty.

**ORDINANCE...GENERAL OBLIGATION NOTES SERIES A AND SERIES B OF 2021**

At the request of Chris Brewer, Bond Counsel for the County, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to approve an Ordinance accepting and approving the issuance of two General Obligation Notes in the combined principal amount of \$5,195,000.00. This is a refinancing of a Notes 2006 and 2006A with S&T Bank. Under federal tax law these will be split into a tax exempt and taxable loan thus reducing the interest to 2.75 from 4.76 which will result in a savings of \$300,000.00 savings.

**AGREEMENT...NATIONAL CRIMINAL JUSTICE TRAINING CENTER / DA**

At the request of Robert Manzi, District Attorney, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with the National Criminal Justice Training Center that will allow servers to be housed in Indiana County. Indiana County will be paid the rate of \$1,000.00 per month. These servers will be used to help combatting child sexual exploitation and to collaborate with other entities to protect and rescue children.

**MEMORANDUM OF UNDERSTANDING...FEDERAL BUREAU OF INVESTIGATION / DA**

At the request of Robert Manzi, District Attorney, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a Memorandum of Understanding between the Federal Bureau of Investigation and Indiana County. The purpose of this MOU is to delineate the responsibilities of the Pittsburg Child Exploitation and Human Trafficking Task Force personnel; formalize relationships between participating agencies for policy guidance, planning, training, public and media relations; and maximize inter-agency cooperation.

**COST REIMBURSEMENT AGREEMENT...FEDERAL BUREAU OF INVESTIGATION / DA**

At the request of Robert Manzi, District Attorney, a motion was made by Ms. Hess, seconded by Mr. Keith and carried unanimously to approve a cost reimbursement agreement with the Federal Bureau of Investigation (FBI). Under this agreement the FBI receives authority to pay overtime for police officers assigned to the formalized Pennsylvania Child Exploitation and Human Trafficking Task Force.

**GRANT APPLICATION...DEPARTMENT OF JUSTICE SMART INNOVATIVE GRANT FOR COMMUNITY SUPERVISION / PROBATION**

At the request of Jim Decker, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve a grant application for the Department of Justice Probation; Smart Innovative Grant for Community Supervision. This grant is designed to improve probation and parole services for work in the community by providing funding to counties that offer probation services. This is a competitive grant and if awarded would cover the costs of the leases of the probation vehicles, implementation of mobile officers including new technology equipment, to assist in drug testing costs, and safety requirements.

**INDIANA COUNTY'S MUNICIPAL WASTE MANAGEMENT PLAN**

At the request of Tim Long, Solid Waste Authority, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to allow the Indiana County Solid Waste Authority to apply on behalf of the County for a DEP 901 Municipal Waste Planning Grant in the amount of \$64,831 to support the revision of Indiana County's Municipal Waste Management Plan. This update, required by Act 101 of 1988, will project Indiana County's waste disposal needs over the next ten years. The planning project will result in the County's

execution of new disposal service contracts with landfill facilities reserving the capacity to manage County generated waste for the ten-year period. Following authorization, the paperless grant application would be submitted through DCED's Electronic Single Application Website. Indiana County's Municipal Waste Management Plan was last revised by the Solid Waste Authority in 2011, with the revision receiving DEP approval in August 2012.

**\$50,000 CARES ACT REVOLVING LOAN FUND (CARES ACT RLF) LOAN TO ANTHONY J. BOIANO, D/B/A/ AJB ASSOCIATES AND D/B/A MICHAEL B SHOES / PLANNING**

At the request of Angela Campisano, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve a \$50,000 term loan from the Indiana County CARES Act Revolving Loan Fund (RLF) to Anthony J. Boiano, d/b/a/ AJB Associates and d/b/a Michael B Shoes. Michael B Shoes is a family owned and operated business located in downtown Indiana since 1999, succeeding Don Miller Shoes which opened in downtown in 1976. All of the proceeds of this loan will solely be used as working capital to pay for critical operating expenses such as payroll, utilities, and inventory to alleviate economic injury caused by the COVID-19 pandemic. The interest rate is 0.0% fixed for the term of the loan. There is no payment for the first twelve months; then 60 months of principal. The Borrower will retain 4.5 and create 1.5 full-time equivalent employees as a result of these funds. The application was reviewed and approved by Revolving Loan Fund Loan Review Committee.

**PA WALKWORKS PROGRAM FOR FUNDING FOR DEVELOPMENT OF PLANS AND POLICIES TO ESTABLISH ACTIVITY-FRIENDLY ROUTES THAT CONNECT TO EVERYDAY DESTINATIONS / PLANNING**

At the request of Molly Sarver, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve a resolution for the filing of a grant application to the PA WalkWorks Program to fund the Development of Plans and Policies to Establish Activity-Friendly Routes that Connect to Everyday Destinations. The total grant request is \$16,500 and there is no local match requirement. Authorization also allows for Commissioner Keith, the Chief Clerk, and the Executive Director of the Office of Planning & Development to submit the PA WalkWorks Program grant application in order to execute and implement the project.

In September 2012, the Indiana County Commissioners adopted two plans that address active transportation issues; *More People Biking and Walking More Often: a Bicycle and Pedestrian Plan for Indiana County* along with *Where We Live: A Comprehensive Plan for Indiana County*. ICOPD intends to update *More People Biking and Walking More Often* with a new Indiana County Active Transportation Plan Update (ICATPU).

ICOPD staff will administer the grant and provide in-kind assistance alongside a competitively selected professional consultant in the development of the Active Transportation Plan Update. This grant assistance is to be provided by the PA WalkWorks Program, with is funded by the Pennsylvania Department of Health through the State Physical Activity and Nutrition (SPAN) program and Preventive Health and Health Services (PHHS) Block Grant from the Centers for Disease Control and Prevention.

### **OTHER BUSINESS**

Commissioner Gorman announced that the Treasury Office on the federal level released guidelines this week for the American Rescue Plan. She said they are sorting through the guidelines and meeting with Zelenkofskie Axelrod on the updates.

Robin Maryai, Chief Clerk, reminded voters that all registered voters can vote on May 18, 2021. Those who have applied for an absentee or mail-in ballot have until 8:00 p.m. on May 18, 2021 to return their voted ballot.

Commissioner Hess reminded citizens there is a homebound vaccine program through the Visiting Nurses, IRMC and Aging Services. There is community vaccine clinic at Chevy Chase Community Center on May 17<sup>th</sup> and Indigo is offering free rides for those getting a vaccine.

### **NEXT REGULAR MEETING... MAY 26, 2021 AT 10:30 A.M.**

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, May 26, 2021 at 10:30 a.m. in the Commissioners' Hearing Room.

### **ADJOURNMENT**

With no other business to come before the Board at this time, a motion was made by Ms. Gorman, seconded by Ms. Hess to adjourn the meeting at 11:21 a.m.

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Sherene Hess, Secretary

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R. Michael Keith, Chairman