

COMMISSIONERS' MEETING MINUTES
MARCH 24, 2021

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:31 a.m. in the Commissioners Hearing Room. It is noted that because the courthouse is closed during the Corona Virus Pandemic, the meeting was open to the public via Zoom.com.

ROLL CALL

Chairman R. Michael Keith, present
Commissioner Robin A. Gorman, present
Commissioner Sherene Hess, via zoom

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

PLEDGE OF ALLEGIANCE

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...MARCH 10, 2021

A motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve the minutes of March 10, 2021.

PUBLIC COMMENT

Susan Wheatley, Judy Holiday and Caroline Princess made public comments regarding minority and women businesses in relation to the CARES Act and the bidding process for county projects.

EXECUTIVE SESSIONS

There was an Executive Session held on March 19, 2021 at 1:00 p.m. to discuss legal matters related to transportation issues and liquid fuels funds.

COVID 19 UPDATE

Commissioner Keith asked Tom Stutzman, EMA Director, to give a COVID 19 update and he reported that there has been a very small increase in positive cases over the last two week period. Testing has remained flat over the last month with 35-40 test per day. As of March 22nd, Indiana County has received 33,035 doses of the vaccine. He said they are continuing to work on a vaccination plan as we move out of Group 1A with Indiana Reginal Medical Center and IUP. The goal is to get to 1,000+ vaccines per day. He reminded the citizens to remain patient as the doses received are controlled by the Federal Government.

PROCLAMATION...CHILD ABUSE PREVENTION MONTH

After a proclamation was read by Mr. Keith, a motion was made, seconded by Ms. Gorman and carried unanimously to proclaim the month of April, 2021 as Child Abuse Prevention Month in Indiana County and urged all citizens to work together to help reduce child abuse and neglect and engage in activities that strengthen families and provide a healthy environment for children to learn, grow and thrive in our community.

PROCLAMATION...EQUAL PAY DAY

After a proclamation was read by Ms. Hess, a motion was made, seconded by Ms. Gorman and carried unanimously to proclaim March 24, 2021 as Equal Pay Day to recognize the full value of

women's skills and significant contributions to the labor force, in the political arena, as business managers and CEOs, in higher education and education administration positions, and we further encourage all workplaces to conduct an internal pay evaluation to ensure women are being paid fairly and equitably.

PROCLAMATION...WOMAN'S HISTORY MONTH

After a proclamation was read by Ms. Gorman, seconded by Ms. Hess and carried unanimously to proclaim March, 2020 as Women's History Month and called upon the people of the United States to celebrate Women's History Month with appropriate programs, ceremonies and activities.

BIDS...HOODLEBUG TRAIL SOUTH SEAL COAT PROJECT (032221) / PARKS & TRAILS

At the request of Ed Patterson, Parks & Trials, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to accept the low bid received from Quaker Sales Corporation in the amount of \$33,988.26 for the Hoodlebug Trail South Seal Coating Project. Two other bids were received: Russell Standard – 40,392.90 and Ligonier Construction - \$58,587.90.

BIDS...HEMLOCK LAKE SINGLE COAT PROJECT (032221) / PARKS & TRAILS

At the request of Ed Patterson, Parks & Trials, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to accept the low bid received from Quaker Sales Corporation in the amount of \$23,933.76 for the Hemlock Lake Single Seal Coat Project. Two other bids were received: Russell Standard \$25,379.11 and Midland Asphalt - \$31,420.40.

AGREEMENT...STATE OFFENDER SUPERVISION FUND FY 20-21

At the request of Jim Decker, Probation Office, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the State Offender Supervision Fund agreement renewal. This annual submission is an award based on the collection of supervision fees in Indiana County and the amount received is based on fifty percent of the total collected during the previous fiscal year. The amount to be received for this fiscal period will range between \$105,000 and \$130,000.

ADULT PROBATION AND PAROLE GRANT IN AID PROGRAM / PROBATION

At the request of Jim Decker, Probation Office, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to approve an application be submitted for the Annual County Adult Probation and Parole Grant in Aid Program in the amount of \$110,720.00. This annual award is designed to improve adult probation and parole services by providing funding to counties that offer probation services for costs that are incurred for supervision of adult offenders.

PRIVATE PROVIDER AGREEMENT...THE CHESTER COUNTY YOUTH CENTER FY 20-21 / CYS

At the request of Terrence Redd, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with The Chester County Youth Center, West Chester, PA for FY 20-21 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

\$50,000 CARES ACT REVOLVING LOAN FUND (CARES ACT RLF) LOAN TO WELL HUNG FENCING, LLC DBA WH FENCING / PLANNING

At the request of Angela Campisano, Office of Planning & Development, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve a \$50,000 term loan from the Indiana County CARES Act Revolving Loan Fund (RLF) to Well Hung Fencing, LLC dba WH Fencing. WH Fencing is a fencing contractor. All of the proceeds of this loan will solely be used as working capital to pay for critical operating expenses such as payroll, utilities, and inventory to alleviate economic injury caused by the COVID-19 pandemic disaster. The interest rate is 0.0% fixed for the term of the loan. There is no payment for the first twelve months; then 60 months of principal. The Borrower will retain 4 and create 4 full-time equivalent employees as a result of these funds. The application was reviewed and approved by Revolving Loan Fund Loan Review Committee.

\$50,000 CARES ACT REVOLVING LOAN FUND (CARES ACT RLF) LOAN TO RURAL CONSTRUCTION AND DEVELOPMENT CO., INC. DBA 422 HOME SALES / PLANNING

At the request of Angela Campisano, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve a \$50,000 term loan from the Indiana County CARES Act Revolving Loan Fund (RLF) to Rural Construction and Development Co. Inc., dba 422 Home Sales. They are a manufactured home dealer that was established in 1978. All of the proceeds of this loan will solely be used as working capital to pay for critical operating expenses such as payroll, utilities, and inventory to alleviate economic injury caused by the COVID-19 pandemic disaster. The interest rate is 0.0% fixed for the term of the loan. There is no payment for the first twelve months; then 60 months of principal. The Borrower will retain 19 and create 10 full-time equivalent employees as a result of these funds. The application was reviewed and approved by Revolving Loan Fund Loan Review Committee.

CONTRACT BUDGET REVISION – 2020 EMERGENCY SOLUTIONS GRANT / PLANNING

At the request of LuAnn Zak, Office of Planning & Development and on behalf of ICCAP, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve Contract Budget Revision #1 for the 2020 ESG contract. This budget revision will adjust the allocation amounts provided through the Rapid Rehousing Component. The adjustment is necessary to cover actual program costs within the Housing Services and Rental Assistance budget lines. No other budget lines will be affected by the revision.

The Rapid Rehousing Component will remain funded for a total of \$100,000.00. The budget line revisions within the Rapid Rehousing Component as follows:

- No change to the Financial Assistance Services line. Allocation remains at \$6,000.00.
- Increase the Housing Services line by \$6,000.00 for a total allocation of \$20,000.00.
- Decrease the Rental Assistance line by \$6,000.00 for a total allocation of \$74,000.00.

All other contract budget line items will remain as originally contracted. These line items include Homelessness Prevention, HMIS and Administration components for a total contract amount of \$105,618.00.

REJECT ALL BIDS: PEG RUN RESERVOIR DREDGING PROJECT / PLANNING

At the request of Dave Morrow, Office of Planning and Development, and on behalf of Gibson-Thomas Engineering and the Indiana County Municipal Service Authority, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to reject all bids received on March 18, 2021 for the Peg Run Reservoir Dredging Project. Project will be rebid at a later date.

RESOLUTION BY MUNICIPALITY CERTIFYING PROVISION OF LOCAL MATCH FOR STATE OPERATING FINANCIAL ASSISTANCE

At the request of Robin Maryai, Chief Clerk, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve a resolution certifying that Indiana County will provide the Indiana County Transit Authority local funds in the amount of \$86,102.00 for State FY 2021-2022.

BOARD APPOINTMENTS...LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

A motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to appoint Dennis Rolls, Randy Thomas, Thomas Stutzman, Jon Pina, William Roach, Mike Grimes and Mark Bertig to the Local Emergency Planning Committee; terms to expire February, 2023.

BOARD APPOINTMENT...INDIANA COUNTY SOLID WASTE AUTHORITY

A motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to appoint Sonya Schrenkel, Clymer, PA to the Indiana County Solid Waste Authority; term to expire January, 2025.

BOARD APPOINTMENT...INDIANA COUNTY MUNICIPAL SERVICES AUTHORITY

A motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to appoint Scott Elgin, Indiana, PA to the Indiana County Municipal Services Authority; term to expire January, 2025.

OTHER BUSINESS

The courthouse will be closed on Friday, April 2, 2021 in observance of the Good Friday Holiday. The Election Board meeting was cancelled for March 24, 2021. Commissioner Hess reported that she has been participating in Election Reform Hearings. Renda Broadcasting is sponsoring a webinar "Road to Recovery" on March 26, April 2, April 9 and April 14 at 10:00.

NEXT REGULAR MEETING... APRIL 14, 2021 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, April 14, 2021 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, a motion was made by Ms. Gorman, seconded by Ms. Hess to adjourn the meeting at 10:56 a.m.

Sherene Hess, Secretary

R. Michael Keith, Chairman