

COMMISSIONERS' MEETING MINUTES
MARCH 11, 2020

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:34 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman R. Michael Keith, present
Commissioner Robin A. Gorman, present
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash, Chief Clerk Robin Maryai and others. Members of the news media present were Chauncey Ross, Josh Widdowson, and Greg Reinbold.

PLEDGE OF ALLEGIANCE

Commissioner Keith asked Justin Schawl to led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...FEBRUARY 26, 2020

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the minutes of February 26, 2020.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were no Executive Sessions.

PROCLAMATION...JOE KROLICK DAY

After a proclamation was read by Mr. Keith, a motion was made, seconded by Ms. Hess and carried unanimously to proclaim March 11, 2020 as Joe Krolick Day in Indiana County and congratulate his achievements. Mr. Krolick is the oldest living seated council member in Pennsylvania and is celebrating his 99th birthday on March 11th.

PROCLAMATION...CHILD ABUSE PREVENTION MONTH

After a proclamation was read by Ms. Gorman, a motion was made, seconded by Ms. Hess and carried unanimously to proclaim the month of April, 2020 as Child Abuse Prevention Month in Indiana County and urge all citizens to work together to help reduce child abuse and neglect and engage in activities that strengthen families and provide a healthy environment for children to learn, grow and thrive in our community. There will be a pinwheel planting ceremony on April 1st at noon on the courthouse front lawn and they will be up for the entire month of April.

PROCLAMATION...WOMEN'S HISTORY MONTH

After a proclamation was read by Ms. Gorman and Ms. Hess, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously that March is designated as Women's

History Month with the theme “Valiant Women and the Vote” in commemoration of the 100th Anniversary of the passage of the 19th Amendment granting women the right to vote.

PENNSYLVANIA 811 SAFE DIGGING MONTH

After a proclamation was read by Ms. Hess, a motion was made, seconded by Ms. Gorman and carried unanimously to proclaim April 2020 as Pennsylvania 811 Safe Digging Month in Indiana County and encouraged all residents to dial 8-1-1 in advance of an excavation project.

MEMORANDUM OF UNDERSTANDING...SERGEANT POSITIONS IN THE SHERIFF’S OFFICE

At the request of Melissa Miller, Assistant Chief Clerk/Human Resources, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a Memorandum of Understanding with the Indiana County Sheriff’s Supervisor’s Association. The sergeants shall be governed by the Deputy Sheriff benefit package approved on January 29, 2020. In addition, the Sergeants shall be paid per hour above the Deputy Sheriff base rate as follows: 1/1/20 25% above base rate, 1/1/21 4% above base rate, 1/1/22 6% above base rate and 1/1/23 8% above base rate. Deputy Sheriff’s selected for a Sergeant position will continue to be eligible for longevity in accordance with current practice, in the event the Sheriff abolishes the Sergeant classification, incumbent Sergeants may return to available Deputy Sheriff Positions at the discretion of the Sheriff and this memorandum is subject to the “Meet and Discuss” provisions of Act 195.

AMENDED SERVICE AGREEMENT...PAUL A BELL, II / DRO

At the request of Darren Divido, Domestic Relations Section, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an amended service agreement with Paul A. Bell, II. The previous contract did not have language regarding retirement being a fringe benefit.

BIDS 03/09/2020...BLUE SPRUCE PARK SEAL COATING PROJECT / PARKS

At the request of Ed Patterson, Parks & Trails, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the low bid received from Quaker Sales in the amount of \$26,986.20 for the seal coating of park roads at Blue Spruce Park. This will be funded through the Liquid Fuels Fund.

PANDEMIC RESPONSE PLAN FOR INDIANA COUNTY / EMA

At the request of Tom Stutzman, Emergency Management Agency, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve the updated Pandemic Response Plan. This plan has been reviewed and updated by the Indiana County Pandemic Planning Committee for the current local and world conditions related to the COVID-19 virus. This plan was first produced in December of 2007 and this will be the 3rd update.

Mr. Stutzman said the plan calls for a three-pronged approach focused on preparation and education, response and recovery and relies on information from the Pennsylvania Department of Health, the U.S. Centers for Disease Control and Prevention and the World Health Organization for medical recommendations and from the American Red Cross and Rady Business for planning and preparation recommendations at home and in the workplace.

BOARD APPOINTMENTS...LOCAL EMERGENCY PLANNING COMMITTEE / EMA

At the request of Tom Stutzman, Emergency Management Agency, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the following members be appointed to the Local Emergency Planning Committee:

R. Michael Keith – Local Government
Samantha Medvitz, Industry Representative
Milton Lady – Local Emergency Manager
Dr. James Dickson – HAZMAT Team
John Gromley – Local Municipal Government

RESOLUTION/COOPERATION AGREEMENT WITH ICCAP – 2020 EMERGENCY SOLUTIONS GRANT PROGRAM / PLANNING

At the request of LuAnn Zak, Office of Planning & Development and on behalf of the Indiana County Community Action Program (ICCAP), a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve a resolution to enter into a Cooperation Agreement with ICCAP for the 2020 Emergency Solutions Grant (ESG) Program. The Cooperation Agreement defines responsibilities to carry out ESG Program. ICCAP will be the County's service provider for the ESG program providing necessary rapid re-housing services to assist the homeless or near homeless residents of Indiana County. ICCAP will continue to operate and manage the emergency shelter program at the Pathway Shelter in the community of Black Lick in Burrell Township.

RESOLUTION – AUTHORIZATION TO FILE 2020 EMERGENCY SOLUTIONS GRANT APPLICATION / PLANNING

At the request of LuAnn Zak, Office of Planning & Development and on behalf of the Indiana County Community Action Program (ICCAP), a motion was made Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a Resolution authorizing the filing of the 2020 Emergency Solutions Grant (ESG) program with the Pennsylvania Department of Community and Economic Development. The application is requesting \$170,891.00 in 2020 ESG funding to be matched with other state and local funds provided by ICCAP. The project scope of the application includes rapid rehousing services, Homeless Management Information System data collection and administrative activities. The financial request is for eighteen months of funding assistance. A public meeting to accept comments was conducted on March 6, 2020 for the proposed project. No citizen comments were received. The application is deadline is March 27, 2020. Approval also allows for Commissioner Keith to sign all required application forms.

CHANGE ORDER EC-02 – ALICE PAUL HOUSE BUILDING PROJECT / PLANNING

At the request of Dave Morrow, Office of Planning & Development, and on behalf of the Alice Paul House Board of Directors and Stiffler McGraw & Associates, Inc., a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve Change Order #2 on the Electrical Contract with Mashan, Inc. in the amount of \$52,500.00 for the Alice Paul House Building Project. Change Order #2 is to install CAT6 data and phone cabling, data jacks, cabinets, RG6 cable for TV, patch panels and all accessory equipment throughout the entire

structure. The revised contract with Mashan, Inc. with approval of Change Order #2 will be \$416,975.00. The additional project costs will be covered from multiple available grant funds.

LEASE AGREEMENT EXTENSION...FLUID RECOVERY SERVICES

A motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve the second three-year Lease Agreement Extension between the County of Indiana and Fluid Recovery Services for the property located in Creekside, PA.

OTHER BUSINESS

The board reminded those present that April 1, 2020 is Census Day. The Chief Clerk also reviewed the dates to apply for an absentee/mail-in ballot.

NEXT REGULAR MEETING...MARCH 26, 2020 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, March 26, 2020 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, a motion was made by Ms. Hess, seconded by Ms. Gorman to adjourn the meeting at 11:17 a.m.

Sherene Hess, Secretary

R. Michael Keith, Chairman