

**COMMISSIONERS' MEETING MINUTES**  
**JUNE 22, 2019**

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:31 a.m. in the Commissioners Hearing Room.

**ROLL CALL**

Chairman Michael A. Baker, present  
Commissioner Rodney D. Ruddock, absent  
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash, Chief Clerk Robin Maryai and others. Members of the news media present were Josh Widdowson, Greg Rienbold and Chauncy Ross.

**PLEDGE OF ALLEGIANCE**

Commissioner Baker led those present in reciting the Pledge of Allegiance to the American Flag.

**APPROVE MINUTES...MAY 22, 2019**

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the minutes of May 22, 2019.

**PUBLIC COMMENT**

There was no public comment.

**EXECUTIVE SESSIONS**

There were no Executive Sessions.

**AGREEMENT INDIGO / INDIANA COUNTY TRANSIT AUTHORITY /  
DEPARTMENT OF HUMAN SERVICES**

At the request of Lisa Spencer, Department of Human Services, a motion was made by Ms. Hess, seconded by Mr. Baker and unanimously carried to approve a contract for the Medical Assistance Transportation Program between Indiana County and Indiana County Transit Authority for the purpose of providing medical assistance transportation to eligible individuals. This is a 6-month contract from June 30, 2019 through December 31, 2019.

**AGREEMENT...INDIANA COUNTY COMMUNITY ACTION PROGRAM (ICCAP) /  
DEPARTMENT OF HUMAN SERVICES**

At the request of Lisa Spencer, Department of Human Services. a motion was made by Ms. Hess, seconded by Mr. Baker and unanimously carried to approve a contract with Indiana County Community Action for the provision of Homeless Services for FY 2019-2020. ICCAP will continue to provide rental assistance, homeless case management, bridge services and emergency shelter to residents of Indiana County. The Department of Human Services will continue administer the funding for the grant.

**PROJECT SHARE AGREEMENTS...DEPARTMENT OF HUMAN SERVICES**

At the request of Lisa Spencer, Department of Human Services, a motion was made by Ms. Hess, seconded by Mr. Baker and unanimously carried to approve the addition of JusticeWorks YouthCare and New Life Community Church to Project Share List. Project Share is a

collaborative effort by organizations and the faith community to share resources and information to help residents of the county in need.

**PRIVATE PROVIDER AGREEMENTS FY 19-20 / CHILDREN & YOUTH SERVICES**

At the request of Sarah Ross, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Baker and unanimously carried to approve a Private Provider Contract with Ashley M. Buck, LSW, East DuBois, PA for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Baker and unanimously carried to approve a Private Provider Contract with Grand Beginnings Children's Center, Indiana, PA for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Baker and unanimously carried to approve a Private Provider Contract with Shippenville Project Point of Light, Shippenville, PA for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

**CONTRACT AGREEMENT – CDBG 2018 INDIANA COUNTY AND INDIANA COUNTY  
“OBO” INDIANA BOROUGH, BURRELL TOWNSHIP, CENTER TOWNSHIP /  
PLANNING**

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Mr. Baker and carried unanimously to enter into a contract agreement with the Commonwealth of Pennsylvania for the 2018 Community Development Block Grant contract for Indiana County and Indiana County “on behalf of” Indiana Borough, Burrell Township and Center Township. The contract is for \$654,852.00 for various project activities including water and sewer system improvements and storm water management. The contract timeline is May 15, 2019 to May 14, 2023. The Approval also allows for Commissioner Baker to sign other required paperwork for contract execution.

**RESOLUTION AUTHORIZING DELEGATION OF SIGNING AUTHORITY 2018  
CDBG PROGRAM / PLANNING**

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Mr. Baker and carried unanimously to approve a resolution authorizing the delegation of the signing authority for invoicing of the 2018 CDBG Program contract number C000071789. The delegation of the signing authority is for LuAnn Zak to review and sign all invoices for the CDBG contract prior to submission to the Pennsylvania Department of Community and Economic Development (DCED) for approval. The signing authority request is to comply with the Commonwealth's paperless invoicing process. The resolution includes a commitment that the Commissioners will notify DCED of any changes in personnel and understand that the ultimate responsibility of the overall management of the grants remain with the County.

**RESOLUTION – COOPERATION AGREEMENT/ALICE PAUL HOUSE / PLANNING**

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Mr. Baker and carried unanimously to approve a resolution, authorizing the signing of the updated Cooperation Agreement with the Alice Paul House for the Redevelopment Assistance Capital Program (RACP) Grant. The Agreement details the responsibilities and duties between the County, designated as the RACP grantee and “pass through” entity and the Alice Paul House for the development and construction of a new domestic violence facility. The revised cooperation agreement identifies all final funding sources and contract terms and limits. The County will provide financial assistance through grant funds only, and at the completion of the proposed facility. The Alice Paul House will accept ownership at no further costs to the County. The Office of the Budget of the Commonwealth of Pennsylvania requested that the cooperation agreement be updated to reflect the finalized financial package.

**COURTHOUSE CLOSED...FRIDAY, JUNE 14, 2019 MEMORIAL DAY**

Mr. Baker announced that the courthouse will be closed on Friday, June 14, 2019 in observance of the Flag Day Holiday.

**OTHER BUSINESS**

Commissioner Baker announced that there will be a Flag Day Ceremony sponsored by the Elks Lodge on Friday, June 14<sup>th</sup> from 12:00 noon to 1:00 p.m. in front of the courthouse.

Commissioner Hess announced that the Governors Office is meeting with the board on June 26<sup>th</sup> to discuss broadband needs and initiatives.

**NEXT REGULAR MEETING...JUNE 26, 2019 AT 10:30 A.M.**

The next regular scheduled Commissioners’ Public meeting will be held on Wednesday, June 12, 2019 at 10:30 a.m. in the Commissioners’ Hearing Room.

**ADJOURNMENT**

With no other business to come before the Board at this time, Commissioner Baker adjourned the meeting at 10:45 a.m.

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Sherene Hess, Secretary

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Michael A. Baker, Chairman