

COMMISSIONERS' MEETING MINUTES
JUNE 10, 2020

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room. It is noted that because the courthouse is closed during the Corona Virus Pandemic, the meeting was open to the public via Zoom.com

ROLL CALL

Chairman R. Michael Keith, present
Commissioner Robin A. Gorman, present
Commissioner Sherene Hess, present via zoom

Also, in attendance were Solicitor Matthew T. Budash, Chief Clerk Robin Maryai.

PLEDGE OF ALLEGIANCE

Commissioner Keith led in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...MAY 27, 2020

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the minutes of May 27, 2020.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were no Executive Sessions.

PROCLAMATION...JUNETEENTH – COMMEMORATING AND CELEBRATING EMANCIPATION IN THE UNITED STATES

After a proclamation was read by the Board, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to proclaim and promote the observance of Juneteenth 2020 in Indiana County. This offers an opportunity to reflect on the country's ongoing emphasis on the importance of commemorating and celebrating the end of slavery in this country and to share with others their ideas about the actions needed to eradicate racism and racial discrimination. Carolyn Princess thanked the Board for the proclamation and announced that a virtual "Cookout for Change" will be held on June 17th from 5:00 – 8:00 p.m.

ORDINANCE...GENERAL OBLIGATION NOTE 2020

A motion was made by Mr. Keith, seconded by Ms. Gorman and unanimously carried to approve the enactment of the debt ordinance presented by bond counsel, authorizing four series of general obligation Notes in the combined amount of \$15,623,000 in order to finance certain capital improvements to County facilities, finance the construction of the Indiana County Education and Technology Center and refinance certain indebtedness.

The description of the Project as stated in the ordinance is as follows:

"Project" means: (a) the acquisition and construction of repairs, renovations, rehabilitations and general improvements to and of the County Courthouse and the County Jail, including particularly the relocation of Judge's Chambers and the Office of the Coroner; (b) the acquisition and construction of the new education facility, prospectively named the "Indiana County Education and Technology Center" to house the operations, among other educational institutions and programs, of the Westmoreland County Community College; (c) the refunding, in order to substitute notes for bonds, pursuant to Debt Act Section 8241(b)(5), of the Local Government Unit's General Obligation Bond, Series E of 2018 (the "Prior Bond") and (d) the payment of costs of issuance of the Notes. Reasonable estimates of the cost of the Project, which is not less than the principal amount of the indebtedness authorized hereby, together with the useful life of the capital assets which are being financed or refinanced (in a series of refinancings) by the Notes (being, on a weighted average, in excess of twenty-five (25) years), have been obtained with the assistance of engineers, architects and other persons qualified by experience. Nothing contained herein prohibits the Governing Body, under proper enactment of an ordinance and compliance with all provisions of law, from amending, adding to, subtracting from, substituting for or otherwise altering the Project.

CONTRACT AGREEMENT – CDBG 2019 COMPETITIVE / PEG RUN RESERVOIR IMPROVEMENTS PROJECT / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Ms. Gorman and unanimously carried to enter into a contract agreement with the Commonwealth of Pennsylvania for the 2019 Community Development Block Grant (CDBG) Competitive contract. The approval also allows Commissioner Keith to sign the required paperwork for contract execution. The CDBG contract amount is \$230,000.00 to be utilized in conjunction with the County's 2018 CDBG Entitlement allocation of \$232,000.00 for the Peg Run Reservoir Improvements Project. The project will address PA Department of Environmental Protection directives to dredge the reservoir in order to correct water quality issues and to make improvements to the spillway of the reservoir. The Peg Run Reservoir is the water supply to the Borough of Cherry Tree and the community of Uniontown in Green Township. Indiana County is working in partnership with the water service provider, Indiana County Municipal Services Authority (ICMSA). The contract timeline is May 19, 2020 to May 18, 2024.

RESOLUTION AUTHORIZING DELEGATION OF SIGNING AUTHORITY 2019 CDBG COMPETITIVE PROGRAM / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was Mr. Keith, seconded by Ms. Hess and carried unanimously to approve a resolution authorizing the delegation of the signing authority for invoicing of the 2019 CDBG Competitive Program contract number C000073881. The delegation of the signing authority is for LuAnn Zak, Assistant Director, to review and sign all invoices for the CDBG contract prior to submission to the Pennsylvania Department of Community and Economic Development (DCED) for approval. The signing authority request is to comply with the Commonwealth's paperless invoicing process. The resolution includes a commitment that the Board of Commissioners will notify DCED of any changes in personnel and understand that the ultimate responsibility of the overall management of the grants remain with the County.

CHANGE ORDER 1 – INDIANA COUNTY CONSERVATION DISTRICT NEW OFFICE BUILDING PROJECT / PLANNING

At the request of Dave Morrow, Office of Planning & Development, and on behalf of the Indiana County Conservation District (ICCD) Board of Directors and Young & Associates Engineers, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve Change Order #1 on the Electrical Contract with Mashan, Inc. in the amount of \$53,500.00 on the ICCD New Office Building Project. Change Order #1 is to extend a new conduit bank for both electric and communications services from Hamill Road to the project site based on consultation with REA. The design changes will also allow for future development without disruption to the ICCD Building. The revised contract with Mashan, Inc. with approval of Change Order #1 will be \$468,600.00. The additional project costs will be covered by a grant from the Redevelopment Assistance Capital Program and local matching funds.

GRANT ACCEPTANCE...DEPARTMENT OF JUSTICE / PLANNING

At the request of Byron Stauffer, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to accept Coronavirus Emergency Supplemental Funding Grant from the Department of Justice in the amount of \$58,008.00. The grant will cover unanticipated costs to prevent, prepare for, and respond to the coronavirus.

OTHER BUSINESS

Commissioner Gorman announced that a Recovery Task Force had been formed to successfully open the County back up in yellow with an eye on green. The task force was framed around the fact that this was a virus which was a medical or life and death emergency pandemic. The task force has been talking regularly and sharing resources and information. There has been a lot of hard work to get where we are successfully and reminded everyone to be vigilant and not let you guard down and become too lax and use precautions. It is noted that as of this date Indiana County is in the green phase.

The Courthouse will be closed on Monday, June 15, 2020 in observance of the Flag Day Holiday.

NEXT REGULAR MEETING...JUNE 10, 2020 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, June 24, 2020 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, a motion was made by Ms. Gorman, seconded by Ms. Hess to adjourn the meeting at 11:01 a.m.

Sherene Hess, Secretary

R. Michael Keith, Chairman