

**COMMISSIONERS' MEETING MINUTES**  
**JULY 8, 2020**

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:31 a.m. in the Commissioners Hearing Room. It is noted that because the courthouse is closed during the Corona Virus Pandemic, the meeting was open to the public via Zoom.com

**ROLL CALL**

Chairman R. Michael Keith, present  
Commissioner Robin A. Gorman, present  
Commissioner Sherene Hess, present via zoom

Also, in attendance were Solicitor Matthew T. Budash, Chief Clerk Robin Maryai.

**PLEDGE OF ALLEGIANCE**

Commissioner Keith led in reciting the Pledge of Allegiance to the American Flag.

**APPROVE MINUTES...JUNE 24, 2020**

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the minutes of June 24, 2020.

**PUBLIC COMMENT**

There was no public comment.

**EXECUTIVE SESSIONS**

There were no Executive Sessions.

**AMENDED SECURITY CONTRACT BETWEEN INDIANA COUNTY SHERIFF'S DEPARTMENT AND INDIANA COUNTY BOARD OF COMMISSIONERS / DRO**

At the request of Darren Divido, Domestic Relations Section, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an amended security contract between Indiana County Sheriff's Department and Indiana County Board of Commissioners. Mr. Divido explained the reason for the amended contract is that before their move to their new location the contract allowed for two deputies. There are now three deputies but are shared with Children & Youth Services; therefore, DRO will be financially responsible for 1 ½ deputies moving forward.

**CONTRACT AWARD – DISTRICT COURT RENOVATION PROJECT / PLANNING**

Dave Morrow, Office of Planning & Development and on behalf of Robson Architectural Services recommended that the Board of Commissioners enter into three prime contract agreements for the District Court Renovation Project located at 350 N. 4<sup>th</sup> St., Indiana, PA. The combined total of the three contracts seeking approval is \$579,625.00. The work includes general construction renovations of the interior including electrical and plumbing work. Upon completion the building will be occupied by the Indiana County District Court 40-2-01.

A motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve the General Construction Contract with Fred L. Burns, Inc., Shipperville, PA in the amount of \$455,000.00. Eight eligible bids were received for the General Construction Contract ranging from low bid of \$455,000.00 to high bid of \$679,000.00.

A motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve the Electrical Construction Contract with Leverknight Electric, Boswell, PA in the amount of \$76,875.00. Four eligible bids were received for the electrical ranging from low bid of \$76,875.00 to high bid of \$112,600.00.

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the Plumbing Contract with Baer Services, Inc., Johnstown, PA in the amount of \$47,750.00. Three eligible bids were received for the Plumbing ranging from low bid of \$47,750.00 to high bid of \$74,750.00.

**PA WALKWORKS PROGRAM FOR FUNDING FOR DEVELOPMENT OF PLANS AND POLICIES TO ESTABLISH ACTIVITY-FRIENDLY ROUTES THAT CONNECT TO EVERYDAY DESTINATIONS / PLANNING**

At the request of Josh Krug, Office of Planning & Development (ICOPD), a motion was made by Ms. Gorman requests that the Board of Commissioners approve a resolution for the filing of a grant application to the PA WalkWorks Program for funding for Development of Plans and Policies to Establish Activity-Friendly Routes that Connect to Everyday Destinations is currently accepting applications for funding. In September 2012, Indiana County adopted the plan More People Biking and Walking More Often: a Bicycle and Pedestrian Plan for Indiana County in conjunction with the adoption of the plan Where We Live: A Comprehensive Plan for Indiana County. ICOPD intends to update More People Biking and Walking More Often with the new Indiana County Active Transportation Plan Update (ICATPU). ICOPD staff will administer the grant and provide in kind assistance alongside a competitively selected professional consultant in the development of the ICATPU. Funding is to be provided by the Pennsylvania Department of Health through the State Physical Activity and Nutrition grant and Preventive Health and Health Services Block Grant from the Centers for Disease Control and Prevention. The total grant request is \$16,500 and there is no match requirement.

**AGREEMENT...ZELENKOFESKE AXELROD, LLC**

At the request of Byron Stauffer, Office of Planning & Development, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to approve an agreement with Zelenkofske Axelrod, LLC to provide technical assistance and advice in relation to the policies, procedures, accountability and monitoring the expenditures of the CARES Act funding from March 1, 2020 through December 30, 2020. Their services will be billed at standard hourly rates between \$100 and \$250 monthly on an as needed basis. The cost for these services will be paid from the CARES Act.

**OTHER BUSINESS**

Commissioner Gorman said she has been working with the school districts regarding the reopening of the schools so they can be within the guidelines in keeping the kids safe.

Commissioner Hess reminded there is rental and food assistance who has suffered a loss of income due to COVID and information is available through ICCAP.

Commissioner Keith reminded the business community there is help by contacting the Chamber of Commerce and the Office of Planning & Development. He also reminded everyone to complete their census.

**NEXT REGULAR MEETING...JULY 22, 2020 AT 10:30 A.M.**

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, July 22, 2020 at 10:30 a.m. in the Commissioners' Hearing Room.

**ADJOURNMENT**

With no other business to come before the Board at this time, a motion was made by Ms. Gorman, seconded by Ms. Hess to adjourn the meeting at 10:49 a.m.

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Sherene Hess, Secretary

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R. Michael Keith, Chairman