

COMMISSIONERS' MEETING MINUTES
JULY 17, 2019

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman Michael A. Baker, present
Commissioner Rodney D. Ruddock, present
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash, Chief Clerk Robin Maryai and others. Members of the news media present were Josh Widdowson, Greg Rienbold and Chauncy Ross.

PLEDGE OF ALLEGIANCE

Commissioner Baker led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...JUNE 26, 2019

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the minutes of June 26, 2019.

PUBLIC COMMENT

There was no Public Comment.

EXECUTIVE SESSIONS

There were not Executive Sessions.

PRIVATE PROVIDER AGREEMENTS / CYS

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with, Alternative Community Engagement Solutions, Indiana, PA for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with, Carol A. Patterson, M.Ed., Youngstown, PA for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with, Dr. John Carosso, Psy. D., Monroeville, PA for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with, Family A.C.T.S., Inc., Ford City, PA for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with, Family Psychological Associates, Kittanning, PA for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with, Indiana Psychology Associates, Indiana, PA for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with, Inspiring change, LLC, Butler, PA for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with, Menta Psychological, Indiana, PA for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with, Unity Family Services, Indiana, PA for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with, The Christian Home of Johnstown, Inc., Johnstown, PA for FY 18-19 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with, Alternative Living Solutions, Latrobe, PA for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with, Pathways Adolescent Center, Oil City, PA for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with, Pentz Run Youth Services, Inc., Dubois, PA for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

AULTMAN 4TH STREET STORM SEWER AND STREET IMPROVEMENTS PROJECT – BID REJECTION NON-RESPONSIVE / PLANNING

At the request of Dave Morrow, Office of Planning & Development and on behalf of Young & Associates Consulting Engineers and the Center Township Supervisors, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to reject the bid submitted by Tim Fouse Excavating, LLC. on the Aultman 4th Street Storm Sewer and Street Improvements Project.

The basis for this request is to be in compliance with the projects Community Development Block Grant (CDBG) funding requirements. Executive Orders 11625, 12138 and 12432 require Minority Business Enterprise (MBE), Women Business Enterprise (WBE) and Section 3 Contract Solicitation as part of the bidding process. Under these Executive Orders it is mandatory that bidders solicit MBE/WBE/Section 3 business concerns and provide concurrently with their bids documentary evidence of such solicitations and commitments in order to be considered a responsive bidder. The County of Indiana, as a CDBG Grantee, has established minimum participation levels (MPL) for MBE's at 5% and WBE's at 3%.

As stated in the Bidding Contract Documents: "if the minimum participation levels for both MBE's and WBE's are not achieved, you must provide written explanation explaining the failure to achieve the MPL's for either MBE, WBE or both. If the bidder fails to submit such evidence, the bid submission shall be considered non-responsive and the bid rejected."

Tim Fouse Excavating, LLC failed to provide documented evidence of solicitations for MBE's and WBE's and therefore the bid submitted by Tim Fouse Excavating, LLC is deemed non-responsive resulting in the request for the rejection of their bid.

CONTRACT AWARD – AULTMAN 4TH STREET STORM SEWER AND STREET IMPROVEMENTS PROJECT / PLANNING

At the request of Dave Morrow, Office of Planning & Development and on behalf of Young & Associates Consulting Engineers and the Center Township Supervisors, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to enter into a contract agreement with Straw Construction Company, Inc. from Boswell, PA for the Aultman 4th Street Storm Sewer and Street Improvements Project. The contract award request in the amount of \$222,237.32 is for the replacement of existing storm sewer pipe with new 12" diameter pipe, the installation of precast concrete inlets, erosion and sedimentation controls and street paving on the west side of 4th Street in Aultman. A total of three responsive proposals were submitted ranging from low bid by Straw Construction Company, Inc. of \$222,237.32 to a high bid of \$316,182.00. This project is being funded with Center Township's 2016, 2017 and 2018 CDBG Entitlement Funds.

CHANGE ORDER #1 – ALICE PAUL HOUSE BUILDING PROJECT / PLANNING

At the request of Dave Morrow, Office of Planning & Development and on behalf of the Alice Paul House Board of Directors and Stiffler McGraw & Associates, Inc. a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve Change Order #1 with Mid-State Construction, Inc. in the amount of \$2,514.00 on the Alice Paul House Building Project. Change Order #1 is to add a 4" perforated drain with filter fabric around the entire perimeter of the building. The revised contract with Mid-State Construction, Inc. with approval of Change Order #1 will be \$2,385,126.00. The additional project cost will be covered from a multiple of available grant funds.

CONTRACT MODIFICATION / INDIANA COUNTY 2016 CDBG “OBO” INDIANA BOROUGH / PLANNING

At the request of LuAnn Zak, Office of Planning & Development and on behalf of Indiana Borough, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve a contract modification to the 2016 CDBG contract. The requested modification adds an activity to the contract for the S. 7th Street Storm Sewer Replacement and Improvements Project with a budget allocation of \$34,188.00 and to reduce the budget allocation of the Oak Street Culvert Repair Project by the same amount. The Oak Street Culvert Repair Project had originally been allocated \$70,000.00 in the 2016 CDBG contract with only \$35,812.00 expended. The required citizen participation requirements for the modification have been completed with no adverse comments received. This request includes the approval for Commissioner Baker to sign all necessary forms.

RESOLUTIONS – 2019 CDBG COOPERATION AGREEMENTS / PLANNING

At the request of LuAnn, Office of Planning & Development, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve resolutions for each of the County’s designated Community Development Block Grant (CDBG) Entitlement communities. These communities are Indiana Borough and the Townships of Burrell and Center. The resolutions approve that the County enters into a Cooperation Agreement with each of the municipalities to submit the 2019 CDBG applications on their behalf and to administer the programs in accordance with all federal, state and local regulations. The 2019 CDBG application submissions are due to the PA Department of Community and Economic Development by November 1, 2019.

MULTIMODAL CORRIDOR COOPERATION AGREEMENT / PLANNING

At the request of Josh Krug, Office of Planning & Development recommends, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to authorize the signature of a revised cooperation agreement between Indiana Borough, Indiana University of Pennsylvania (IUP), and the County for the design, engineering, and construction of the Indiana Multimodal Corridor- Hoodlebug Trail Extension. This corridor will connect the existing Hoodlebug Trail with destinations throughout Indiana Borough and IUP’s main campus and ultimately terminate at the parking lot owned by the Borough located at 8th and Church Streets.

The parties involved in the agreement will provide \$30,000.00 each for local match toward the Commonwealth Financing Authority Multimodal Transportation Fund Grant funding the project. The County is to provide any necessary additional local match. The county’s total contribution is not to exceed \$60,000.00. All parties will maintain their existing ownership and maintenance responsibilities in general and as it pertains to the project and associated improvements.

RESOLUTION TO CLOSE OUT GRANT- DCNR PEER TO PEER PROGRAM, WALKWORKS- PROGRAM MANAGEMENT AND WALKABILITY ASSESSMENTS FOR SALTSBURG AND CLYMER BOROUGH / PLANNING

At the request of Josh Krug, Office of Planning & Development, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to adopt a resolution to close out the DCNR Peer to Peer Program grant under contract number BRC-TAG-22-261. This grant financed walkability assessments performed along WalkWorks routes in Clymer and Saltsburg Boroughs as well as program development.

SURPLUS EQUIPMENT 070819

Chief Clerk, Robin Maryai, announced that bids were opened on July 8, 2019 for the surplus equipment at the courthouse and the county parks. Bids were also opened for the election house located in West Mahoning Township. The bids totaled \$1,945.97 for the courthouse and \$473.98 for the parks. A high bid for the election house from Marsh Contracting, LLC was received in the amount of \$685.50. A motion was made by Ms. Hess, seconded by Mr. Ruddock to continue discussion regarding the bids.

Commissioner Ruddock commented that he has become very attached to the building that has been a voting precinct in Indiana County since 1892. He said "I hate to see a building like that just disappear from our inventory. I actually have a picture of this building in my office. When the Secretary of State made a visit to our county, I showed the picture and how it spoke of how our country got started with the importance of the election process. It has a built-in stove, it has an outhouse, and it doesn't meet ADA compliance so it probably doesn't really belong in our inventory."

Mr. Ruddock said he called and spoke with Larry Buzzard who is the chairman of the museum society in Smicksburg and asked if he had an interest taking ownership of the building and relocating it to a site in Smicksburg for tourism to showcase Indiana County in a different fashion. Mr. Buzzard wasn't able to secure any kind of funding for the relocation. The building sits on property that does not belong to the County. Robin Maryai, Chief Clerk, said she scoured the minutes over the last 100 years and election houses were built on properties not owned by the county and were disposed of in the same fashion as we are today. Mr. Ruddock said a lot of thought goes into these types of votes and preserving the integrity of the history of Indiana County is important to all of us and this is a valuable piece to him.

The vote was as follows: Mr. Baker, yes; Mr. Ruddock; no; Ms. Hess yes. The motion passed.

OTHER BUSINESS

Mr. Tom Short, Indiana, PA was present and asked the Board to give an update on Urban Outfitters. Commissioner said the HVAC system is being airlifted by helicopter on June 19th, the hiring process is on Indeed.com, DEP has approved Phase II and road construction will begin in August. Mr. Baker said this project is step one in the economic plans for Indiana County.

Mr. Short also asked for an update on the Elkin property. The board said the county has no oversight of this property and he would need to check with White Township.

NEXT REGULAR MEETING...JULY 17, 2019 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, July 17, 2019 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Baker adjourned the meeting at 11:04 p.m.

Sherene Hess, Secretary

Michael A. Baker, Chairman