

COMMISSIONERS' MEETING MINUTES
JANUARY 15, 2020

Commissioner Chairman R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:31 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman R. Michael Keith, present
Commissioner Robin A. Gorman, present
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash, Chief Clerk Robin Maryai and others. Members of the news media present were Chauncey Ross, Josh Widdowson, and Greg Reinbold.

PLEDGE OF ALLEGIANCE

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...DECEMBER 18, 2019

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the minutes of December 18, 2019.

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the minutes of January 6, 2020.

PUBLIC COMMENT

Mr. B.J. Pino from Citizens Ambulance was present and offered comment that the ambulance service has seen an increase in 911 dispatches but the decline in annual membership for emergency medical services is declining. Mr. Pino said emergency medical services are vital to the community and it requires public support.

EXECUTIVE SESSIONS

There were no Executive Sessions.

AGREEMENT...KATHLEEN ABBEY-BAKER / DEPARTMENT OF HUMAN SERVICES

At the request of Lisa Spencer, Department of Human Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Kathleen Abbey-Baker to provide coordination services in relation to the Health and Human Services Subcommittee of the County's Emergency Planning Committee at the rate of \$15.00 per hour up to ten hours a week. This contract is effective from January 1, 2020 to December 31, 2020.

CONTRACT...DIANN OVERMAN / DEPARTMENT OF HUMAN SERVICES

At the request of Lisa Spencer, Department of Human Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Diann Overman to provide certain services with regard to the Veteran Outreach Program at the rate of

\$20.00 per hour up to 960 hours. This contract is effective from January 1, 2020 to December 31, 2020.

AGREEMENT...WILLIAM B. SINK / COURTS

At the request of Christy Donofrio, Court Administrator, a motion was made by Ms. Hess, seconded by Ms. Gorman and unanimously carried to approve an agreement with William B. Sink to be the project manager for the relocation/construction project of District Court 40-2-0 at the rate of \$75.00 hour, not to exceed 150 hours.

AGREEMENT...ANTHONY SOTTILE,III / BDHP

At the request of Tammy Calderone, Behavioral Developmental Health Program, a motion was made by Ms. Gorman, seconded by Ms. Hess and unanimously carried to approve an agreement with Anthony Sottile, III to provide legal services from January 1, 2020 to June 30, 2020 at the rate of \$75.00 per hour for consultation, reviews and other services that do not involve courtroom appearances and \$100.00 per hour for all courtroom appearances.

AGREEMENT...SOUTHWESTERN PENNSYLVANIA HUMAN SERVICES, SOUTHWEST BEHAVIORAL CARE, INC. / BDHP

At the request of Tammy Calderone, Behavioral Developmental Health Program, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with Southwestern Pennsylvania Human Services, Southwest Behavioral Care, Inc. to provide a three-person enhanced transitional housing program. Southwest Behavioral Care, Inc. has purchased a new home in Kittanning from funding received through the Community Hospital Integration Project (CHIP). The rate is \$182.00 per day per person with a max funding through June at \$206,518.00. Terms of this agreement is from November 1, 2019 through June 30, 2020.

PRIVATE PROVIDER AGREEMENTS FY 19-20 / CYS

At the request of Terrence Redd, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess, and unanimously carried to approve a Private Provider Contract with Lola's Early Care & Education Center, Indiana, PA for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Terrence Redd, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and unanimously carried to approve a Private Provider Contract with, The Children's Aid Home Programs of Somerset County, Inc. Somerset, PA for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Terrence Redd, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess, and unanimously carried to approve a Private Provider Contract with George Junior Republic of Pennsylvania Grove City, PA for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Terrence Redd, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and unanimously carried to approve a Private Provider Contract with, Perseus House, Inc., Erie, PA for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

**2018 CDBG CONTRACT MODIFICATION – INDIANA COUNTY “ON BEHALF OF”
BURRELL TOWNSHIP / PLANNING**

At the request of LuAnn Zak, Office of Planning & Development and on behalf of the Burrell Township Supervisors, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve a contract modification to the 2018 CDBG contract on behalf of Burrell Township. The motion also includes approval for Commissioner Keith to sign all necessary forms to complete the contract modification documents. The contract modification will delete the Phase I / Marshall Heights Storm Sewer Water System Construction activity that was funded for \$36,500.00 and add the Campbell Mills / Falling Run Road Water Service Extension Project for the same budget amount. Burrell Township is committing multiple allocations of their CDBG entitlement funds. The project will extend the Highridge Water Authority’s service line by approximately 7,600 linear feet to serve 14 residences that have poor water quality and/or insufficient quantity. Total estimated project costs are approximately \$228,000.00. All citizen participation requirements for the CDBG contract modification process have been completed and no adverse comments were received.

**2018 CDBG BUDGET REVISION #2 – INDIANA COUNTY “ON BEHALF OF”
CENTER TOWNSHIP / PLANNING**

At the request of LuAnn Zak, Office of Planning & Development and on behalf of Center Township Supervisors, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a budget revision to the 2018 CDBG contract on behalf of the Center Township Supervisors. This motion also includes approval for Chairman Keith to sign all required documents to complete the budget revision process as required by PA DCED. The revision requested is to reduce the street improvements line by \$173.17 and increase the general administration budget line by the same amount. The revision adjusts the contract budget lines to reflect the actual project costs for the W. 4th Street Storm Sewer and Street Improvements Project in Aultman, Center Township. The program administration line will be increased from \$12,088.68 to \$12,261.85 with the street improvements line reduced from \$83,737.32 to \$83,564.15.

**2019/2020 KEYSTONE COMMUNITIES PROGRAM E CONTRACT AGREEMENT –
G.C. MURPHY BUILDING DEMOLITION PROJECT / PLANNING**

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Ms. Gorman, seconded by Ms. Hess and unanimously carried to enter into an eContract agreement with the Commonwealth of Pennsylvania for the 2019/2020 Keystone Communities Program (KCP) Grant. Approval also allows Commissioners Keith and Gorman to complete the online eSignature process for the KCP contract. The contract is for \$62,808.00 for the G.C. Murphy Building Demolition Project in Blairsville Borough. The KCP funding is the final financial component necessary to undertake the demolition activity and to convert the lot for use as a community green space. A total financial package of \$337,808.00 has been compiled to

undertake the project. Other funds include County CDBG funds, Blairsville local funds, S&T Bank donation and the KCP grant. Bid preparations are underway for the project.

RESOLUTION AUTHORIZING DELEGATION OF SIGNING AUTHORITY CDBG AND HOME PROGRAMS / PLANNING

LuAnn Zak, Office of Planning & Development requested that the Board of Commissioners approve six resolutions authorizing the delegation of the signing authority for invoicing of the CDBG and HOME Programs for all of the County's open contracts. The delegation of the signing authority is for LuAnn Zak to review and sign all invoices for the CDBG and HOME contracts prior to submission to the Pennsylvania Department of Community and Economic Development (DCED) for approval. The approval and designation includes Commissioner Keith as the secondary signature. The changes in the Board of Commissioners requires the signature delegations be updated.

A motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve the resolution for the 2016 CDBG Contract number C000066179.

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the resolution for the 2017 CDBG Contract number C000067299.

A motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve the resolution for the 2017 CDBG Contract number C000070335 (Competitive Program).

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the resolution 2018 CDBG Contract number C000071789.

A motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve the resolution 2015 HOME Contract number C000065784.

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the resolution 2016 HOME Contract number C000071093.

The Commissioners agree to notify DCED of any changes in personnel and understand that the ultimate responsibility of the overall management of the grants remain with the County.

GRANT AMENDMENT – DCNR – ROUTE 22 PEDESTRIAN-BICYCLE BRIDGE / PLANNING

At the request of Byron Stuffer, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve a contract amendment with the Commonwealth of Pennsylvania, Department of Conservation and Natural Resources (DCNR), Bureau of Recreation and Conservation to extend the contact end date to December 31, 2020 for the Keystone Recreation, Park and Conservation Grant for the final design and engineering phase of the Route 22 Pedestrian-Bicycle Bridge Project located in Burrell Township. The Route 22 Pedestrian-Bicycle Bridge will extend the Hoodlegubg trail over U.S.

Route 22 improving the connectivity of the County's trail system and enabling future expansions and connections. The contract amendment will ensure adequate time for completion of the project. Gibson-Thomas Engineering serves as the County's Engineer and was selected to complete the design services.

BOARD & AUTHORITY APPOINTMENTS

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the reappointment of Mark Henck and James Calhoun to the Indiana Count Airport Authority; terms to expire January, 2025.

A motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve the reappointment of Martin Medvetz, Kenneth Brown and Rhonda Lightner to the Indiana County Board of Assessment Appeals; terms to expire January, 2024.

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the reappointment of John McMullen and the new appointment of Frank Ferra to the Indiana County Highridge Water Authority; terms to expire January, 2025.

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the reappointment of Cathy Degenkolb to the Indiana County Hospital Authority; term to expire January, 2025.

A motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve the reappointment of James E. McQuown to the Indiana County Housing Authority; term to expire January, 2025.

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the reappointment of Patricia A. Evanko to the Indiana County Municipal Services Authority; term to expire January, 2026.

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the reappointment of James E. McQuown to the Indiana County Industrial Development Authority; term to expire January, 2025.

A motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve the reappointments of Laure Lafontaine, Barbara Pease and Jeffrey L. Cable to the Indiana County Planning Commission; terms to expire January, 2023.

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the reappointment of Peggy Kinter to the Indiana County Redevelopment Authority; term to expire January, 2025.

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the reappointment of Ken Uber to the Solid Waste Authority; term to expire January, 2025.

A motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve the reappointment of Dave Williams to the Indiana County Transportation Authority; term to expire January, 2025.

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the reappointment of Richard Clawson to the Indiana County Uniform Construction Code Board of Appeals; term to expire January 2025.

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the reappointment of John H. Barbor to the Indiana County Zoning Hearing Board; term to expire January, 2023.

A motion was made by Ms. Hess, seconded by Mr. Keith and carried unanimously to approve the reappointments of Joseph A. Buzogany and Donna Clayton; terms to expire December 31, 2022 and the appointment of Robin A. Gorman; term to expire December 31, 2021.

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the appointment of R. Michael Keith to the Southwestern Pennsylvania Commission; term to expire December 31, 2023.

A motion was made by Ms. Hess, seconded by Mr. Keith and carried unanimously to approve the appointment of Robin A. Gorman to the Southwestern Pennsylvania Commission; term to expire December 31, 2023.

A motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve the appointment of Sherene Hess to the Southwestern Pennsylvania Commission; term to expire December 31, 2023.

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the reappointments of Byron G. Stauffer, Jr. and Mark Hilliard to the Southwestern Pennsylvania Commission; term s to expire December 31, 2023.

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the appointment of as a Farmer Director Aaron Simpson to the Conservation District; term to expire January 2024.

REAPPOINTMENT OF JANIS LONG AS CHAIRMAN OF THE FARMLAND PRESERVATION BOARD

A motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to reappointment Janis Long as Chairman of the Farmland Preservation Board.

BOARD VACANCY

Commissioner Keith announced there is a vacancy on the Redevelopment Authority. Anyone interested in serving on this board can contact Robin Maryai in the Commissioner's Office.

COURTHOUSE CLOSED...MONDAY JANUARY 20, 2020 MARTIN LUTHER KING JR DAY

Commissioner Keith announced that the courthouse will be closed on Monday, January 20, 2020 in observance of the Martin Luther King Jr. Day Holiday.

OTHER BUSINESS

Commissioner Gorman thanked all of those appointed and reappointed to the Board and Authorities for their time serving in helping make this County a good place. She also recognized the agencies such as BDHP, CYS, etc. in what they face each day and thanked them for their service.

The Board recognized the Ghosttown Trail in receiving the 2020 Trail of the Year Award from the Department of Conservation and Natural Resources. Commissioner Hess also recognized the agencies who have also played a role in the success of the trail. There will be a ceremony held in May.

Commissioner Keith said they have been reaching out to the department heads, meeting the departments and those working in the departments. He said they know there comes a cost to running the county and they will share their ideas with the departments to help reduce costs in the coming months. He said we also have an obligation to the residents of Indiana County that we are going to our due diligence in working with the departments for costs savings throughout the year and their term. Commissioner Gorman said everyone has made them feel welcome and there are a lot of good things happening.

NEXT REGULAR MEETING...JANUARY 29, 2020 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, January 29, 2020 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, a motion was made by Ms. Hess, seconded by Ms. Gorman to adjourn the meeting at 11:16 a.m.

Sherene Hess, Secretary

R. Michael Keith, Chairman