

COMMISSIONERS' MEETING MINUTES
JANUARY 13, 2021

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room. It is noted that because the courthouse is closed during the Corona Virus Pandemic, the meeting was open to the public via Zoom.com.

ROLL CALL

Chairman R. Michael Keith, present
Commissioner Robin A. Gorman, present
Commissioner Sherene Hess, via zoom

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

PLEDGE OF ALLEGIANCE

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...DECEMBER 16, 2020

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the minutes of December 16, 2021.

PUBLIC COMMENT

Tom Stutzman, Emergency Management Agency, gave an update regarding COVID and the vaccine rollout. They are working in conjunction with the Pennsylvania Department of Health plan to administer the vaccines. Indiana Regional Medical Center has received 975 first and second doses for the 1A group which is their staff and EMS responders. They have not been able to go beyond group 1A and to 1B that includes general population of 65 and older. The schedule and map of where vaccines are available can be found on the Pennsylvania Department of Health website. He further explained that a mass vaccination center is being discussed but it has not yet been finalized. An upcoming no-cost drive through test site in Indiana County will be February 13th through 18th with a location to be determined.

EXECUTIVE SESSIONS

There were no Executive Sessions.

**AGREEMENT...SOUTHWEST BEHAVIORAL HEALTH MANAGEMENT INC., /
BDHP**

At the request of Tammy Calderone, Armstrong-Indiana Behavioral and Developmental Health Program, a motion was made Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an administrative services agreement for FY 2021 with Southwest Behavioral Health Management, Inc. in the amount of \$992,589.72 which is a 3% increase from the prior year. They provide Health Choices administrative oversight and consultation for Armstrong and Indiana Counties which includes participation as a voting board member, review of contracts, policies, procedures and reports, participation in work groups and committees and they provide ongoing education about health choices to all stakeholders.

DISTRICT JUSTICE OFFICE, 350 NORTH 4TH STREET PROJECT CHANGE ORDERS / MAINTENANCE

At the request of Mike Yanity, Director of County Facilities, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve change order #8 with Fred L. Burns in the amount of \$465.00. This change order is due to the extension of a masonry wall between the waiting room and the administrative office area.

At the request of Mike Yanity, Director of County Facilities, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve change order #9 with Fred L. Burns in the amount of \$1,674.91. This change order is due to the replacement of two interior doors that are not usable due to existing damage.

At the request of Mike Yanity, Director of County Facilities, a motion was made by Ms. Hess, seconded by Mr. Keith and carried unanimously to approve change order #1 with Hinkle Plumbing & Heating in the amount of \$2,900.00. This change order is due to the replacement of two water closets and two water coolers that could not be reused due to damage.

SAVIN MAINTENANCE SERVICE AGREEMENT / DISTRICT ATTORNEY

At the request of Linda Callihan, District Attorney's Office, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the PA SAVIN Maintenance and Service Agreement. This is a no cost agreement through the Pennsylvania Commission on Crime and Delinquency that provides a free service of around the clock access to the custody status of offenders in county jails, state prisons, or under state parole supervision in the Commonwealth. PA SAVIN also provides automated telephone, email and/or text message notification of any change in an inmate's incarceration status; including release, transfer to other prisons, escape, and any custody changes, for all victims.

PRIVATE PROVIDER AGREEMENTS FY 20-21 / CYS

At the request of Terrence Redd, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve a CYS Legal Counsel for Parents agreement with Allen Fiechuk, Esquire to provide legal counseling to parents for dependency matters at the rate of \$55.0 per hour not to exceed \$1,750.00 per month.

At the request of Terrence Redd, Children & Youth Services, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to approve LifeSpan Family Services of PA, Punxsutawney, PA for FY 20-21 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

CONSULTANT CONTRACT...DIANN OVERMAN / DEPT. OF HUMAN SERVICES

At the request of Lisa Spencer, Department of Human Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with Diann Overman to provide certain services with regard to the Veteran Outreach Program at the rate of \$20.00 per hour up to 960 hours. This contract is effective from January 1, 2021 to December 31, 2021.

AGREEMENT...KATHLEEN ABBEY BAKER / DEPT OF HUMAN SERVICES

At the request of Lisa Spencer, Department of Human Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with Kathleen Abbey-Baker to provide coordination services in relation to the Health and Human Services

Subcommittee of the County's Emergency Planning Committee at the rate of \$15.00 per hour up to ten hours a week. This contract is effective from January 1, 2021 to December 31, 2021.

COOPERATION AGREEMENT...2021 EMERGENCY RENT/UTILITY ASSISTANCE PROGRAM / DEPT OF HUMAN SERVICES

At the request of Lisa Spencer, Department of Human Services, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to approve a cooperation agreement between Indiana County and Indiana County Community Action Program for the 2021 Emergency Rent/Utility Assistance Program through the U.S. Treasury Department. This assistance is the second round of funding to assist people with rent/utility payments.

\$50,000 CARES ACT REVOLVING LOAN FUND (CARES ACT RLF) LOAN TO SDC2014, LLC / PLANNING

At the request of Angela Campisano, Office of Planning & Development, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a \$50,000 term loan from the Indiana County CARES Act Revolving Loan Fund (RLF) to SDC2014, LLC. El Tesoro Mexican Bar & Grill is a family-operated restaurant and bar owned by Shane Caylor and located in downtown Indiana. All of the proceeds of this loan will solely be used as working capital to pay for critical operating expenses such as payroll, utilities, and inventory to alleviate economic injury caused by the COVID-19 pandemic disaster. The interest rate is 0.0% fixed for the term of the loan. There is no payment for the first twelve months; then 36 months of principal. The Borrower will retain 7 full-time equivalent employees as a result of these funds. The application was reviewed and approved by Revolving Loan Fund Loan Review Committee.

CARES ACT REVOLVING LOAN FUND – ADDENDUM TO THE EDA RLF ADMINISTRATIVE PLAN / PLANNING

At the request of Angela Campisano, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Mr. Keith and carried unanimously to approve an Addendum to the existing Economic Development Administrative (EDA) Revolving Loan Fund Administrative Plan. The Addendum specifically targets businesses who demonstrate they have been impacted by COVID-19 and is required by EDA. The Addendum will be in effect during the disbursement phase of the \$1.23 million supplemental financial assistance award, which is the first 24 months or until the funds have been fully disbursed. The Addendum makes changes to areas of the existing Plan such as eligible businesses, interest rate, and collateral requirements.

3-YEAR PROJECT ACTIVITY COMPLETION EXTENSION / 2016 CDBG / PLANNING

At the request of LuAnn Zak, Office of Planning & Development and on behalf of Indiana Borough, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a 3-Year Project Activity Completion Extension for the 2016 CDBG contract activity on behalf of Indiana Borough. The current contract specifies that the contract activities are to be completed by June 7, 2021. This extension is necessary due to a recently approved contract modification. The modification eliminated the Water Street Retention Pond activity and added the S. 15th Street Storm Sewer Project. The additional time is required to complete the final design, permitting and construction activity due to the change. The request is to extend the activity completion date to April 30, 2022.

BUDGET REVISION #1 / 2016 HOME CONTRACT / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to approve a budget revision on the County's 2016 HOME contract for the Housing Accessibility and Modification Program. The request is to reduce the Project Delivery budget line by \$7,500.00. This change will revise the original contract budget line from \$17,500.00 to \$10,000.00. The \$7,500.00 will be added to the Development Cost/Rehabilitation budget line adjusting the contract from \$264,500.00 to \$272,000.00. The revision is needed to reflect actual program costs.

CONTRACT CHANGE ORDER – INDIANA COUNTY EDUCATION & TECHNOLOGY CENTER (ICETC) BUILDING PROJECT / PLANNING

Byron Stauffer from the Office of Planning & Development requested that the Board of Commissioners authorize entering into Change Order Number 002 regarding the Contract Agreement with Westcon, Inc. DBA Cavcon Construction Company, Greensburg, PA as the Construction Manager as Constructor for professional services related to the construction of the Indiana County Education & Technology Center (ICETC) building project. The ICETC is a collaboration with Westmoreland County Community College (WCCC) and the proposed Challenger Learning Center Indiana Pennsylvania (CLCIP), consisting of an approximately 26,402 square foot education and training facility proposed on the campus of the Indiana County Technology Center (ICTC) located in White Township. The purpose of the project is to provide a regional learning facility for local area students, as well as adult learners that includes a community college, the technology center, and a proposed Challenger Learning Center that strengthen knowledge in science, technology, engineering, and mathematics (STEM) to inspire students to pursue careers in these fields, all intended to provide students entering the workforce the necessary skill sets to pursue successful careers in high demand occupations.

A motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to approve change Order Number: 002 adding the remaining Phase II – Building scope of work, including the labor component for the erection services for the pre-engineered metal building (PEMB) and metal wall panels along with all other interior and exterior facets of the project is \$5,091,778.00. The new Guaranteed Maximum Price (GMP) is \$6,805,208.00, which includes the original Phase I – Site and the PEMB materials-only totaling \$1,713,430.00 and a 6% Contingency and a Contractor's Fee of 7.5%. It is noted that any savings as a result of the bid solicitations will be split 60% (County) and 40% (Westcon, Inc.). The request authorizes Commissioner Keith to be granted authorization to execute any such documents or take such actions as required to implement Change Order Number 002.

AGREEMENT TO PARTICIPATE IN THE UNEMPLOYMENT COMPENSATION PROGRAM OF THE COUNTY COMMISSIONERS ASSOCIATION OF PENNSYLVANIA UNEMPLOYMENT COMPENSATION TRUST

Chief Clerk, Robin Maryai, explained the County Commissioners Association of Pennsylvania established an unemployment compensation program known as the County Commissioners Association of Pennsylvania Unemployment Compensation Trust that provides unemployment compensation coverage for all CCAP members and county related entities desiring to participate in the program. Indiana County has been a member of this program for many years. CCAP and UC Trust via an agreement and declaration of trust dated June 30, 2020 amended the agreement and declaration of trust dated August 3, 2014. A motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously approve signing the amended agreement to affirm and continue Indiana County's participation in the UC Trust.

SECOND COUNTY GRANT AGREEMENT FOR GEMS PROGRAM FUNDS / ELECTIONS

At the request of Robin Maryai, Chief Clerk, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to accept the funds as authorized by the Department of State in the amount of \$32,385.00 from the Second County Grant Agreement for GEMS Program Funds. GEMS is Grants for Election Modernization and Security program. The funds are to be used to reimburse or fund the counties for additional expenses regarding the lease of purchase of DOS certified voting systems. The county purchased a central count voting machine that was used to county absentee and mail in ballots in the amount of \$53,975.00. Under the agreement the county could get reimbursed 60% of the total cost of the machine.

BOARDS AND AUTHORITIES

A motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve the reappointment James L. Szalankiewics and James Duncan to the Indiana County Airport Authority; terms will expire January, 2026.

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the reappointment of Larry Deal and John Stumpf to the Indiana County Highridge Water Authority; terms will expire January, 2026.

A motion was made by Ms. Hess, seconded by Mr. Keith and carried unanimously to approve the appointment of Robin A. Gorman and reappointment of Frank Kinter to the Indiana County Hospital Authority. Ms. Gorman's term will expire January 2024 and Mr. Kinter's term will expire January 2026.

A motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve the reappointment of Jeffrey Boden to the Indiana County Housing Authority; term to expire January 2026.

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the reappointment of Joseph C. Kinter to the Industrial Development Authority; term to expire January 2026.

A motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve the reappointment of Frank E. Holuta to the Indiana County Municipal Services Authority; term to expire January 2027.

A motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve the reappointments of Joseph Trimarchi and Ross Bricklemyer to the Indiana County Planning Commission; terms to expire January 2026.

A motion was made by Ms. Hess, seconded by Mr. Keith and carried unanimously to appoint Carolyn Princes and reappoint Thomas Falcone to the Indiana County Redevelopment Authority. Ms. Princes' term will expire January 2023 and Mr. Falcone's term will expire January 2026.

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the reappointments of Michael Foote and Kenneth Brown to the Indiana County Solid Waste Authority; terms to expire January 2026.

A motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to appoint John Hardesty and to reappoint Daniel Berkey to the Indiana County Transportation Authority. Mr. Hardesty's term will expire January 2023 and Mr. Berkey's term will expire on January 2026.

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the reappointment of Greg Bachy to the Indiana County Uniform Construction Code; term to expire January 2026.

A motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve the reappointment of Beth Marshall to the Indiana County Zoning Board; term to expire January 2024.

A motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve the reappointment of David Flowers to the Armstrong-Indiana Behavioral & Developmental Health Program; term to expire December 31, 2023.

A motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve the appointments of Brittany Allison, Patricia Bereansky, Haley Crownover, Michele Jordan, Jill Northey, Carolyn Princes and Todd Fulton to the Indiana County Children's Advisory Commission; terms to expire December 31, 2023.

A motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to appoint Sherene Hess to the Friends of the Conservation District Board.

BOARD VACANCY...PLANNING COMMISSION

Robin Maryai, Chief Clerk, announced there is a vacancy on the Planning Commission. Anyone interested in serving on this board can send a letter of interest the Indiana County Commissioners Office.

RESOLUTION...REGIONAL GREENHOUSE GAS INITIATIVE (RGGI)

After a resolution was read by Mr. Keith, a motion was made, seconded by Ms. Gorman and carried unanimously to approve a Resolution urging Pennsylvania's Independent Regulatory Review Commission (IRRC) to reject the proposed carbon dioxide budget trading program regulation as contrary to State statute and the Constitution of Pennsylvania and deem this Resolution to serve as official public comment for the proposed regulation.

Commissioner Hess said "This is a tough issue for our area, and I have worked closely for climate change solutions for Pennsylvania and our nation, but I believe there are solutions out there. But this is a blanket policy. We need to invest in solutions that work for our entire state, and this is very problematic for western Pennsylvania in terms of our economic livelihoods."

Commissioner Gorman said "The point is that this will have substantial very immediate impacts, and they already are occurring because of the uncertainty. No one disagrees, including all of the workers, the unions, everyone that has spoken on this issue. It's the time frame of which they are escalating for this to happen."

Commissioner Keith said “With not having any kind of plan as far as what we are going to do with the people that will be losing their jobs...I think this is totally wrong. I strongly urge Governor Wolf, would you please come to Indiana County, sit down across the table with us and please have a discussion on this subject going forward? At least give us that consideration...I invite you to do that.”

COURTHOUSE CLOSED

Mr. Keith announced the courthouse will be closed Monday, January 18, 2021 in observance of the Dr. Martin Luther King Day Holiday.

OTHER BUSINESS

Commissioner Keith and Gorman read a statement regarding comments made by Commissioner Hess in a recent article in the Indiana Gazette about the 2021 Indiana County Budget. Commissioner Hess made comment as well.

NEXT REGULAR MEETING...JANUARY 27, 2021 AT 10:30 A.M.

The next regular scheduled Commissioners’ Public meeting will be held on Wednesday, January 27, 2021 at 10:30 a.m. in the Commissioners’ Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, a motion was made by Mr. Keith, seconded by Ms. Gorman to adjourn the meeting at 11:56 p.m.

Sherene Hess, Secretary

R. Michael Keith, Chairman