

COMMISSIONERS' MEETING MINUTES
JANUARY 12, 2022

Commissioner Robin A. Gorman called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman R. Michael Keith, absent
Commissioner Robin A. Gorman, present
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

PLEDGE OF ALLEGIANCE

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...DECEMBER 15, 2021

A motion was made by Ms. Hess, seconded by Ms. Gorman, and carried unanimously to approve the minutes of December 15, 2021.

PUBLIC COMMENT

Ron Riley made public comment regarding vaccinations of the younger population. Anne Simmons also made public comment urging the Board to develop a Covid Task Force.

Based on statistics received from Thomas Stutzman, EMA, Commissioner Gorman reported that for the week ending January 7, 2022 there was an 87.56 increase in Positive Covid Cases, 5.24% increase in testing, 0% change in Covid Hospital admissions and 16.67% decrease in ICU Covid Patients.

EXECUTIVE SESSIONS

There were no Executive Sessions.

**AGREEMENT...SOUTHWEST BEHAVIORAL HEALTH MANAGEMENT, INC. /
BDHP**

At the request of Tammy Calderone, Armstrong-Indiana Behavioral and Developmental Health Program, a motion was made Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an administrative services agreement for FY 2022 with Southwest Behavioral Health Management, Inc. in the amount of \$941,041.00. They provide Health Choices administrative oversight and consultation for Armstrong and Indiana Counties which includes participation as a voting board member, review of contracts, policies, procedures and reports, participation in work groups and committees and they provide ongoing education about health choices to all stakeholders.

AGREEMENT...ALCHERA INCORPORATED / BDHP

At the request of Tammy Calderone, Armstrong-Indiana Behavioral and Developmental Health Program, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Alchera Incorporated in the amount of \$6,824.12 to provide independent living technology services.

CONSULTING AGREEMENT...PATRICIA STREAMS-WARMAN / REGISTER & RECORDER

At the request of Maria Jack, Register & Recorder, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with Patricia Streams-Warman to provide consulting services to the Register & Recorder office at the rate of \$50.00 per hour not exceed 125 annually.

AGREEMENT...SHELBY PRODUCTS, LLC / EMA

At the request of Jolene Burkardt, EMA, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with Shelby Products to provide six (6) dispatch chairs for the 9-1-1 center. The term of the agreement is for 5 years ending in 2026 with an annual cost of \$3,415.00 and is funded with State 9-1-1 Funds.

AGREEMENT...UNITED TELEPHONE COMPANY / EMA

At the request of Jolene Burkardt, EMA, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with United Telephone Company to bring all Region 13 counties into compliance with Next Gen 9-1-1 requirements simultaneously. Indiana County's portion is \$17,349.40 for the equipment and \$1,320 for activation for each call-taker seat in the Indiana County 9-1-1 System and is funded with State 9-1-1 Funds.

CYS LEGAL COUNCIL FOR PARENTS...JACQUELINE BLACKWELL McCracken, ESQ / CYS

At the request of Terrence Red, CYS, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Attorney Jacqueline Blackwell McCracken to provide legal counsel to parents for dependency matters at the sum of \$55.00 hourly not to exceed 1,750 per month.

PROVIDE PROVIDER AGREEMENTS FY 21-22 / CYS

At the request of Terrence Redd, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Family Services of NW PA, Erie, PA for FY 21-22 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Terrence Redd, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with Hearts & Wings Home, Inc., Lake Ariel, PA for FY 21-22 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Terrence Redd, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Tayloe Diversion Programs, Tionesta, PA for FY 21-22 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

IRLF LOAN – INDIANA COUNTY DEVELOPMENT CORPORATION – EXTEND MATURITY DATE / PLANNING

At the request of Teresa Bachy, Office of Planning & Development, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an extension of the maturity date for the \$150,000.00 Infrastructure Revolving Loan Fund (IRLF) loan to the Indiana County Development Corporation (ICDC) until January 21, 2023. The ICDC utilized the IRLF loan for

eligible project costs at two priority economic development initiatives, specifically at the Windy Ridge Business & Technology Park (White Township) and the 119 Business Park / Joseph Land Development (Center Township) to leverage funding through the Redevelopment Assistance Capital Program (RACP) and the U.S. Department of Housing & Urban Development (HUD). The IRLF was established in 2002 with funding secured by Senator Don White through the Pennsylvania Department of Community and Economic Development. The IRLF program was specifically created to finance the up-front engineering and design services necessary for infrastructure projects and community facilities. The \$150,000.00 loan to the ICDC will provide interim financing for the engineering, design and permitting required to successfully deliver these projects. No other terms of the IRLF loan will be modified.

GRANT APPLICATION – ARC AREA DEVELOPMENT – ICCAP FOOD BANK WAREHOUSE PROJECT / PLANNING

At the request of Byron Stauffer, Office of Planning & Development and on behalf of the Indiana County Community Action Program (ICCAP), a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously that an Appalachian Regional Commission (ARC) Area Development application be submitted seeking a \$250,000 grant administered through the Commonwealth of Pennsylvania, Department of Community & Economic Development that will serve as the Basic Agency to support the development of a new foodbank warehouse located at 2131 Shelly Drive, Indiana, in White Township. Due to the pandemic and other economic issues, the demand for food has dramatically increased. ICCAP has 17 conveniently located food pantries throughout Indiana County that operate on a monthly basis for households or individuals that are in need of food. Additionally, ICCAP offers specific food programs tailored for Seniors, students and offers nutritional programs. This project does require a dollar-for-dollar match, and it is proposed to leverage the County's 2021 CDBG Entitlement funds in the amount of \$250,000. The total \$500,000 project will be used to cover project soft costs, including engineering, architectural, permitting, testing, and inspections, etc. as well as capital renovation costs, such as roof replacement, new doors and hardware, mechanical, electrical and site improvements. Authorization allows for Byron G. Stauffer, Jr., Executive Director of the Office of Planning & Development to submit the ARC Area Development application and to serve as the contract signatory to execute documents is also requested.

CONTRACT AWARD – METZ ROAD WATER SERVICE EXTENSION PROJECT

At the request of David Morrow, Office of Planning & Development, and on behalf of the Central Indiana County Water Authority and Bankson Engineers, Inc., a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to enter into a contract agreement with Mortimer's Excavating, Inc. from Pulaski, PA for the Metz Road Water Service Extension Project, Contract 22-1. The contract award request in the amount of \$416,110.00 is for the installation of approximately 5,200 LF of 8" PVC water line along Metz Road beginning at S. Sixth Street and extending to the Ferguson Road intersection in White Township. A total of twelve proposals were submitted ranging from low bid by Mortimer's Excavating, Inc. of \$416,110.00 to a high bid of \$628,679.40. This project is being funded with 2020 CDBG Entitlement Funds and 2020 CDBG Competitive Funds.

SAVIN MAINTENANCE SERVICE AGREEMENT BETWEEN THE PENNSYLVANIA DISTRICT ATTORNEYS INSTITUTE AND INDIANA COUNTY / DISTRICT ATTORNEY

At the request of Robert Manzi, District Attorney, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the PA SAVIN Maintenance and Service

Agreement. This is a no cost agreement through the Pennsylvania Commission on Crime and Delinquency that provides a free service of around the clock access to the custody status of offenders in county jails, state prisons, or under state parole supervision in the Commonwealth. PA SAVIN also provides automated telephone, email and/or text message notification of any change in an inmate’s incarceration status; including release, transfer to other prisons, escape, and any custody changes, for all victims.

AGREEMENT...BABST CALLAND, CLEMENTS AND ZOMINIR,

At the request of County Solicitor Matthew Budash, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Babst, Calland, Clements and Zominir, P.C. to represent Indiana County for the Judicial Watch Litigation. Cost is between \$160.00 and \$705.00 depending on the expertise and experience of the attorney performing the service.

RESOLUTION...2022 TAX AND REVENUE ANTICIPATION NOTE

At the request of Lisa Gregersen, Chief Clerk, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve Tax Anticipation Note 2022 from First Commonwealth Bank at a rate of 0.75% in the amount of \$3,305,082.00. Under Pennsylvania law, counties can enter into a loan agreement to obtain funds necessary to offset any shortfalls until tax revenues begin to come in and must be paid back before the close of the year.

APPOINTMENTS...BOARD & AUTHORIES

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the following reappointments:

<u>NAME</u>	<u>BOARD/AUTHORITY</u>	<u>TERM EXPIRES</u>
Mr. Harold Hixson	Highridge Water Authority	January, 2027
Mr. Dana Henry	Hospital Authority	January, 2027
Mr. Donald Lorelli	Housing Authority	January, 2027
Mr. Maher Shower	Municipal Services Authority	January, 2028
Mr. John Somonick	Planning Commission	January, 2025
Dr. Jerry L. Pickering	Planning Commission	January, 2025
Ms. Josephine Cunningham	Planning Commission	January, 2025
Mr. John Kanyan	Redevelopment Authority	January, 2027
Mr. B. Edward Smith	Solid Waste Authority	January, 2027
Mr. John Somonick	Solid Waste Authority	January, 2027
Mr. Dennis Hullings	Transportation Authority	January, 2027
Mr. Ronald Wagner, Jr.	Uniform Construction Code Board of Appeals	January, 2027
Ms. Jerry Seitz	Zoning Hearing Board	January, 2025
Ms. Robin Gorman	Behavioral and Developmental Health Program	December 31, 2024
Ms. Kimberly Rode	Behavioral and Developmental Health Program	December 31, 2024
Mr. Mark Lapusnak	Behavioral and Developmental Health Program	December 31, 2024
Dr. Irene Mergen	Behavioral and Developmental Health Program	December 31, 2024

ANNOUNCEMENT OF AUTHORITY VACANCIES

Robin Maryai, Chief Clerk, announced there are vacancies on the Industrial Development, Solid Waste and Transportation Authorities. Anyone interested in serving can send letters of interest to the Commissioner's Office.

OTHER BUSINESS

Commissioner Hess announce the Martin Luther King, Jr. Day Speak Out will be Monday, January 17th from 2:00 – 3:30 p.m. via Zoom.

COURTHOUSE CLOSED...MONDAY JANUARY 17, 2022 MARTIN LUTHER KING DAY HOLIDAY

Commissioner Gorman announce the courthouse will be closed Monday, January 17, 2022 in observance of the Martin Luther King Day Holiday.

NEXT REGULAR MEETING... JANUARY 26, 2022 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, January 26, 2022 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, a motion was made by Ms. Gorman, seconded by Ms. Hess to adjourn the meeting at 11:11 a.m.

Sherene Hess, Secretary

R. Michael Keith, Chairman