

COMMISSIONERS' MEETING MINUTES
FEBRUARY 13, 2019

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:32 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman Michael A. Baker, present
Commissioner Rodney D. Ruddock, present
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash, Chief Clerk Robin Maryai and others. Members of the news media present were Josh Widdowson, Chauncy Ross and Greg Reinbold.

PLEDGE OF ALLEGIANCE

Commissioner Baker led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...JANUARY 23, 2019

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the minutes of January 23, 2019.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were Executive Session held as follows:

January 25, 2019 at 9:30 a.m. to discuss Legal & Personnel Matters
February 1, 2019 at 1:00 p.m. to discuss Legal Matters & Personnel Matters
February 5, 2019 at 11:30 p.m. to discuss Legal Matters & Personnel Matters
February 6, 2019 at 10:00 a.m. to discuss Legal & Personnel Matters
February 6, 2019 at 2:30 p.m. to discuss Legal Matters
February 8, 2019 at 1:00 p.m. to discuss Legal & Personnel Matters

PROCLAMATION...BLACK HISTORY MONTH

After a proclamation was read by Ms. Hess, a motion was made, seconded by Mr. Ruddock and unanimously carried to proclaim February, 2019 as Black History Month in Indiana County and to honor and recognize the many diverse achievements and contributions of African Americans to Indiana County and the nation. Carolyn Princes, Celinda Scott and Patti Holmes were present to accept the proclamation. It was also announced that there will be a fund raiser for the Chevy Chase Community Center on February 16, 2019 at the Eagles from 4:00 – 8:00 p.m.

AGREEMENT...CHILD ACCOUNTING & PROFILE SYSTEM (CAPS) AFCARS 2019 UPGRADE / CYS

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve an agreement for the Child Accounting & Profile System (CAPS) Adoption and Foster Care Analysis and Reporting System (AFCARS) 2019 Upgrade. The AFCARS upgrade phases are based on the State AFCARS Improvement Plan which is a result of the AFCARS Assessment Review completed during the

week of June 23, 2014 by the Pennsylvania Department of Human Services and the Office of Children, Youth and Families. The CAPS AFCARS 2019 upgrades include Phases III & IV of the Commonwealth's AFCARS Improvement Plan. These upgrades are shared by fifty-five CAPS counties. The total cost of this upgrade is \$87,500.00 and is proportionally allocated across all counties based on the number of users in each county. Indiana County's cost for the upgrade is \$1,072.83.

GUARDIAN AD LITEM...ZUBIN F. BILLIMORIA /CYS

At the request of Sarah Ross, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve an agreement for FY 18-19 with Zubin F. Billimoria for Guardian ad Litem services for the subjects of abuse and dependency petitions filed by the Children & Youth Services on an as needed basis at the rate of \$100.00 hour plus travel time when needed. He attends team meetings and visits youth in their placement setting.

PRIVATE PROVIDER AGREEMENTS FY 18-19 / CYS

At the request of Sarah Ross, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with Sign Language Specialist of Western PA, Inc., Johnstown, PA for FY 18-19 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

VEHICLE PURCHASE...TRI-STAR MOTORS / EMA

At the request of Thomas Stutzman, Emergency Management Agency, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the purchase of a 2019 F-450 Ford Super Duty Pickup Truck from Tri-Star Motors, Blairsville, PA in the amount of \$60,089.00. This includes a trade in of a 2004 Truck in the amount of \$12,000.00. It is noted that this vehicle is being purchased under state contract pricing.

CHANGE ORDER #2 – OAK STREET CULVERT REHABILITATION PROJECT / PLANNING

At the request of Dave Morrie, Office of Planning & Development, and on behalf of the Borough of Indiana and Stiffler, McGraw & Associates, Inc., a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve Change Order #2 with BCS Construction, Inc. in the amount of \$900.00 on the Oak Street Culvert Rehabilitation Project. Change Order #2 is for modification of the approach railing anchorage to the concrete sidewalk bridge. The revised contract with BCS Construction, Inc. with approval of Change Order #2 will be for \$40,412.00. The additional project costs will be covered with the Borough of Indiana 2016 CDBG Entitlement Grant funds.

CONTRACT AWARD - INDIANA MULTI MODAL CORRIDOR / PLANNING

At the request of Josh Krug, Office of Planning & Development, and on behalf of the Indiana County Planning Commission, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to enter into a contract with Environmental Planning & Design for the completion of the final design, engineering, right of ways, utilities, construction documents, bidding assistance and construction oversight for the Indiana Multimodal Corridor Project (IMMC). The purpose of the IMMC project is extend the existing Hoodlebug Trail from its northern terminus, through IUP campus, creating a meaningful and safe connection to downtown Indiana. Project partners include Indiana County, Indiana Borough, White Township, and the

Indiana University of Pennsylvania. The contract award is \$47,587.00 for professional services necessary to complete the scope as discussed. Funding for the project comes from the Commonwealth Financing Authority (CFA) Multimodal Transportation Fund (MTF) program. This award is the result of a consultant selection process overseen by the project Steering Committee and County Planning Staff. The Commissioners commended Josh for his work on this project.

ROUTE 22 PEDESTRIAN BRIDGE FINAL DESIGN CONTRACT / PLANNING

At the request of Jeff Raykes, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Mr. Ruddock, and carried unanimously to enter into a contract with Gibson-Thomas Engineering Company, Inc. for the final design and engineering phase of the RT22 Pedestrian-Bicycle Bridge Project in Burrell Township. The RT22 Bridge will extend the Hoodbug trail over RT22 improving the connectivity of the County's trail system and enabling future expansions and connections. The contract award is \$217,489.52 for professional services necessary to complete the final engineering prior to construction of the bridge. Funds for the contract award come from grant dollars awarded in by the Department of Conservation and Natural Resources (DCNR) through the Community Conservation Partnerships Program (C2P2). Gibson-Thomas Engineering serves as the County's Engineer and was selected in process overseen by the County Commissioners.

SURPLUS VEHICLE 020819

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the high bid received from Don Huey, Indiana, PA for a 2000 Ford Box Truck in the amount of \$2,250.00. There were two other bids received in the amount of \$247.00 and \$1,826.00.

AGREEMENT ZELENKOFSKE AXELROD, LLC

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve an agreement with Zelenkofske Axelrod, LLC to prepare an Indirect Cost Allocation Plan for Indiana County to recoup costs from both federal and state grant programs for the years 2018 through 2021. The fee for 2018 is the same as 2017 in the amount of \$18,730.00. Each year thereafter, there will be a 2% inflationary increase.

BOARD APPOINTMENT...CITIZENS' ADVISORY BOARD FOR CHILDREN & YOUTH SERVICES

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the appointments of Keith Manning, Justin Schawl, Kathy Armstrong, Lynn Grindle, Barbara Postlewaite, Tammie Brunetta, Dana P. Henry, Josh Rosenberger, Mark Pangonis, Stephen Lowman, Bradley Holuta, Sarah Ross and Terri Wells to the Citizens' Advisory Board for Children & Youth Services; terms to expire December 31, 2020.

BOARD APPOINTMENTS...LOCAL EMERGENCY PLANNING COMMITTEE

At the request of Robin Maryai, Chief Clerk, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve the appointments Rick Byerly, Dennis Rolls, Randy Thomas, Thomas Stutzman, Jon Pina, William Roach, Michael Grimes and Mark Bertig to the Local Emergency Planning Committee; terms to expire February, 2021.

BOARD APPOINTMENT...PLANNING COMMISSION

At the request of Robin Maryai, Chief Clerk, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve the appointment of Barbara Peace, Clarksburg PA to the Planning Commission; term to expire January, 2020.

BOARD APPOINTMENT...INDIANA COUNTY MUNICIPAL SERVICES AUTHORITY

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the appointment of Jill A. Eckenrode, Heilwood, PA to the Indiana County Municipal Services Authority; term to expire January, 2025.

BOARD APPOINTMENT...TRI-COUNTY WORKFORCE INVESTMENT BOARD

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the appointment of Larry Fannie, Indiana, PA to the Tri-County Workforce Investment Board; term to expire September 30, 2019.

CANDIDATE'S NOMINATION PETITIONS FOR THE MAY 21, 2019 MUNICIPAL PRIMARY ELECTION

Robin Maryai, Chief Clerk reminded candidates that February 19, 2019 is the first legal date to obtain signatures for candidate's nomination petitions and March 12, 2019 is the last day to circulate and file nomination petitions.

COURTHOUSE CLOSED...MONDAY, FEBRUARY 18, 2019 PRESIDENTS' DAY

Commissioner Baker announced the courthouse will be closed on Monday, February 18, 2019 in observance of the Presidents' Day Holiday.

OTHER BUSINESS

Jeff Raykes, from the Office of Planning & Development, introduced Molly Sarver who is a Student Intern/Student Planner. Molly is a student at IUP and thanked the County for opportunity.

NEXT REGULAR MEETING...FEBRUARY 27, 2019 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, February 27, 2019 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Baker adjourned the meeting at 10:56 a.m.

Sherene Hess, Secretary

Michael A. Baker, Chairman

