

COMMISSIONERS' MEETING MINUTES
AUGUST 28, 2019

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:31 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman Michael A. Baker, present
Commissioner Rodney D. Ruddock, present
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash, Chief Clerk Robin Maryai and others. Members of the news media present were Josh Widdowson, Greg Reinbold and Chauncy Ross.

PLEDGE OF ALLEGIANCE

Commissioner Baker led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...JULY 31, 2019

A motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve the minutes of July 31, 2019.

PUBLIC COMMENT

There was no Public Comment.

EXECUTIVE SESSIONS

There were no Executive Sessions.

PROCLAMATION...NATIONAL RECOVERY MONTH

After a proclamation was read by Ms. Hess, a motion was made, seconded by Mr. Ruddock and carried unanimously to proclaim September 2019 as Recovery Month in Indiana County and call upon the community to observe this month with compelling programs and events that support this year's observance, the 30th anniversary of the Recovery Month Observance. Kami Anderson from Armstrong-Indiana-Clarion Drug & Alcohol Commission was present and said there will be a rally on September 29th at 2:00 p.m. on the Courthouse steps to recognize first responders for their lifesaving efforts for people in recovery.

RECOGNITION...JACOB DIXON

The Commissioners recognized Jacob Dixon who is enrolled in the heating ventilation and air condition program at Indiana County Technology Center. Jacob placed first in the SKILLS USA National Skills competition in Louisville, Kentucky over the summer. He was given a schematic design, a 2 by 3-foot piece of sheet metal and eight hours to fashion a piece of ductwork. He completed it in six hours and earned first place. Michael McDermott, Executive Director of ICTC was present and said Jacob is our first national champion. Jacob won a prize package of \$4,000 worth of DeWalt tools and a medal.

RECOGNITION...EMA DIRECTOR ADVANCED CERTIFICATION

The Commissioners recognized Tom Stutzman, Director of the Emergency Management Agency, for achieving advanced certification by the Pennsylvania Emergency Management Agency. Philip Barker from PEMA's Western Pennsylvania Regional Office presented a plaque to Mr. Stutzman to recognize the accomplishment.

MAINTENANCE AGREEMENT AMENDMENT...MOTOROLA / EMA

At the request of Tom Stutzman, Emergency Management Agency, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve a five-year maintenance agreement amendment with Motorola for the addition of the recently acquired Geo-Diversified Prime Site and Edge Software. This amendment will place full responsibility for service with Motorola and their service representatives at Capital Area Communications and will also delete the final remnants of the legacy equipment that was kept in service. The removal of the legacy equipment will result in a \$66,668.65 reduction of the remainder of the contract period. The costs associated for this agreement will be paid from 9-1-1 Funds.

LEASE AGREEMENT...INDIANA COUNTY PUBLIC SAFETY ACADEMY / EMA

At the request of Tom Stutzman, Emergency Management Agency, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve a lease with the Indiana County Public Safety Academy for the use of a 3,060 square foot storage building at the rate of \$1,800.00 per month including utilities with a 5% annual increase. This is a five-year agreement with an option to renew for three successive five-year periods. The McNaughton lease will be terminated once the equipment is moved.

BUDGET REVISION – 2018 EMERGENCY SOLUTIONS GRANT (ESG)

At the request of LuAnn Zak, Office of Planning & Development and on behalf of ICCAP, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve Budget Revision #1 for the 2018 ESG contract. The requested revision will reflect actual program costs by adjusting allocations between approved budget line items. The revision will reduce Rapid Rehousing Services by \$10,400.00; revising the budget from \$33,519.00 to \$23,119.00. The request includes a reduction to the HMIS line item by \$500.00; revising the budget from \$4,511.00 to \$4,011.00. These two budget line reductions total \$10,900.00. Likewise, this amount will be re-allocated to budget line items as follows:

- Increase the Financial Assistance line by \$5,000.00 from \$11,000.00 to \$16,000.00
- Increase the Rental Assistance line by \$5,900.00 from \$90,816.00 to \$96,716.00

The proposed revision will serve an additional 5 to 7 households achieve stable permanent housing.

TABLE CONTRACT AWARD: INDIANA COUNTY CONSERVATION DISTRICT NEW OFFICE BUILDING PROJECT

At the request of Dave Morrow, Office of Planning & Development, and on behalf of Young & Associates Consulting Engineers and the Indiana County Conservation District, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to table all bids received on August 21, 2019 for the Indiana County Conservation District New Office Building Project. This action is requested to allow additional time for the Architect and the Indiana County Conservation District to review and make recommendation of award based on the bids received. Upon completion of the bid review a recommendation of award shall be made at the next Commissioners meeting on September 11, 2019.

BIDS...HARMON COVERED BRIDGE REPAIR / PARKS

At the request of John Emerson, Gibson Thomas Engineering, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the low bid received from Ray Winters & Sons, Indiana, PA in the amount of \$42,500.00. for the repair of the Harmon

Covered Bridge in the amount of \$42,500.00. The project includes repairs to the bridge abutment and the placing of protective rip-cap stone on the stream banks. Funding for the project will be provided by the CEO grant program (75%) and the Indiana County Parks & Trails Enterprise Fund (25%). One other bid was received from Mar-Allen Concrete Products in the amount of \$138,792.00.

HUMAN SERVICES PLAN FY 19-20 / DEPARTMENT OF HUMAN SERVICES

At the request of Lisa Spencer, Department of Human Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve the Human Services Plan Assurance of Compliance for FY 2019-2020. The total amount of the plan \$7,247,105.00. The budgets included in this plan are Armstrong-Indiana Behavioral and Developmental Health Program, Armstrong-Indiana -Clarion Drug and Alcohol Commission and Indiana County Department of Human Services.

PRIVATE PROVIDER AGREEMENTS / CYS

At the request of Terrence Redd, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with The Bair Foundation of Pennsylvania, New Wilmington, PA for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Terrence Redd, Children & Youth Services, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve a Private Provider Contract with, Outside/In School of Experiential Education, Inc., Greensburg, PA for FY 19-20 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

BOARD APPOINTMENT...CITIZENS ADVISORY BOARD

At the request of Terrence Redd, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to appoint Mark S. Magolis, Indiana, PA to the Citizens Advisory Board. Term will expire December 2020.

BOARD APPOINTMENT...TRI-COUNTY WORKFORCE INVESTMENT BOARD

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to appoint the following members to the Tri-County Workforce Investment Board:

<u>NAME</u>	<u>REPRESENTING</u>
Denise McQuown-Hatter	Business Category
Gail Steck	Title 1 of the Rehabilitation Act
Jennifer Eckels	Higher Education
Ronald Bowersox	Labor Union
Larry Fannie	Wagner-Peyse, TAA and Veterans Programs

Terms will expire September 30, 2022.

SOLID WASTE AUTHORITY VACANCY

Robin Maryai announced there is a vacancy on the Solid Waste Authority. Anyone interest should send a letter of interest to the attention of the Commissioner's Office.

OTHER BUSINESS

There was no other business.

NEXT REGULAR MEETING...SEPTEMBER 11, 2019 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, September 11, 2019 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Baker adjourned the meeting at 11:12 a.m.

Sherene Hess, Secretary

Michael A. Baker, Chairman