

COMMISSIONERS' MEETING MINUTES
APRIL 27, 2022

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman R. Michael Keith, present
Commissioner Robin A. Gorman, present
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

PLEDGE OF ALLEGIANCE

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...APRIL 13, 2022

A motion was made by Ms. Hess, seconded by Ms. Gorman, and carried unanimously to approve the minutes of April 13, 2022.

COVID UPDATE

Tom Stutzman reported that The CDC guidance for indoor masking this week, for Indiana County, remains in the "Low" category. PADOH COVID-19 Early Warning Monitoring Dashboard update, Indiana County had a PCR rate for the week ending April 22, of 7.4%, which is an increase of 1.5%, this is the second consecutive week of increases. The current statewide PCR rate is at 7.2%, which is a 1.4% increase over the previous seven-day period. According to PADOH, COVID testing over the past week increased, the average per day tests performed was 14.86, this is an increase of 6 tests per day than the previous week. IRMC has discontinued daily reports on COVID patient census on April 7. They have reported spikes in patient census and COVID cases as they experience them.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were no Executive Sessions.

PROCLAMATION...TRAVEL & TOURISM WEEK

After a proclamation was read, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to proclaim the week of May 1 – 7, 2022 as National Travel and Tourism Week in Indiana County and urged the citizens of Indiana County to join them in recognizing the critical role this industry plays in Indiana County.

PROCLAMATION...MENTAL HEALTH AWARENESS MONTH

After a proclamation was read, a motion was made by Mr. Gorman, seconded by Ms. Hess and carried unanimously to proclaim the month of May 2022 as Mental Health Awareness Month and call upon our citizens, government agencies, public and private organizations, businesses and schools to recommit our community to increasing awareness and understanding of mental

health, to promoting efforts our citizens can take to protect their mental health and to supporting the need for appropriate and accessible services for all people with mental health conditions.

PROCLAMATION...MOTORCYCLE SAFETY AWARENESS MONTH

After a proclamation was read, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to proclaim the month of May 2022 as Motorcycle Safety and Awareness Month and urge all motorists to join in an effort to improve safety and awareness on our roadways.

RESOLUTION...SUPPORT OF THE MENTAL HEALTH SYSTEM IN THE STATE BUDGET

After a resolution was read, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve a resolution requesting appropriate funding to support the crumbling mental health system in the FY 2022-2023 State Budget.

EASEMENT AGREEMENT...FIRST ENERGY / PARKS & TRAILS

At the request of Ed Patterson, Parks & Trails, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an easement agreement with First Energy to allow the installation of two power poles to service the planned Wehrum Mine Water Treatment Plant near the Rexis Access Area of the Ghost Town Trail.

PROVIDE PROVIDER AGREEMENTS FY 22-23 / CYS

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with Family A.C.T.S. Inc., Ford City, PA for FY 22-23 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to approve an agreement with Sign Language Specialist of Western PA, Inc., Johnstown, PA for FY 22-23 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Unity Family Services, Indiana, PA for FY 22-23 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with Counseling Wellness of Indiana County, Indiana, PA for FY 22-23 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Keith and carried unanimously to approve an agreement with Grand Beggings Children's Center, Indiana, PA for FY 22-23 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with Great Expectations Day Care, Blairsville, PA for FY 22-23 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Dr. John Carosso, Psy,D., Monroeville, PA for FY 22-23 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with Menta Psychological, Indiana, PA for FY 22-23 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

\$34,000 CARES ACT REVOLVING LOAN FUND (CARES ACT RLF) LOAN TO PRO-COM CLEANING SERVICE, LLC. / PLANNING

At the request of Angela Campisano, Office of Planning & Development, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a \$34,000 term loan from the Indiana County CARES Act Revolving Loan Fund (RLF) to Pro-Com Cleaning Service, LLC. Pro-Com was established in 2016 and specializes in commercial cleaning services such as janitorial, University suite/dorm cleaning, apartment/rental cleaning, construction company final cleanup and mobile office daily/weekly cleaning just to name a few of their services. All of the proceeds of this loan will solely be used as working capital to pay for critical operating expenses such as payroll, utilities, and inventory to alleviate economic injury caused by the COVID-19 pandemic disaster. The interest rate is 0.0% fixed for the term of the loan. There is no payment for the first twelve months; then 60 months of principal. The Borrower will retain 8 jobs as a result of these funds. The application was reviewed and approved by the Revolving Loan Fund Loan Review Committee.

AUTHORIZING PUBLIC REVIEW AND ADOPTION PROCESS FOR THE PROPOSED INDIANA COUNTY SUBDIVISION AND LAND DEVELOPMENT ORDINANCE (SALDO) / PLANNING

At the request of Josh Krug, Office of Planning & Development, and on behalf of the Indiana County Planning Commission, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to authorize a 60-day public review period for the proposed Indiana County Subdivision and Land Development Ordinance (SALDO). As recommended in the Indiana County Comprehensive Plan, the SALDO Committee of the Indiana County Planning Commission and staff have worked in cooperation with project consultants Environmental Planning & Design as well as the municipalities throughout Indiana County, the general public, the County Commissioners, and other key stakeholders to develop the Indiana County Subdivision and Land Development Ordinance. This ordinance will replace the Indiana County Subdivision Ordinance, last amended in 1991. A final draft document has been completed, and the project team has engaged with our municipal partners, key stakeholders and the public for a second round of outreach and public participation. We are now prepared to make the full draft document available for public review for 60-days. Following a public advertisement, the final draft ordinance will be available to review in hard copy at the County Law Library and all public libraries throughout the County, the Indiana County Office of Planning & Development, and the office of the Indiana County Commissioners. Printed copies will be available from the Indiana

County Office of Planning & Development at a cost no more than the cost to print. The Ordinance and other informational materials will be available on the Office of Planning & Development's website at www.icopd.org. The public comment period is proposed to start on Monday, May 2, 2022 and to end on Friday, July 1, 2022.

CONTRACT AWARD – OLD ERNEST MINE BUILDING SITE PROJECT / PLANNING

At the request of David Morrow, Office of Planning & Development, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to enter into a contract agreement with CNC Construction, Inc. from Penn Run, PA for the Old Ernest Mine Office Building Site Project. The contract award request in the amount of \$19,267.75 is for the construction of approximately 300 LF of 5' wide sidewalks for a memorial park. This project is being funded with 2017 CDBG Entitlement Funds.

INDIANA COUNTY EDUCATION & TECHNOLOGY CENTER – WCCC OFFICE FURNITURE PURCHASE REQUEST / PLANNING

At the request of David Morrow, Office of Planning & Development, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the expenditure of \$171,995.00 through the Office Furniture Warehouse, Pittsburgh, PA for the purchase of office furniture for the WCCC section of the newly constructed addition to the Indiana County Education & Technology Center campus. This purchase is being funded with Appalachian Regional Commission (ARC) Grant funds.

CHANGE ORDER #1 - INDIANA COUNTY EDUCATION & TECHNOLOGY CENTER - WCCC OFFICE FURNITURE / PLANNING

At the request of David Morrow, Office of Planning & Development, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve Change Order #1 in the amount of \$36,489 with the Office Furniture Warehouse, Pittsburgh, PA. Change order #1 is for quantity adjustments and furniture substitutions due to supply chain issues for certain office furniture products. Also included in Change Order #1 is an installation and setup cost of all office furniture procured through the Office Furniture Warehouse at the Indiana County Education & Technology Center campus. These additional costs are being funded with Appalachian Regional Commission (ARC) Grant funds and local matching funds.

LIQUID FUELS – COUNTY AID – ERNEST BOROUGH / PLANNING

At the request of Byron Stauffer, Office of Planning & Development, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve that the necessary Liquid Fuels funding authorization request be submitted to PennDOT District-10 for an additional \$6,355.00 to the previously approved \$30,800.00 Application for County Aid for a revised total of \$37,155.00 on behalf of Ernest Borough to partially offset eligible project costs for the Storehill Road/West First Street Road Resurfacing Project. The total estimated project costs are \$58,625.00 up from \$52,270.00, which is necessary due to the road condition being worse following the spring thaw. The additional funds will include digging out and rebase approximately 1,000 square yards of material. The base material will consist of 19 mm asphalt at 4 inches in depth. This will provide Ernest Borough with a considerably more stable road edge. The original project consisted of 125 tons of leveling course and 375 ton of wearing course as was advertised. Ernest Borough will be contributing \$21,470.00. The proposed revised County Aid allocation represents approximately 63% of the total estimated project costs.

OTHER BUSINESS

The board announced that the final town hall meetings will be held this evening, April 27, 2022 – Marion Center Community Center, 7:00 – 8:30 p.m. The State of the County sponsored by the Chamber of Commerce will be May 6th at the Hilton Gardens at 8:00 a.m..

NEXT REGULAR MEETING...MAY 11, 2022 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, May 11, 2022 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, a motion was made by Ms. Gorman, seconded by Ms. Hess to adjourn the meeting at 11:43 a.m.

Sherene Hess, Secretary

R. Michael Keith, Chairman