

COMMISSIONERS' MEETING MINUTES
APRIL 26, 2023

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman R. Michael Keith, present
Commissioner Robin A. Gorman, present
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

PLEDGE OF ALLEGIANCE

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...APRIL 12, 2023

A motion was made by Ms. Hess, seconded by Ms. Gorman, and carried unanimously to approve the minutes of April 12, 2023.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were no Executive Sessions.

PROCLAMATION...MENTAL HEALTH AWARENESS MONTH

After a proclamation was read, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to proclaim May 2023 as Mental Health Awareness Month and called upon all to recommit efforts to increasing awareness and understanding of mental health.

PROCLAMATION...LIBRARY WEEK

After a proclamation was read, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to proclaim April 23 – 29, 2023 as National Library Week in Indiana County and encouraged all residents to visit and support libraries and explore all they offer.

PROCLAMATION...CONSERVATION WEEK

After a proclamation was read, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to proclaim April 23 – 29, 2023 as Conservation District Week commemorating the great work accomplished by the Indiana County Conservation District.

PROCLAMATION...SMALL BUSINESS WEEK

After a proclamation was read, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to proclaim April 30 – May 6, 2023 as Small Business Week in Indiana County and invited all residents to join in supporting small businesses throughout Indiana County.

CHANGE ORDER #EC-01 – ICCAP FOOD BANK WAREHOUSE RENOVATION PHASE II / PLANNING

At the request of David Morrow, Office of Planning & Development, and on behalf of the Indiana County Community Action Program (ICCAP) and Stiffler McGraw, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to approve Change Order #EC-01 with Sheesley Electric in the amount of \$14,285.00 on the ICCAP Food Bank Warehouse Renovation Phase II Project. Change Order #EC-01 is to provide conduit from the interior Automatic Transfer Switch (ATS) to the exterior location of the future emergency generator, electrical modifications associated with changes to the Receiving Area and elimination of an unused 2nd meter socket. The revised contract with Sheesley Electric with approval of Change Order #EC-01 will be \$129,285.00 and the additional cost will be covered with Multi-Source Grant Funds.

BUDGET REVISION -2020 CDBG-CV / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a budget revision to the 2020 CDBG-CV(I) contract that re-allocates funds to the food assistance line item. The revision will re-allocate administrative funds to the food assistance lines as follows:

Activity/Project	Action (+ / -)	Approved Current Budget	Revised Budget
Burrell Twp / Admin	- \$4,283.95	\$ 6,268.00	\$ 1,984.05
Burrell Twp/Food Assistance	+ \$4,283.95	\$ 55,500.00	\$ 59,783.95
Center Twp / Admin	- \$2,855.36	\$ 6,362.00	\$ 3,506.64
Center Twp/Food Assistance	+ \$2,855.36	\$ 56,400.00	\$ 59,255.36
Indiana Boro / Admin	- \$5,715.99	\$ 8,837.00	\$ 3,121.01
Indiana Boro / Food Assistance	+ \$5,715.99	\$ 61,700.00	\$ 67,415.99
Indiana County / Admin	- \$10,839.88	\$ 16,152.00	\$ 5,312.12
Indiana Co / Food Assistance	+ \$10,839.88	\$130,000.00	\$140,839.88

The revision is requested to assist with the continued increased demand for food assistance throughout the County. All other activity contract lines remain unchanged as does the total contract amount of \$378,119.00. If approved, the budget revision will be submitted to DCED for final approval.

RESOLUTIONS – COOPERATION AGREEMENT / WHOLE-HOME REPAIRS PROGRAM / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve resolutions to enter into two Cooperation Agreements for the Whole-Home Repairs Program workforce development activities. The attached resolutions authorize entering into a Cooperation Agreement with the Indiana County Technology Center (ICTC) and ARIN Intermediate Unit 28 (ARIN). Working in partnership with ICTC and ARIN, Indiana County will provide financial assistance to enhance educational, training and support services for workforce development targeted for the construction trades. The Cooperation Agreement delineates how the financial assistance from the workforce development component of the Whole-Home Repairs Program will be utilized and the roles and responsibilities of each partner. Resolutions are attached and approval is requested for:

- The Indiana County Technology Center (ICTC)
- ARIN Intermediate Unit 28

The Whole-Home Repairs Program is a new state program administered by the Pennsylvania Department of Community & Economic Development. The purpose of the grant is to assist income eligible

homeowners and landlords to repair housing structure deficiencies as well as support workforce development initiatives in the construction trades. If the Whole-Home Repairs Program receives additional funding and/or continues in future years, it is the County's goal to broaden the workforce development component through continued and new partnerships.

CONTRACT MODIFICATION – CDBG-CV (II) / CONTRACT C000082606 / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to approve a contract extension for the Competitive CDBG-CV (II) contract for the Indiana County Broadband Deployment Initiative Project. The \$2 million CDBG-CV (II) contract was finalized on 7/29/2022 and will expire on 6/03/2023 without an extension. The ICOPD is seeking approval to extend the contract until 11/30/2024. The extension will provide sufficient time to complete the broadband installation in Smicksburg Borough and West and South Mahoning Townships. The request is due no later than May 5, 2023 to the PA Department of Community and Economic Development for final approval.

GRANT APPLICATION...POLICE TRAFFIC SAFETY GRANT / DISTRICT ATTORNEY

At the request of Michael Schmidt, District Attorney's Office, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously approve that an application be submitted for PennDOT Police Traffic Services Grant for FY 2024-26. This is a three-year grant that will assist with patrolling for impaired driving, aggressive driving, occupant restraints and pedestrian safety. This grant is 100% reimbursable and will be used by local police departments administered through the District Attorney's Office.

MEMORANDUM OF UNDERSTANDING...HUNTINGDON COUNTY JAIL

At the request of Leslie Loveridge, Warden, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a Memorandum of Understanding with Huntingdon County to house inmates at the rate of \$65.00 per day and any costs associated with medical treatment from Prime-Care Medical, Inc.

EQUIPMENT PURCHASE...BUTLER MECHANICAL SERVICES LLC / EMA

At the request of Tom Stutzman, Emergency Management Agency, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an equipment purchase under state contract pricing from Butler Mechanical Services two propane powered generators and transfer switches for two radio tower sites in the amount of \$44,512.28.

AGREEMENT...GLICK FIRE EQUIPMENT / EMA

At the request of Tom Stutzman, Emergency Management Agency, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Glick Fire Equipment to make repairs to the 1994 Spartan Fire Engine in the amount of \$29,839.14.

CONTRACT...ARP GRANT FUNDING – INDIANA COUNTY MUNICIPAL SERVICES AUTHORITY

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a grant agreement for Indiana County Municipal Services in the amount of \$300,000.00 to be used for 35' Water Clarifier at the Crooked Creek Water Plant. This funding will be paid from an ARPA Grant made available under the American Rescue Plan Act.

LAST DAY TO REGISTER TO VOTE IS MAY 1, 2023

LAST DAY TO APPLY FOR AN ABSENTEE MAIL-IN BALLOT IS MAY 9, 2023

Wilson Ragen, Elections Coordinator, announced that the last day to register to vote is May 1, 2023. He also announced that May 9, 2023 is the last day to apply for an absentee/mail-in in ballot. Reminder that Voted ballots must be received no later than 8:00 p.m. on May 16, 2023. Ballots can be returned to the Voter Registration Office through the US Postal Service or dropped off in person at the Courthouse. A drop box is available in the lobby from 8:00 a.m. to 4:00 p.m., Monday through Friday. Except for May 16th, the courthouse will be open until 8:00 p.m. and we will accept voted ballots until that time.

OTHER BUSINESS

Commissioner Keith announced the board is engaged with the federal, state and local officials regarding the closure of the Homer City Power Plant. The May 10th Commissioners Public Meeting will be held in Courtroom #1 to recognize the Homer-Center and River Valley Girls Basketball Teams on the path to the state tournament.

NEXT REGULAR MEETING...MAY 10, 2023 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, May 10, 2023 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, a motion was made by Ms. Gorman, seconded by Mr. Keith to adjourn the meeting at 11:31 p.m.

Sherene Hess, Secretary

R. Michael Keith, Chairman