

COMMISSIONERS' MEETING MINUTES
APRIL 10, 2019

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:37 a.m. in Courtroom #1.

ROLL CALL

Chairman Michael A. Baker, present
Commissioner Rodney D. Ruddock, present
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash, Chief Clerk Robin Maryai and others. Members of the news media present were Josh Widdowson, Chauncy Ross and Greg Reinbold.

PLEDGE OF ALLEGIANCE

Commissioner Baker led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...MARCH 27, 2019

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the minutes of March 27, 2019.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were no Executive Sessions.

PROCLAMATION...HONORING THE 2019 IUP CRIMSON HAWKS DIVISION-II WOMEN'S BASKETBALL TEAM

After a proclamation was read by the Commissioners, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to proclaim April 10, 2019 as IUP Women's Basketball Day and extended congratulations to the members of the team, Coach Tom McConnell and the rest of the coaching staff, the Indiana University of Pennsylvania and to all of Indiana County. The exemplary conduct and sportsmanship exhibited by the entire organization, both on and off the court, is an inspiration and example for us all, and is worthy of recognition and our collective admiration.

PROCLAMATION...CONSERVATION DISTRICT WEEK 2019

After a proclamation was read by Ms. Hess a motion was made, seconded by Mr. Ruddock and carried unanimously to proclaim May 5 – 12, 2019 as Conservation District Week commemorating the great work accomplished by Pennsylvania's 66 Conservation Districts.

BOARD APPOINTMENT...PENN'S CORNER RESOURCE CONSERVATION & DEVELOPMENT COUNCIL

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to appoint Douglas Beri, Director of the Conservation District, to the Penn's Corner Resource Conservation and Development Council representing Indiana County.

BOARD APPOINTMENT...CAREER TRACK BOARD

A motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to appoint Mark Hilliard, Director of the Chamber of Commerce, to the Career Track Board representing Indiana County; term to expire June 3, 2021.

BOARD APPOINTMENT...INDIANA COUNTY MUNICIPAL SERVICES AGENCY

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to appoint B. Edward Smith to the Indiana County Municipal Services Authority; term to expire January 2021.

AGREEMENT...CULINARY SERVICES GROUP, LLC / COMMUNITIES AT INDIAN HAVEN

At the request of Kylie Sherry, Communities at Indian Haven, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve an agreement with Culinary Services Group, LLC (CSG). CSG provides dining services management at the County Home. Because of an increase in food, this contract calls for a 2% increase from the previous contract.

AGREEMENT...TOWNSHIP OF WHITE / COURTS

At the request of Christy Donofrio, Court Administrator, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve an agreement with White Township. This agreement provides that in the event of a disaster, the County could lease a portion of the S&T Bank Arena for purposes of continuity of operations of the court. One change from the prior agreement is that the Sheriff's Office has been added as a party necessary to the operations of the court.

CONTRACT AWARD – ALICE PAUL HOUSE BUILDING PROJECT / PLANNING

LuAnn Zak, Office of Planning & Development and on behalf of Stiffler-McGraw & Associates, Inc. and the Alice Paul House Board of Directors requested that the Board of Commissioners enter into four prime contract agreements for the construction of a new Alice Paul House domestic violence shelter. The combined total of the four contracts seeking approval is \$3,410,942. The work includes the construction of a two-story wood frame structure of approximately 16,000 square feet. Building shall include administrative office space and 8 client living units along with multiple levels of security features both inside and outside.

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the General Construction Contract with Mid-State Construction, Inc., Altoona, PA in the amount of \$2,382,612.00. Four eligible bids were received for the General Construction Contract ranging from low bid of \$2,382,612.00 to high bid of \$3,077,000.00.

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the Electrical Construction Contract with Mashan, Inc., Home, PA in the amount of \$356,000.00. Eight eligible bids were received for the electrical ranging from low bid of \$356,000.00 to high bid of \$483,700.00.

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the Plumbing Contract with K&K Plumbing, Johnstown, PA in the amount of \$283,225.00. Three eligible bids were received for the plumbing ranging from low bid of \$283,225.00 to high bid of \$317,223.00.

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the Mechanical Contract with MARC Service, Inc., Windber, PA in the amount of \$389,105.00. Only one Mechanical bid was received at the March 15th bid opening and in accordance with CDBG regulations. That bid was returned to the bidder unopened and the Mechanical Contract was rebid a second time with a March 29th bid opening. Again, only one bid was received at the rebid bid opening by MARC Service, Inc. The bid was opened with the Stiffler-McGraw & Associates estimate of \$400,000.00.

Project costs will be covered by multiple funding sources including Federal, State, Local and Private funding. These funding sources are:

- Redevelopment Assistance Capital Program Funds
- CDBG Funds, County Entitlement and Competitive
- UPMC Funds
- Alice Paul House Capital Campaign Funds
- AVON Funds
- Local County Housing Funds

The request also allows for Commissioner Baker and/or any appropriate officials, as necessary, to be granted authorization to execute any such documents or take such actions required to execute the four prime contract agreements and to implement same.

CHANGE ORDER – SURVEY WORK FOR THE INDIANA MULTIMODAL CORRIDOR PROJECT / PLANNING

At the request of Josh Krug, Office of Planning & Development, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve Change Order #1 with Environmental Planning & Design, LLC. in conjunction with the professional services they are providing for the Indiana Multimodal Corridor Project (IMMC) - Hoodlebug Trail Extension.

As indicated in the Request for Proposal, all available mapping of the trail alignment was to be provided to the design consultant. EPD's Design Team has been supplied with sufficient mapping of the trail alignment from the existing Hoodlebug Trailhead to School Street (Indiana University of Pennsylvania Campus). However, mapping has not been provided from School Street to Gompers Avenue. The design team has confirmed that the Borough of Indiana does not have any mapping of the area. In addition, although Indiana County does have mapping, it is based on non-spatial data and on tax mapping. As a result, further surveying and mapping is required to properly design and construct the project.

Specifically, the additional surveying and mapping services encompass 8th Street from School Street to Gompers Avenue. For the purpose of this proposal, the area of surveying and mapping will be limited to the western right-of-way (congruent with the S&T Bank property line) and extend a maximum of 50 feet past the eastern right-of-way line (into the Borough parking lot).

The fee for professional services being provided as part of this authorization is \$6,025.00. This additional cost brings the overall preconstruction project cost for the Project to \$53,612.00. Funding for the project comes from the Commonwealth Financing Authority (CFA) Multimodal Transportation Fund (MTF) program as well as local matching funds from Indiana Borough, Indiana County Parks and Trails, and the Indiana University of Pennsylvania.

HIGHWAY OCCUPANCY AGREEMENT – ROUTE 22 PEDESTRIAN-BICYCLE BRIDGE PROJECT / PLANNING

Byron Stauffer, Office of Planning & Development requested that the Board of Commissioners enter into an agreement with the Pennsylvania Department of Transportation (PennDOT) to provide the County, and its contractors, access to areas in the PennDOT's right-of-way necessary for the construction and maintenance of the Route 22 Pedestrian-Bicycle Bridge Project in Burrell Township. The Bridge Project will extend the Hoodlebug Trail over Route 22 improving the connectivity of the County's trail system and enabling future expansions and connections. The Agreement was developed by PennDOT Central Office and has been reviewed and approved by the County Solicitor, Indiana County Parks and Trails, the Project Engineer (Gibson-Thomas Engineering), and Planning & Development staff. Once signed the Agreement will be advanced to PennDOT Central Office and District 10 for signature and recording.

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the agreement contingent on the satisfactory review of the SALDO (Subdivision and Land Development Ordinance) by the Burrell Township Supervisors and the securing of final funding to fully & successfully complete the project.

It is noted that this agreement does not authorize the building of the bridge. First, it conveys a right of occupancy for the project granted by PennDOT and sets forth the terms under which the county will operate before, during and after the completion. Second, it specifically sets forth that the county is responsible for the maintenance and inspection of the bridge.

MEMORANDUM OF UNDERSTANDING...INDIANA COUNTY HOUSING AUTHORITY

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve a Memorandum of Understanding between the County of Indiana and the Indiana County Housing Authority authorizing an interest free loan to the Housing Authority in the amount of \$72,000.00. The repayment term of the loan will be thirty-six (36) months at the rate of \$2,000.00 per month. The purpose of the loan will be to assist in covering the costs of a ventilation project for senior housing located at Morewood Towers, Blairsville, PA. Although Morewood Towers is owned by the Housing Authority, it does not provide public housing, therefore the Authority cannot use federal funds for any capital improvements for the high-rise. The total cost of the project is \$220,000.00.

POLLING PLACE CHANGES

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the polling place change of Cherryhill#1 from Hulls Farm & Lawn Equipment Showroom to the Two Lick Valley Social Center, 450 Franklin St., Clymer, PA.

At the request of Robin Maryai, Chief Clerk, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve the polling place change of West Mahoning from the County Building to Country Junction Restaurant, 81 Eileen Drive., Smicksburg, PA.

IMPORTANT ELECTION DATES

Chief Clerk Robin Maryai announced that the last day to register to vote is April 22, 2019 and the last day to apply for a civilian absentee ballot is May 14, 2019.

COURTHOUSE CLOSED...FRIDAY, APRIL 19, 2019 GOOD FRIDAY HOLIDAY

Commissioner Baker announced that the courthouse will be closed on Friday, April 19, 2019 in observance of the Good Friday Holiday.

NEXT REGULAR MEETING...APRIL 24, 2019 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, April 24, 2019 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Baker adjourned the meeting at 11:36 a.m.

Sherene Hess, Secretary

Michael A. Baker, Chairman