

The background of the cover is a photograph of the Indiana County Courthouse. The building is a large, multi-story brick structure with a prominent portico supported by white columns. Above the columns, the words "INDIANA COUNTY COURTHOUSE" are visible. In the foreground, on the left side, stands a bronze statue of a man in a suit and hat, holding a book. The sky is clear and blue.

Indiana County Drug Treatment Court

POLICY AND PROCEDURE HANDBOOK

“There is always hope.”

TABLE OF CONTENTS

Mission.....	2
Goals.....	3
Drug Treatment Court Team.....	4-7
Training.....	7
Advisory Board.....	8
Application Process.....	9
Eligibility Standards	10
Disqualifying Criteria	10
Program Entry.....	11
Reconsideration Policy.....	12
Program Length & Phases.....	12-13
Graduation.....	14
Termination.....	14
Supervision.....	15
Treatment Protocol.....	16
Behavior Responses.....	17
Confidentiality.....	17
Drug Testing Policy.....	18
Prescription Drug & Medical Marijuana Policy	19
Medication Assisted Treatment	19
Data Collection Plan.....	20
Sustainability.....	20
Ethics.....	21
Appendix.....	22

Please Note: The information contained in this handbook may be subject to change at any time.

DRUG TREATMENT COURT

The Indiana County Drug Treatment Court is a five-phase, intensive supervision program. Each phase is designed to help participants gain the skills they will need to be successful. Drug Treatment Court is a collaborative effort between the Drug Treatment Court Team members, who work together and seek to provide a variety of programs and consistent supervision geared toward supporting and helping participants maintain a stable and sober life.

MISSION

The Indiana County Drug Treatment Court strives to provide participants with substance use disorders who are involved with the criminal justice system a chance to seek and maintain recovery. Utilizing the court system and a multi-agency team, we focus on evidence-based practices to guide the participant to sobriety and a positive and productive future.

DRUG TREATMENT COURT GOALS

Goal 1: Reduce Recidivism

Objective: The Standard Supervision revocation rates are 55%. The objective of the Indiana County Drug Treatment Court is to achieve a successful completion rate of 80%.

Objective: The Standard Supervision recidivism rate is 65%. The objective of the Indiana County Drug Treatment Court is for participants successfully completing the program to have a less than 10% recidivism rate.

Goal 2: Provide Appropriate Treatment

Objective: 100% of Indiana County Drug Treatment Court participants will be evaluated prior to entering Drug Treatment Court to determine an appropriate level of care.

Objective: Indiana County Drug Treatment Court participants will be involved in treatment within seven (7) days or less from program entry.

Objective: 100% of participants who successfully complete the Indiana County Drug Treatment Court will either have completed treatment or remain compliant with their individual treatment plan.

Goal 3: Successful Member of Society

Objective: 100% of Indiana County Treatment Court participants will be assessed for needs outside of treatment.

Objective: All program graduates will have stable living situations upon successful completion of the program.

Objective: All program graduates will be employed full-time (or equivalent) upon successful completion of the program.

Objective: All program graduates will be current or completed with financial obligations upon successful completion of the program.

Goal 4: Abstinence

Objective: All program participants will abstain from the use of alcohol and controlled substances utilizing urinalysis testing, SCRAM monitoring, sweat patches, and self-reporting as part of the program and supervision.

DRUG TREATMENT COURT TEAM

The Indiana County Drug Treatment Court Team is comprised of a Judge, District Attorney, Defense Advocate, Probation Officers, Law Enforcement, Drug Treatment Court Coordinator, Case Manager, and Treatment Providers. The Team meets bi-weekly to discuss the progress of each participant and determine methods to help every participant succeed. The bi-weekly meeting presents the opportunity for information sharing, discuss whether sanctions or incentives should be imposed, and allows different discussions regarding participants.

Team Members:

- The Honorable Gina R. Force: jforce@indianacountypa.gov
- Drug Treatment Court Coordinator/Probation Officer Jen Hoover: jhoover@indianacountypa.gov
- District Attorney Robert F. Manzi: rmanzi@indianacountypa.gov
- Defense Advocate Taylor M. Johnson, Esquire: taylormj22@gmail.com
- Probation Officer Tyler Walls: twalls@indianacountypa.gov
- Probation Chief Amanda Leonard: aleonard@indinanacoutypa.gov
- Drug and Alcohol Commission Case Management Stephanie Litavish: slitavish@aicdac.org
- Treatment Provider Barbara Wojichowsk: bwojichowski@theopendoor.org
- Local Law Enforcement Office Lieutenant Eric Slovinsky: ESlovinsky@indianaboro.com

Agreement:

The Indiana County Drug Treatment Court having agreed amongst the District Attorney's Office, Taylor M. Johnson, Esq., the Indiana County Adult Probation Department, the Armstong Indiana Clarion Drug & Alcohol Commission, and The Open Door to collaborate to address substance use related criminal activity and follow the policies and procedures set forth in this manual. In order to support a comprehensive program of services to meet the needs of qualified participants, the team members and departments commit to the following:

Judge:

- Presides over all treatment court proceedings (including pre-court staffing meetings).
- Inquires each prospective participant as to his or her desire to enter the program.
- Communicates with each participant at Drug Treatment Court proceedings.
- Invokes sanctions or incentives relative to a participant's performance after review by the Drug Treatment Court team, and when necessary, revokes and resentsences participants discharged from Drug Treatment Court.
- Reinforces the necessity of active participation in treatment.
- Final arbiter of incentives, sanctions, therapeutic responses, and supervision responses.
- Meets annually with treatment providers to reinforce the importance of their role.
- Provides guidance in the development of program policy, structure, protocols, and procedures.
- Ensures that all team members receive timely and on-going training.
- Collaborates and communicates with local, state, and national officials, members of the public, and media regarding the operation and needs of the program.

District Attorney:

- Establishes the Commonwealth's screening criteria with community safety being the priority.
 - Establishes restitution amounts due.
 - Contacts any victims to get input on a defendant applying for Drug Treatment Court.
- Contacts defense attorney to address sentencing issues/agreements.
- Participates in all Drug Treatment Court guilty pleas.
- Continually balances community safety concerns while providing defendants with the greatest opportunity for success.
- Provides input to the Court on sentencing.
- Attends bi-weekly team meetings and court sessions and participates fully in all team decisions.

Defense Attorney:

- Encourages clients meeting appropriate criteria to apply for entry into Drug Treatment Court.
- Explains the opportunity the program presents to not only pursue recovery, but also to avoid certain aspects of the criminal sanctions participants would otherwise face, oftentimes including incarceration in a state correctional institution.
- Explains to potential applicants the general structure of the program, including the different phases and the requirements corresponding to each phase with an emphasis on transparency with the Drug Treatment Team.
- Answers any and all questions potential applicants have about the program.
- Advises clients of their legal rights, legal options, program conditions, and potential sentencing outcomes.
- Prepares clients for entry into Drug Treatment Court by explaining standard rights regarding guilty pleas and the unique nature of a guilty plea into Drug Treatment Court, whereby participants may not later withdraw their plea.
- Attends bi-weekly team meetings and engage in discussions regarding new applicants, pending applicants, and current Drug Treatment Court participants in addition to administrative and policy matters regarding the operation and ongoing improvement of the program.
- Attends bi-weekly court sessions and actively participates in a non-adversarial manner.
- Protects the rights of persons being considered for removal from Drug Treatment Court and ensures that they are afforded a fair evaluation of their circumstances.
- Advises other defense attorneys regarding criteria for entry into Drug Treatment Court, procedure by which application for entry to Drug Treatment Court is made, and suitability of specific potential participants.
- Advises the team of any due process considerations regarding, among other matters, policies and sanctions.

Adult Probation:

- Interviews applicants to obtain social and legal history and administer a risk/needs assessment in order to prepare a thorough Pre-Sentence Investigation Report.
- Gives a detailed explanation to applicants regarding the program requirements, e.g., signing conditions, phases, and giving out handbooks before their plea date or release from residential treatment.
- Performs home inspections.
- Completes drug testing and/or PBT testing on participants.
- Enforces curfews by checking SCRAM or doing field visits regularly.
- Recommends incentives, sanctions, therapeutic responses, and supervision responses based on participant performance.
- Enforces sanctions and all requirements of the program.
- Enforces payment of costs, fines, and restitution.
- Verifies employment, sponsorship, and meeting attendance (collecting and reviewing meeting slips) for participants.
- Responsible for PAJCIS data collection on drug testing, contacts, and criminal history.
- Attend all team meetings and court sessions.

Drug Treatment Court Coordinator:

- Responsible for administrative functions relating to Drug Treatment Court sessions.
- Receives and reviews new program applications; creates a file for applicants; researches and archives all pertinent documents for team review.
- Coordinates the application process with team members.
- Gathers and analyzes statistical data for program evaluation and recommends changes as needed.
- Reviews policies and practices; prepares and recommends changes as needed.
- Oversees PAJCIS for Drug Treatment Court. Ensures all appropriate information and data is entered by team members.
- Serves as PAJCIS analyst for Drug Treatment Court. Utilizes PAJCIS Drug Court Analysis System to prepare reports in support of program goals.
- Participates in continuing professional education programs related to drug treatment courts.
- Attends bi-weekly team meetings and court sessions.

Treatment Coordinator (Drug & Alcohol Commission Case Manager):

- Completes a comprehensive drug and alcohol evaluation on each Drug Treatment Court applicant and makes appropriate clinical recommendations for treatment.
- Assists treatment court participants to access treatment services.
- Organizes home care services, transportation, health services, and facilitate goal planning for all participants.
- Advocates for effective incentives, sanctions, and therapeutic adjustments during staffing.
- Identify participant needs and create personal service plans and modify them based on progress.
- Attends bi-weekly team meetings and court sessions.

Treatment Providers:

- The Open Door and Community Guidance Center will assign staff to treat drug treatment court participants and represent their agency at drug treatment court staffing and court sessions.
- Responsible for making treatment recommendations to the Court, and as appropriate, identify and/or provide a continuum of care for participants while advocating on behalf of the participant and for the integrity of the Court.
- Refers participants to specific programs based on their clinical suitability, the program's ability to comply with reporting requirements, and the program's capacity to meet any special needs that may exist (*e.g.*, mental or physical health, or language barriers).

Law Enforcement:

- Serves as a liaison, along with the District Attorney, between the law enforcement community and the Drug Treatment Court team.
- Attends bi-weekly Drug Treatment Court meetings and court sessions as well as any additional team-required meetings.
- Remains up-to-date on crime/drug trends in the area.
- Follow-up on warrants issued through the court.

Training:

All members of the team will be required to earn at least twelve hours of continuing education credits each year in the problem-solving court field. These trainings may be on site, off site, or via internet. There is an established on-going training protocol available in the coordinator's office.

New members to the team will complete the "New Team Member Training Program" which includes online trainings, shadowing team members, and selected readings/research on adult treatment courts. If funding is available, additional trainings to include role specific training through National Drug Court Institute will be attended. All members of the team should make every attempt to attend the Pennsylvania Association of Treatment Court Professionals (PATCP) annual conference. If funds are available, team members may also attend the annual All Rise conference.

NOTE: Each team member will be responsible for dissemination of information to their respective agency about confidentiality laws that apply specifically to treatment court participants. Likewise, the sharing of information between team members is a vital part of working as a team. Team members will also be charged with the education of peer professionals on the program and develop community linkages which enhance the effectiveness of the program.

In creating this partnership and uniting in the goal of addressing the serious problem of substance use affecting our community, we will endeavor to enhance communication between the courts, law enforcement and treatment programs. Through this linkage of services, we expect wider participation and greater effectiveness in addressing clients with drug, alcohol and/or mental health issues that are involved in the criminal justice system.

ADVISORY BOARD:

The Indiana County Treatment Court Advisory Board is a collaborative group of professionals and community partners who provide guidance, support and oversight to the Drug Treatment Court. The Advisory Board helps ensure the Court is operating effectively by offering expertise, identifying community resources, reviewing program needs, reviewing program data, and assisting with long-term planning. Members bring diverse perspectives to help strengthen participant outcomes and promote a coordinated and supportive response to challenges faced in the program.

Current members include:

Note: This section is currently under development. An advisory board is in the process of being formed but has not yet convened.

APPLICATION PROCESS

1. A referral can come from any source once the underlying case has been filed.
2. The applicant fills out a Drug Treatment Court application form, which will include contact information, current charges, additional charges, etc., and submits the completed application to the Indiana County Probation Department to jhoover@indianacountypa.gov.
3. The Coordinator will contact the applicant and schedule an office appointment to complete a comprehensive eligibility assessment, risk assessment, and coordinate a drug and alcohol assessment. The Coordinator will also review the following with the applicant: The Indiana County Drug Treatment Court Policy and Procedure Manual, Participant Contract and Participant Handbook, and all the terms and conditions to be imposed upon being sentenced to a period of probation with restrictive conditions with Drug Treatment Court as a special condition of the sentence.
4. The Coordinator will present all applicant information and make a recommendation for acceptance or denial at the next Drug Treatment Court Team meeting. The Team will review all participant information and decide as to admission into Drug Treatment Court.
5. If the Drug Treatment Court Team determines the applicant is eligible to be admitted into Drug Treatment Court, the Coordinator will work with the Court to set sentencing for the applicant.

STRUCTURE/MODEL

The Indiana County Treatment Court uses two structures for addressing criminal charges:

1. Post-sentence model is used for participants with new criminal offenses. Participants who enter the program with this model must enter a guilty plea at the time of admission. At the time of sentencing the participant will be given a lesser sentence including but not limited to, decreased or eliminated jail time, house arrest, or a lesser amount of probation.
2. Violation status model is used for participants entering the program on county probation violations. Participants who enter the program with this model must participate in a violation/revocation hearing and will then be resentenced to complete Treatment Court as a special condition of supervision.

ELIGIBILITY STANDARDS

Target Population:

The target population of the Indiana County Treatment Court is high risk/high need (as determined by the ORAS-CST) who is also diagnosed with substance use disorder and level of care necessary (as determined by ASAM Criteria).

Eligibility Criteria:

To be eligible, participants must meet all three elements of the program's eligibility criteria. This criterion has been determined and agreed upon by the entire Indiana County Treatment Court Team. The three elements are Legal Eligibility, Clinical Eligibility, and Demographic Eligibility.

Legal Eligibility

- No prior history of sex offenses.
- No outstanding warrants (county or state).
- Current charges are not on the ineligible charge list (see next section).

Clinical Eligibility

- Must undergo evaluation for substance use disorder.
- Must have a treatment need as determined by ASAM Criteria.
- Criminal offenses committed must be related to the applicant's substance use disorder.

Demographic Eligibility

- Must be Indiana county resident.
- Must be at least 18 years of age.

Disqualifying Criteria:

Legal Disqualifiers

- Murder and Manslaughter charges (current or past).
- Sex Offenses (current or past).
- Arson (Current or past).
- Burglary (F1), Robbery, Theft by Extortion charges (current or past).
- Escape charges (current or past).
- Crimes of violence as defined by PA Crimes Code (current or past).
- Outstanding unresolved warrants.
- Any other pending or open cases which contain offenses listed above.
- History of violence (case-by-case basis).

Clinical Disqualifiers

- Does not have verified substance use disorder.
- Does not meet ASAM Criteria of level of care.

Demographic Disqualifiers

- Non-county resident.
- Under 18 years of age.

PROGRAM ENTRY

Entry into the Drug Treatment Court Program occurs through the Court imposing a term of probation with restrictive conditions following the entry of a plea and sentence or a probation revocation.

The initial screening will involve the dual process of admitting high risk/high-need applicants, while also disqualifying applicants based on pre-determined exclusion criteria. Screening for entrance into the program will be done by the Drug Treatment Court Coordinator and Drug Treatment Court Case Manager.

The Ohio Risk Assessment System (ORAS) will be used to determine the participant's risk. The American Society of Addiction Medicine criteria (ASAM) will be used to determine the applicant's needs. Applicants will be required to apply for Medical Assistance during the referral and screening process unless they can show proof of private insurance.

A participant enters Drug Treatment Court at the time of sentencing as a special condition of probation with restrictive conditions, subject to supervision, court appearances, and all other terms and conditions of the program. The participant will be required to enter a plea of guilty to some or all the crimes for which he/she is charged and be sentenced to a term of probation with the restrictive condition of participating in drug treatment court.

Failure to comply with or successfully complete all the terms and conditions of Drug Treatment Court can result in the scheduling of a probation revocation hearing before the sentencing Judge. The probation revocation hearing may result in the participant being re-sentenced, subject to the sentencing guidelines and/or any mandatory sentence, to which he or she would have otherwise been subject to if not granted admission into Drug Treatment Court. This avenue of entering Drug Treatment Court is ideally designed for participants who would normally be facing a period of incarceration if not for entrance into Drug Treatment Court.

In determining whether to accept an applicant into the Drug Treatment Court Program, the Drug Treatment Court Judge will consider any input/objection/support by the victim, law enforcement, District Attorney's Office, defense counsel and any other source of relevant information.

Only applicants who are "eligible offenders" will be considered for the Drug Treatment Court Program. Title 42 Pa.C.S.A. Section 9802 defines an eligible offender for the purpose of restrictive conditions as follows:

"Eligible Offender" - . . . a person convicted of an offense who would otherwise be sentenced to a county or state correctional facility, who does not demonstrate a present or past pattern of violent behavior and who would otherwise be sentenced to partial confinement pursuant to section 9724 (relating to partial confinement) or total confinement pursuant to section 9725 (relating to total confinement).

RECONSIDERATION POLICY

The Drug Treatment Court Team will consider all appropriate referrals on a case-by-case basis. If a relevant party to the applicant's case (attorney, judge, treatment provider, police officer, etc.) feels the Drug Treatment Court Team failed to consider a particularly important factor, he/she may make a request for the case to be reconsidered.

The reconsideration request must be submitted in writing to the Coordinator. The request must include supportive reasoning for reconsideration. Supportive reasoning is defined as mitigating circumstances pertaining to the crime, psychiatric/psychological reports that may not have been available for the initial consideration, or any other relevant information that can be placed in written format. An applicant may apply for reconsideration only once.

PROGRAM LENGTH AND PHASES

The Indiana County Treatment Court recognizes that recovery is a long-term process that extends beyond the program's completion, often taking years. To assist with the recovery process and provide participants with structure and tools to continue their journey, the Indiana County Drug Treatment Court consists of five phases. It will take a minimum of 18 months to complete the program. Upon successful completion of the fifth phase, participants will graduate. To advance phases, participants will have requirements to meet. These requirements consider managed, proximal, and distal goals. Participants are ready to advance once proximal goals become managed goals, and distal goals become proximal goals.

Phase 1: Orientation (approximately 3-4 months)

- Bi-Weekly court sessions
- Start attending treatment and supervision appointments
- Develop case plan (clinical and supervision)
- Minimum of two probation contacts per week (field, office, phone) or as directed
- Weekly random drug testing (minimum 2x per week)
- Address immediate housing issues
- Be placed on SCRAM/House arrest
- Obtain ID/Social Security Card/Medical and Dental insurance
- Curfew of 11 PM

Phase 2: Clinical Stabilization (approximately 3-4 months)

- Bi-weekly court sessions
- Attending treatment supervision appointments on a more regular basis.
- Minimum of two probation contacts per week (field, office, phone) or as directed
- Weekly random drug testing (minimum 2x per week)
- Establish a plan for safe, sober housing
- Obtain and follow any direction from medical/dental assessment
- Begin working on changing people, places, things
- Curfew of 11 PM

Phase 3: Pro-Social Habilitation (approximately 4-5 months)

- Bi-weekly or monthly court sessions, as directed
- Follow your treatment, supervision, and case plan as directed
- One probation contact per week (field, office, phone) or as directed
- Weekly random drug testing (minimum 2x per week)
- Begin criminal thinking interventions, as directed
- Pursue employment opportunities or establish a plan with the Career Center
- Begin creating relapse prevention plan
- Establish payment plan for paying on fines/costs/restitution
- Engage in peer support and/ or other approved recovery support activities, as directed
- Establish pro-social activities, as directed
- Increase efforts of remaining substance free

Phase 4: Adaptive Habilitation (approximately 4-5 months)

- Monthly court sessions or as directed
- Comply with treatment, supervision, and case plan
- One probation contact per week (field, office, phone) or as directed
- Weekly random drug testing (minimum 2x per week)
- Maintain housing
- Pursue an adaptive lifestyle, including but not limited to GED, school, begin/maintain, regular volunteer activities, employment/vocational training, budget management, as directed
- Maintain peer support/recovery support activities, as directed
- Maintain prosocial leisure activities, as directed
- Continued efforts of sobriety, achieve early remission: 90 days consecutive abstinent days as measured by testing and without clinical symptoms

Phase 5: Continuing Care (4- 6 months)

- Minimum monthly court sessions or as directed
- Comply with treatment, supervision, and case plan (attend all appointments)
- One probation contact every other week (field, office, phone) or as directed
- Weekly random drug testing (minimum 1x per week) or as directed
- Maintain housing
- Maintain employment
- Payments of fines/costs/restitution complete (or in compliance with payment plan)
- Continue peer support/recovery support activities, as directed
- Sustained efforts of sobriety (90 days minimum)

GRADUATION CRITERIA

When an individual is considered eligible for graduation, he/she will be provided with an Application for Graduation. This application will consist of a series of questions regarding participation within the program and the progress he/she has made. Formal graduation ceremonies will be held in lieu of regular court session. Graduates may prepare a speech to present to the Court, participants, and guests.

Participants must meet the following minimum criteria to successfully complete the Indiana County Drug Treatment Court program:

- Successful completion of all program requirements
- Compliance with established payment plan
- Demonstrated continued sobriety
- Continued program compliance
- Completion of aftercare plan

TERMINATION CRITERIA

Though enrollment and participation in the Indiana County Treatment Drug Court is voluntary, it is an opportunity for participants to lead more productive and stable lives through recovery. Not all participants who enter the treatment court are able to do so for various reasons. Participants who do not successfully complete Drug Treatment Court will be scheduled for a termination hearing.

The following are some examples that may lead to unsuccessful discharges from the program (this list is NOT all-inclusive):

- A demonstrated lack of willingness to engage in treatment or comply with program requirements
- Continued criminal activity while in the program
- Acts of violence while in the program (includes threats of violence)
- Tampering with substance use testing
- Tampering with electronic monitoring devices
- A pattern of missed and/or positive drug tests
- A pattern of dishonesty with the Treatment Court Team

EXIT INTERVIEW

All participants exiting the Indiana County Drug Treatment Court (successfully or unsuccessfully) will be scheduled for an exit interview. This interview will be documented; however, the participant's identity will remain anonymous. This interview will consist of questions that will help the team review the program's effectiveness.

SUPERVISION PROTOCOL

Drug Treatment Court requires intensive supervision. Using Risk/Need/Responsivity, participants will be assessed at the beginning of the program and upon phase advancements. Probation officers will devise a supervision plan based on assessments. These plans are shared with the team and treatment providers. In the beginning, participants are required to report to the Probation Officer at least twice per week. It should be noted that at the time of the first meeting, the terms and conditions of supervision and the Participant Contract will be reviewed with the participant. The Probation Officer is required to conduct random and frequent home visits. The Probation Officer is to enter field/home visit notes into the Adult Probation Office Case Management System. Furthermore, the Probation Officer is required to verify employment, attendance of support group meetings, attendance at counseling, interaction with support person, payment of financial obligations and abstinence of drug use (via random and frequent drug testing).

Participants are required to provide proof of employment by submitting a letter written by their employer to his or her Probation Officer. Participants must also provide proof of meeting attendance by showing their meeting sheets and proof of payments by showing receipts. Treatment providers should provide general progress forms to verify attendance of counseling. The Probation Officer is also expected to make sure participants follow through with all court orders or agreements. Referring participants to outside agencies for support in their recovery is another component included under supervision. Requirements of supervision are specific to each phase of the program.

Community supervision will occur in both the office and the field (including places of employment). Probation officers work non-traditional hours to include nights and weekends.

TREATMENT PROTOCOL

Participants referred to Drug Treatment Court will be assessed by the Drug Treatment Court Case Manager for a substance use disorder and level of care prior to admission to the Indiana County Treatment Court. Two Instruments are used: A Department of Drug and Alcohol Program (DDAP) approved Level of Care Assessment (LOCA) and the American Society of Addiction Medicine (ASAM) criteria. The Placement Tool and LOCA will include a comprehensive bio-psychosocial evaluation for substance use, mental illness, and medical issues. If urgent care needs are identified, immediate referral and linkage to the appropriate level of care services will be initiated. Drug Treatment Court may accept and will treat participants assessed with co-occurring substance use and psychiatric disorders.

Upon entry of the program, participants are placed into the appropriate level of care. All levels of care are accessible to participants.

Case Coordination, which is a function of the Case Manager, is a collaborative process between the participant and the Case Manager that facilitates the access to available resources and retention in treatment and support services, while simultaneously educating the participant in the skills necessary to achieve and maintain self-sufficiency and recovery from substance use disorders. In turn, Case Management/Case Coordination addresses any barriers to treatment services, and long-term recovery, by assessing each participant's specific needs.

The Indiana County Drug Treatment Court works with multiple treatment providers. Each participant completes a mental health assessment and drug and alcohol assessment and treatment service options are made available based on that evaluation. The mental health treatment providers coordinate care with The Open Door for all participants with a dual diagnosis of substance use disorder and mental health diagnosis. For participants in need of inpatient treatment, the Armstrong Indiana Clarion Drug & Alcohol Commission contracts with several agencies around the state to provide those services.

Progress and attendance reports are provided to the Indiana County Drug Treatment Court on a bi-weekly basis via PAJCIS. Representatives from both The Open Door and a mental health law enforcement liaison attend both team meetings and court sessions. The Treatment Providers ensure that progress and attendance reports are entered into PAJCIS. Once in treatment, each treatment provider is responsible for re-evaluation of participants and adjusting treatment levels accordingly.

The Case Manager and Treatment Providers will work closely with the Coordinator and Probation Officers throughout all aspects of the program.

BEHAVIOR RESPONSES

Treatment courts improve outcomes for participants by combining evidence-based substance use disorder treatment with strict behavioral accountability. Participant behavior is carefully monitored and addressed with escalating incentives for accomplishments, sanctions for infractions, and service adjustments (supervision responses and therapeutic responses) for treatment needs. These behavior responses are based on proximal/distal goals and match magnitude accordingly.

Examples of behavior responses are listed below (this list is not all-inclusive):

Incentives: Applause, judicial or team praise, gift cards, personal rewards, relaxed curfew, sobriety medallion, tokens or books.

Sanctions: Written warnings, verbal reprimand, travel limitations, community service, house arrest, jail.

Supervision Responses: increased/decreased court appearances, increased/decreased probation contacts, phase advancement, phase extensions, curfew, permission to travel, graduate early, removal/placed on house arrest.

Therapeutic Responses: letter of apology, essay, increased/decreased peer support, re-evaluation of treatment needs/discuss level of care, increase in treatment.

CONFIDENTIALITY

Drug Treatment Court proceedings shall be kept confidential. No information disclosed shall be the basis for prosecution of the current charges and/or any additional charges that are filed. No participant shall be required to testify to any information discussed or disclosed during Drug Treatment Court hearings. As with meetings, participants are encouraged not to break anonymity nor disclose any information obtained during Drug Treatment Court proceedings. Treatment providers are bound by ethical and confidentiality standards set by applicable HIPAA and state confidentiality rules.

Participants sign informed consent forms permitting disclosure of treatment information concerning attendance at and general participation in treatment and relapse information. Specific matters discussed during treatment sessions shall not be disclosed.

DRUG TESTING PROTOCOL

Drug testing is an essential component of Drug Treatment Court. Urinalysis, oral, or other methods approved, will be utilized. Participants shall undergo random and frequent drug testing and will be tested as directed throughout all five phases. The Probation Officer or another designated probation officer is responsible for administering and observing the drug tests and has the discretion to drug test a participant during non-traditional hours at a location as determined by the Probation Officer. Probation Officers are required to follow the Drug Testing Policy as set forth by the Indiana County Adult Probation Office. Participants may also be required to submit to drug testing upon the request of their Case Manager and/or treatment provider.

The Probation Officer has the discretion to alter the drug testing time-period and location. Participants must report all prescription and non-prescription medications to the Probation Officer and/or authorized person prior to submitting a drug test.

Participants who test positive will be sanctioned according to the decision of the Drug Treatment Court Team. Participants who admit to a positive test prior to the test must sign an admission form and be sanctioned. Participants are required to submit to the drug test regardless of the signed admission form. Participants can dispute positive test results, however, if they do so, they will be required to pay the expense of any positive confirmation.

Failure to appear for the drug test on the designated date and time or failure to submit a test within the allotted time will be considered a positive test. A diluted test will be counted as a positive reading. Attempting to alter a urine specimen will result in possible termination from Drug Treatment Court and charges may be filed pursuant to 18 Pa C.S. § 7509 – Furnishing a Drug-Free Urine. All drug test results will be discussed at the Drug Treatment Court Team meetings. Incentives for consistent drug free specimens and sanctions for failed tests will also be discussed.

During Phases 3, 4 and 5, the Team has the discretion to modify the participant's drug testing schedule if the participant is employed full-time or enrolled in a fulltime training or educational program. In those circumstances, participants must follow the designated schedule and be prepared to submit to a drug test when required.

The Probation Officer will record all drug tests on a drug test log and enter the drug testing information into the Adult Probation Office Case Management System. The Probation officer will also enter all drug tests into the Drug Treatment Court Data Management System.

No participant may take any dietary supplements as they may contain substances that would alter the urine or cause a false positive drug test for illegal substances. This includes but is not limited to weight loss aids, or any other dietary supplement. The consumption of poppy seeds is strictly prohibited while in the program. Lastly, Salvia, Kratom, morning glory seeds, K2/Spice, bath salts and/or any or all designer drugs legal or illegal is strictly prohibited. All mood altering or hallucinogenic substances are prohibited. All cough, cold and/or flu medicines must be pre-approved by the Probation Officer.

PRESCRIPTION DRUG AND MEDICAL MARIJUANA POLICY

Participants are strongly encouraged, due to the nature of the disease of addiction and the effects of medication on the brain, to consult with their treating physician and/or psychiatrist to seek non-addictive medications with no abuse potential to treat conditions such as chronic pain and anxiety. The following are procedures participants must follow to be placed and remain on prescription medications or medical marijuana.

Participants must provide written notification from a qualified physician provider if a prescription medication or medical marijuana is medically required. Participants must identify one primary health care provider (PHCP) to coordinate health care needs and sign appropriate releases for the Team. This PHCP will be responsible for managing all prescription medications except for those participants being treated by a psychiatrist.

Participants must notify the Drug Treatment Court Team if they are prescribed or administered a mood altering or controlled substance. They must also provide a copy of the prescription to the Drug Court Team by their next scheduled court date and keep the medication in its original prescription container. In addition, the participant should expect pill counts to be completed by Adult Probation, either at random or if the Team feels it is necessary.

The participant must provide a printout documenting new prescriptions. Participants must consume and store medical marijuana in a manner provided by statute. Participants should expect compliance checks of their medical marijuana by their Probation Officer, either at random or if the Team feels it is necessary.

MEDICATION ASSISTED TREATMENT

Indiana County Drug Treatment Court recognizes that Medication Assisted Treatment (MAT) options are available for use by participants in the Drug Treatment Court Program. Medically Assisted Treatment options include, but are not limited to, Methadone, Suboxone/Buprenorphine and Naltrexone (oral Revia or injectable Vivitrol). The implementation, prescription, and monitoring of MAT must be approved for use by a Drug and Alcohol Treatment provider licensed by the Pennsylvania Department of Health. Participants must sign a release for the purpose of coordination of care.

Participants who elect to use MAT as an alternative therapy must agree to their involvement with drug and alcohol treatment services by a licensed drug/alcohol treatment provider, due to the abuse potential of available MAT options. In addition, the participant must agree that their MAT provider cooperates and communicates regularly with the Drug Treatment Court Team to maintain a continuity of care, when appropriate, in the preparation of treatment planning to establish goals which will benefit long-term recovery plans, ongoing support and a substance free lifestyle.

DATA COLLECTION PLAN

The primary source of data collection for the Indiana County Drug Treatment Court is Pennsylvania's Problem-solving Adult and Juvenile Courts Information System (PAJCIS). The Coordinator will ensure that all data is being entered and collected properly. The Coordinator will work with the state's PAJCIS representative to coordinate any training necessary for team members. The Coordinator will be responsible for accepting/rejecting participants, discharging participants and scheduling court appearances. Probation officers will be responsible for entering participant contacts, drug testing results, and any criminal history. Case managers/treatment providers will be responsible for entering all treatment information as well as any ancillary services. The Coordinator will be responsible for entering participant initial eligibility as well as what happens in court, (i.e., sanctions, incentives, therapeutic responses, and supervision responses.)

On a quarterly basis, the team will meet to review the collected data to ensure program goals and objectives are being met and to look for any other issues that may be present.

SUSTAINABILITY

The Indiana County Treatment Court is supported primarily through an Intermediate Punishment Grant. The Drug Treatment Court Team will actively pursue any other grant opportunities that become available.

To ensure long-term viability and increase awareness within the county, Drug Treatment Court members present to community groups about treatment court, including county agencies, rotaries, and drug and alcohol service providers. This is a formalized public education campaign in which the Drug Treatment Court outlines who, where, and when meetings and events will take place on an annual basis.

ETHICS

The relationship between team members and participants will be professional, with all interactions based on adopted Indiana County Standards of Professional Conduct. Team members will always maintain professional and objective personal conduct between himself/herself and the participant's family and close associates. Team members should have a personal concern within the bounds of their professional responsibilities, to safeguard the welfare of the participant both during and after enrollment in Drug Treatment Court.

Team members are prohibited from developing personal relationships with participants including: sexual or romantic relationships and/or business relationships with participants who are active in Drug Treatment Court. The relationship with participants should never include behaviors on the part of the team member which would be abusive or damaging to the participant. Team members must disclose preexisting social ties or relationships with a participant prior to the participant's placement into Drug Treatment Court.

APPENDIX

Appendix A – Participant Application

Appendix B – Conditions of Drug Treatment Court

Appendix C – Release of Confidential Information

Appendix D – Participant Handbook Acknowledgement

Appendix A:

INDIANA COUNTY DRUG TREATMENT COURT

Referral and Application

Indiana County Drug Treatment Court is a post-conviction entry program. Complete and submit this application along with a copy of the criminal complaint and affidavit (if available) and submit by mail, email or fax to: Jen Hoover, Indiana County Probation Department, Indiana County Courthouse, 825 Philadelphia Street, Indiana, PA 15701. Fax 724-465-3831, Email: jhoover@indianacountypa.gov

*******You must be a resident of Indiana County to participate in the Drug Treatment Court Program*******

REFERRAL SOURCE	
Name:	Position/Title:
Phone: ())	Email:
Relationship to Applicant:	Date of Referral:

DEFENDANT INFORMATION			
Name: <small>First Middle Last</small>			Alias: <small>(or maiden name)</small>
Physical Address: <small>Street</small>		<small>City</small>	<small>State</small> <small>Zip Code</small>
Mailing Address: <small>Same as above <input type="checkbox"/> Street/PO Box</small>		<small>City</small>	<small>State</small> <small>Zip Code</small>
County of Residence:		Currently Incarcerated: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Home Phone: ())		Cell: ())	Email:
Work Phone: ())		Primary language spoken: <input type="checkbox"/> English <input type="checkbox"/> Spanish <input type="checkbox"/> Other:	
Date of Birth:		Social Security Number:	
Race: <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Bi-racial <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Native <input type="checkbox"/> Unknown/Unreported			
Ethnicity: <input type="checkbox"/> Hispanic <input type="checkbox"/> Non-Hispanic <input type="checkbox"/> Unknown/Unreported			Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
Height:	Weight:	Hair Color:	Do you have reliable transportation? <input type="checkbox"/> Yes <input type="checkbox"/> No
Possess a driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No		Status: <input type="checkbox"/> Valid <input type="checkbox"/> Suspended <input type="checkbox"/> Expired	License #:
If revoked/suspended, are you ready to regain driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Prior participation in a problem-solving court? <input type="checkbox"/> Yes <input type="checkbox"/> No			If yes, specify county:

LEGAL REPRESENTATION			
Select One: <input type="checkbox"/> Public Defender <input type="checkbox"/> Private Attorney <input type="checkbox"/> Public Defender Pending			
Attorney's Name:		Firm (if private):	
Address: <i>Street</i>		<i>City</i>	<i>State</i>
Phone: ()		Fax: ()	Email:

CRIMINAL/CHARGE INFORMATION			
<i>Please list all pending cases. Cases not included below will not be considered for acceptance. The addition of cases at a later date will delay the application process. You may attach an additional page if necessary.</i>			
<i>Docket Number</i>	<i>Offense Tracking Number (OTN)</i>	<i>Offense(s)</i>	<i>Grade</i>
Did you use or possess a weapon? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, list:	
Have you ever had a PFA entered against you? <input type="checkbox"/> Yes <input type="checkbox"/> No		Has it been violated? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Attach an additional page if you have more cases and/or charges. Additional page attached? <input type="checkbox"/> Yes <input type="checkbox"/> No			

SUBSTANCE ABUSE HISTORY			
Have you ever abused drugs or alcohol? <input type="checkbox"/> Yes <input type="checkbox"/> No		Currently abusing? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you ever received drug or alcohol inpatient or outpatient treatment? <input type="checkbox"/> Yes <input type="checkbox"/> No			Currently in treatment? <input type="checkbox"/> Yes <input type="checkbox"/> No
Drug(s) of Choice:	<i>1st drug of choice</i>	<i>2nd</i>	<i>3rd</i>
Age began using drugs:	Age began alcohol use:	History of IV Drug Use? <input type="checkbox"/> Yes <input type="checkbox"/> No	

MEDICAL/TREATMENT HISTORY	
Prior psychiatric mental health inpatient/outpatient treatment? <input type="checkbox"/> Yes <input type="checkbox"/> No	Currently in mental health treatment? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes to the questions above, was the mental health diagnosis connected to military service? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Pharmacological interventions (medications) for substance abuse? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, list medication(s): <i>(e.g., Methadone, Vivitrol, Suboxone)</i>
Medical Insurance: <input type="checkbox"/> Medicaid <input type="checkbox"/> Medicare <input type="checkbox"/> None	<input type="checkbox"/> Private Insurance (specify): <input type="checkbox"/> Other (specify):
If female, are you pregnant? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, indicate your due date:
List any past or present medical conditions:	
List any medications you are taking:	

EDUCATION, EMPLOYMENT, AND HOUSING STATUS

Highest level of Education <u>completed</u> (select one):				
<input type="checkbox"/> Any grade up to 11 th	<input type="checkbox"/> GED	<input type="checkbox"/> High School Diploma	<input type="checkbox"/> Some Trade School	
<input type="checkbox"/> Trade School Graduate	<input type="checkbox"/> Some College	<input type="checkbox"/> College Graduate (2 year)	<input type="checkbox"/> College Graduate (4 year)	
<input type="checkbox"/> Some Post Graduate	<input type="checkbox"/> Advanced Degree			
Employment Status (select one):				
<input type="checkbox"/> Unemployed	<input type="checkbox"/> Employed Full-Time (35 or more hours/week)*	<input type="checkbox"/> Volunteer		
<input type="checkbox"/> Retired	<input type="checkbox"/> Employed Part-Time (less than 35 hours/week)*	<input type="checkbox"/> Disabled		
<input type="checkbox"/> Student Full-Time	*Specify occupation:			
Primary Source of Support (select all that apply):				
<input type="checkbox"/> Adoption Subsidy	<input type="checkbox"/> Social Security (SSI)	<input type="checkbox"/> Social Security Disability (SSD)	<input type="checkbox"/> Welfare	<input type="checkbox"/> None
<input type="checkbox"/> Foster Care Subsidy	<input type="checkbox"/> Retirement Plan	<input type="checkbox"/> Workers Compensation	<input type="checkbox"/> Family	<input type="checkbox"/> Other
<input type="checkbox"/> Unemployment	<input type="checkbox"/> Veterans Benefits	<input type="checkbox"/> Salary/Wages	<input type="checkbox"/> Disability	
Housing Status (select one): <input type="checkbox"/> Independent <input type="checkbox"/> Dependent (<i>incarcerated, with friends, etc.</i>) <input type="checkbox"/> Homeless				

FAMILY/CHILDREN INFORMATION

Living Arrangements: <input type="checkbox"/> Single <input type="checkbox"/> Married*	<input type="checkbox"/> Separated <input type="checkbox"/> Divorced	<input type="checkbox"/> Widowed <input type="checkbox"/> Living Together*	*Name of spouse or partner:
# of Children:	# of Dependent Children:	Custody of all minor children: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Visitation rights for all children not residing with you? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			Child support amount: (if applicable)
Currently have contact with your primary family? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			\$ per month

MILITARY HISTORY

Have you (defendant) ever been in the military? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please answer the questions below.</i>		
Branch:	Enlistment Date:	Years of Service:

Discharge Type (select one):			
<input type="checkbox"/> Still serving	<input type="checkbox"/> Dishonorable	<input type="checkbox"/> Clemency	<input type="checkbox"/> Other than honorable
<input type="checkbox"/> Honorable	<input type="checkbox"/> Bad Conduct	<input type="checkbox"/> Dismissal	<input type="checkbox"/> General <i>(includes medical)</i>
Discharge Date:		Rank at Discharge:	
Any criminal convictions prior to military service? <input type="checkbox"/> Yes <input type="checkbox"/> No		Incarcerated while in military? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Deployed abroad: <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, specify where:		
Military combat: <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, specify the number of deployments to combat zones:		
Conflict Era of Service (select all that apply):	<input type="checkbox"/> Korea	<input type="checkbox"/> ODS <i>(Iraq/Kuwait 1990-2003)</i>	<input type="checkbox"/> OIF <i>(Iraq 2003-2010)</i>
	<input type="checkbox"/> Vietnam	<input type="checkbox"/> OEF <i>(Afghanistan 2001- present)</i>	<input type="checkbox"/> OND <i>(Iraq 2010-present)</i>
Diagnosed with (select all that apply): <input type="checkbox"/> PTSD <input type="checkbox"/> TBI <input type="checkbox"/> MST		Eligible for VA Benefits: <input type="checkbox"/> Yes <input type="checkbox"/> No	

DO NOT COMPLETE THIS SECTION - OFFICIAL COORDINATOR USE ONLY

Date(s) Distributed for Review

District Attorney:	AICDAC:	Defense Advocate:
--------------------	---------	-------------------

**INDIANA COUNTY ADULT PROBATION DEPARTMENT
CONDITIONS OF DRUG TREATMENT COURT**

NAME: _____ **DOB:** _____

=====

NO.: _____

CHARGE: _____

EFFECTIVE DATE: _____

TERMINATION DATE: Further Order of Court

=====

The Court of Common Pleas has assigned you for supervision as part of the **Drug Treatment Court** subject to the following conditions:

1. You will be under the supervision of the Indiana County Probation Department and will report regularly in person, in writing or according to your Probation Officer's instructions and will respond to any communication from this department or the Court. You will abide by any written instructions from your Probation Officer.
2. You will appear in front of the Honorable Gina Force, Judge, on a bi-weekly basis or as instructed by the Court and the Drug Treatment Court Team. You will comply with all directives issued by the Judge and/or the Drug Treatment Court Team.
3. You will reside at: _____ Phone: _____ and will obtain permission prior to changing your residence. You will notify your Probation Officer of any change in your telephone number.
4. You will not travel outside the State of Pennsylvania without permission from your Probation Officer.
5. You will comply with all municipal, county, state and federal laws and immediately notify your Probation Officer of any arrest/citation or investigation by law enforcement authorities.
6. You will immediately notify your Probation Officer within 72 hours of any change in employment and will cooperate in any efforts he/she may make to obtain employment for you.
7. You will abstain from the unlawful possession, use or distribution of narcotics or dangerous drugs, and will notify your Probation Officer of any use of prescription drugs.
8. The use of alcoholic beverages is strictly prohibited and you are prohibited from attending any business establishment whose primary business is the sale of alcoholic beverages unless otherwise specified by the Court or your Probation Officer.

9. You will submit to urinalysis, or such other testing as may be required, to determine if you have been using drugs and/or alcohol as directed by your Probation Officer. You understand that a refusal, altered or failure to provide a sample, at the time of request, will be viewed by the Drug Treatment Court as a positive test and sanctions will be imposed.
10. You may not own or possess any type of firearm or other deadly weapon unless granted special permission by the Court or your Probation Officer.
11. You will permit the warrantless search of your person, your vehicle and place of residence that is legally under your control, by a Probation Officer and seizure of any narcotic implements, illegal drugs, intoxicants and/or contraband.
12. You will pay costs, fines, monthly supervision fees and/or restitution immediately or in accordance with any schedule developed by the Indiana County Probation Department.
13. You will participate in drug and alcohol treatment, mental health treatment, or any therapeutic or educational program offered by a recognized agency as directed by your Probation Officer and/or the Court. You will follow through with any and all treatment recommendations.
14. You will cooperate with all aspects of Intensive Case Management as provided by the Armstrong/Indiana/Clarion County Drug and Alcohol Commission.
15. You will sign all authorizations for release of information (including but not limited to medical, drug and alcohol assessments, and mental health) as requested by your Probation Officer or any member of the Drug Treatment Court.
16. You will perform community service in lieu of paying fines and monthly supervision fees and any community service imposed by your Probation Officer or the Drug Treatment Court as a sanction for a program violation.
17. You understand that rewards and/or sanctions will be imposed by the Court when deemed appropriate. You further understand that violations of the Drug Treatment Court Program may ultimately lead to your removal from the program.
18. You will abide by a curfew to be determined by your Probation Officer.
19. You will not work as a confidential informant.
20. You will be placed on House Arrest with Electronic Monitoring and SCRAM (continuous alcohol monitoring) during Phase One of the Drug Treatment Court Program and at any other time deemed necessary by the Court or the Drug Treatment Team.
21. You will not, in any manner, communicate with any person who is currently incarcerated in any county jail or State Correctional Institute.
22. You will comply with the following special condition(s) imposed by the Court:
Mental Health Evaluation and follow all recommendations

Until further Order of Court, you will be under the jurisdiction of the Drug Treatment Court. During your period of supervision, should you in any way violate any of the conditions of the program, the Probation Department has the power to detain you in a county prison and make a recommendation to the Court to remove you from Drug Treatment Court. This may result in your commitment to a penal or correctional institution to serve your sentence.

AGREEMENT BY PROBATIONER

I do hereby waive extradition to the Commonwealth of Pennsylvania from any State in the Union, and also agree that I will not contest any effort to return me to the jurisdiction of this Court which has placed me on supervision.

I have read, or have had read to me, the foregoing conditions of my supervision; I fully understand them and agree to abide by and strictly follow them; and I fully understand the penalties involved should I, in any manner, violate them.

Signature of Probationer

Witness

Date

Appendix C:

INDIANA COUNTY TREATMENT COURTS CONSENT FOR THE RELEASE OF CONFIDENTIAL INFORMATION

I _____, understand and consent to the disclosure of my diagnosis, urinalysis results, information about my attendance or lack of attendance at treatment sessions, my cooperation with the treatment program and prognosis. This information may be disclosed only as necessary for, and pertinent to application and participation in one of the Treatment Court Programs.

I understand that the Treatment Court Team Members include the Judge, District Attorney's Office, The defense advocate's Office, Treatment Court Coordinator, Treatment Court Probation Officers, Treatment Court Treatment Providers (The Open Door and Armstrong Indiana Clarion Drug and Alcohol commission), and other members designated on the Indiana County Treatment Court Team.

Additional agencies and/or individuals may include but are not limited to: The Community Guidance Center, ICCAP, The Recovery Capital, PA Career Link, and Various Mental Health Agencies.

I understand that my records are protected under the federal regulations governing Confidentiality of Alcohol and Drug Abuse Patient Records, 42 C.F.R. Part 2, and cannot be disclosed without my written consent unless otherwise provided for in these regulations. That the recipients of this information may disclose it only in connection with their official duties.

I understand that my records are also protected under federal privacy regulations within the Health Insurance Portability and Accountability Act (HIPAA), 45 C.F.R. Section 160 & 164, and that such HIPAA protections may not apply to a redisclosure by the recipients of information disclosed pursuant to this authorization.

This consent expires automatically as follows:

- o There has been a formal and effective termination, revocation, or withdrawal of my participation in Treatment Court.
- o I have successfully completed the Treatment Court Program.

I recognize that my review hearings are held in an open and public courtroom, and it is possible that an observer could connect my identity with the fact that I am in treatment as a condition of participation in Treatment Court. I understand that if I refuse to consent to disclosure or attempt to revoke my consent prior to the expiration of this consent, that such action are grounds for termination from Treatment Court. I do hereby acknowledge that I have read, am familiar with, and fully understand the terms and conditions of this consent. I understand that I am entitled to receive a copy of this authorization after it is signed.

I have been offered a copy of this form, and I have _____ Accepted _____ Refused

Dated: _____

Signature of Treatment Court Participant

Witness: _____

Position: _____

Appendix D:

Handbook Acknowledgement

By signing below, I acknowledge that I have received a copy of the Indiana County Drug Treatment Court Participant Handbook. I understand that it is my responsibility to read the contents and understand the rules of the program set forth in this Handbook and in the Participant Contract. I agree to the requirements of the program and possible consequences of not complying with the rules and regulations, directives of the Treatment Court Team, and/or orders of the Court.

Participant Signature

Witness Signature

Printed Name

Position

Date

Date