

PROTHONOTARY AND CLERK OF COURTS OF INDIANA COUNTY

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RANDY DEGENKOLB
PROTHONOTARY AND CLERK OF COURTS

Sharon Mlecik
FIRST DEPUTY

ON-LINE SUBSCRIPTIONS

You can electronically access the public, civil case information of our office for a steady monthly fee. We are hopeful that you will appreciate the ease of use of this feature.

On your initial subscription, there is no charge during the month you sign-up. A monthly charge of \$25 per month (billed quarterly) begins on the first full month. On-line subscriptions are 3-month minimum. There is an additional \$25 charge to re-activate a lapsed subscription.

To sign up for this service simply complete the bottom portion of this page and return the entire page to our office. We will then provide you with the web address and a unique username/password to enable you to electronically access public, civil information.

This same public information is available to those who physically come to our office to use our 'public terminals' or who wish to see the actual, physical case files. However, sealed cases and/or sealed documents (by order of the courts), juvenile records, and mental health records are not accessible to the public.

TECHNICAL QUESTIONS: Please contact the county's office of Information Technology to discuss the technical aspects of this (phone: 724-465-3970). It is necessary to use Internet Explorer as your internet browser in order for the site to operate properly.

Complete section below & return entire paper to us. This must have an 'original' signature.

By signing this form you agree to be invoiced quarterly at the monthly rate of \$25 for a minimum of 3-months. The sign up activation fee is \$75 (which also covers your cost for your first 3 months). Please mark an "X" below indicating whether this is a new subscription or the re-activation of a former subscription.

____ (NEW subscription) I authorize this subscription to the public, civil case information of Indiana County, PA.

____ (re-activate FORMER subscription) I authorize the re-activation of a former subscription. Enclosed is the 're-activation fee' of \$25 {payable to "County of Indiana"}.

Print the name of the company, organization, or law firm here: _____

Person authorizing this subscription:

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Signature: _____

Printed Name: _____

Main Phone Number: () _____ - _____

Print the name and e-mail address below of the TECHNICAL "CONTACT PERSON" for this subscription:

Name (print): _____ E-mail Address: _____