

COMMISSIONERS' MEETING MINUTES

OCTOBER 8, 2025

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners' Hearing Room.

ROLL CALL

Chairman R. Michael Keith, present
Commissioner Bonni S. Dunlap, present
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

PLEDGE OF ALLEGIANCE

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES

A motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve the minutes of September 24, 2025.

PUBLIC COMMENT

Lynne Alvine made public comment regarding the Federal Government Shutdown and an upcoming Democratic Party Rally.

EXECUTIVE SESSIONS

There were no Executive Sessions.

PROCLAMATION...SUPPORTING OPERATION GREEN LIGHT FOR VETERANS

After a proclamation was read, a motion was made by Commissioner Keith, seconded by Commissioner Dunlap and carried unanimously to designate November 2025 as Green Light for Veterans.

PROCLAMATION...DOMESTIC VIOLENCE AWARENESS MONTH

After a proclamation was read, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to proclaim October 2025 as Domestic Violence Awareness Month.

PROCLAMATION...CHAMBER OF COMMERCE MONTH

After a proclamation was read, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to proclaim October 2025 as Chamber of Commerce Month.

PROCLAMATION...MANUFACTURING WEEK

After a proclamation was read, a motion was made by Commissioner Keith, seconded by Commissioner Hess and carried unanimously to proclaim October 3 – 10, 2025 as Manufacturing Week 2025.

PROCLAMATION...JUVENILE JUSTICE WEEK

After a proclamation was read, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to proclaim October 5 – 11, 2025 as Juvenile Justice Week.

EQUIPMENT PURCHASE...JHB GROUP / EMA

At the request of Tom Stutzman, Emergency Management Agency, a motion was made Commissioner Keith, seconded by Commissioner Hess and carried unanimously to approve an equipment purchase from JHB Group in the amount not to exceed \$90,000.00 for a custom-built drone trailer.

EQUIPMENT PURCHASE...DRS ELECTRICAL SERVICES / EMA

At the request of Tom Stutzman, Emergency Management Agency, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve an equipment purchase from DRS Electric for the purchase and installation of a UPS for the Kinter Hill Tower and Covode Tower sites at the cost of \$28,462.00 each.

PRIVATE PROVIDER AGREEMENTS FY 25-26 / CHILDREN & YOUTH SERVICES

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve an agreement with Justice Works Youthcare, Inc., Pittsburgh, PA for FY 25-26 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve an agreement with In-Clusion, LLC, Greensburg, PA for FY 25-26 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve an agreement with Christian Family Services Management – The Bair Foundation, New Wilmington, PA for FY 25-26 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve an agreement with Cornell Abraxas Group, LLC, Pittsburgh, PA for FY 25-26 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve an agreement with Adelphoi Village, Inc., Latrobe, PA for FY 25-26 to provide services to Children

& Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve an agreement with Taylor Diversion Programs, Sheffield, PA for FY 25-26 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

CONTRACT AWARD – OLD COURTHOUSE ROOF REPLACEMENT PROJECT / PLANNING

At the request of David Morrow, Office of Planning and Development and on behalf of Thomas R. Harley Architects, LLC, a motion was made by Commissioner Keith, seconded by Commissioner Dunlap and carried unanimously to enter into a contract agreement with G&W Roofing & Construction, Inc. from Eighty Four, PA for the for the Old Courthouse Roof Replacement Project located at 601 Philadelphia St. in Indiana Borough. The contract award request in the amount of \$686,000 is to replace the membrane and historic slate roofing systems on the structure. Four bids were received to replace both the membrane and slate roofing. Bids ranged from the low bid as noted from G&W Roofing & Construction, Inc. of \$686,000 and a high bid of \$1,286,300. This project is being funded with a Redevelopment Assistance Capital Program Grant Funds.

CONTRACT AWARD – DIXONVILLE COMMONS BUILDING CULVERT PIPING PROJECT / PLANNING

At the request of David Morrow, Office of Planning & Development and on behalf of Platinum Visual Solutions, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to enter into a contract agreement with Ray I. Winters & Sons, Inc. from Indiana, PA for the Dixonville Commons Building Culvert Piping Replacement Project. The contract award request in the amount of \$120,250 is to excavate a trench below the floor in the East Production area of the building approximately 9' wide 13' deep and install approximately 120' of 48" N-12 storm sewer pipe. Pipe will be backfilled with stone flush to the existing floor surface. Project costs will be covered by a Redevelopment Assistance Capital Program (RACP) grant and Platinum Visual Solutions funds.

PASS-THROUGH AGREEMENT FOR PCCD FUNDING / DRUG & ALCOHOL COMMISSION

At the request of Robin Maryai, Chief Clerk, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve a pass-through agreement between the Indiana County Commissioners and the Armstrong-Indiana-Clarion Drug and Alcohol Commissioner, Inc. This agreement is necessary as part of the IP Program grant, in order for the County to receive payments and disperse portions of the payments to the Armstrong-Indiana-Clarion Drug and Alcohol Commission.

**MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF INDIANA
AND THE HISTORICAL AND GENEALOGICAL SOCIETY OF INDIANA COUNTY**

A motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve a Memorandum of Understanding between Indiana County and The Historical and Genealogical Society of Indiana County where three (3) chairs of historical significance will be loaned to the them for a period of 99 years.

**COURTHOUSE CLOSED...MONDAY OCTOBER 13, 2025 IN OBSERVANCE OF THE
COLUMBUS DAY HOLIDAY**

The courthouse will be closed on Monday, October 13, 2025 in observance of the Columbus Day Holiday.

OTHER BUSINESS

There was no other business.

NEXT REGULAR MEETING...OCTOBER 22, 2025 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, October 22, 2025 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business coming before the Board at this time, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess to adjourn the meeting at 11:15 a.m.

Sherene Hess, Secretary

Michael Keith, Chairman