

COMMISSIONERS' MEETING MINUTES
October 25, 2023

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman R. Michael Keith, present
Commissioner Robin A. Gorman, present
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

PLEDGE OF ALLEGIANCE

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...OCTOBER 11, 2023

A motion was made by Ms. Hess, seconded by Ms. Gorman, and carried unanimously to approve the minutes of October 11, 2023.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were no Executive Sessions.

AGREEMENT...JENNIFER HAMMERS PATHOLOGY, LLC / CORONER

A motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve and agreement with Jennifer Hammers Pathology, LLC to perform requested professional services related to autopsies at the Indiana County Forensic Center. Terms of the agreement are for fourteen months beginning November 1, 2023 and ending December 31, 2024. The County reserves the right in its sole discretion to extend the agreement for two additional terms of one year on the same terms and conditions. The county will be compensated \$250.00 per autopsy performed by the pathologist.

PRIVATE PROVIDER AGREEMENTS FY 23-24 / CYS

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with The Bair Foundation of Pennsylvania, New Wilmington, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with Summit School, Inc. d/b/a/ Summit Academy, Pittsburgh, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Community Specialist Corporation d/b/a New Outlook Academy, Pittsburgh, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to approve an agreement with George Junior Republic Preventative Aftercare, Grove City, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

CONTRACT AWARD – CARRIAGE HOUSE & ESSEX HOUSE ASBESTOS REMOVAL PROJECT / PLANNING

At the request of David Morrow, Office of Planning & Development and on behalf of Stiffler McGraw & Associates, Inc., a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to enter into a contract agreement with Canfield Development from Pittsburgh, PA for the Carriage House & Essex House Removal & Disposal of Asbestos Containing Materials Project. The contract award request in the amount of \$520,000.00 is for the removal and disposal of asbestos containing materials, specifically the drywall and 325 window frames containing asbestos caulking in the Carriage House & Essex House. A total of seven proposals were submitted ranging from low bid by Canfield Development of \$520,000.00 to a high bid of \$1,358,000.00. This project is being funded with Redevelopment Assistance Capital Program (RACP) Funds.

CONTRACT AWARD – YMCA OF INDIANA COUNTY LOCKER ROOM RENOVATIONS PROJECT / PLANNING

At the request of David Morrow, Office of Planning & Development, and on behalf of the YMCA of Indiana County and Thomas R. Harley, Architects, LLC., a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to enter into a contract agreement with Hranec Sheet Metal, Inc., from Uniontown, PA for the YMCA of Indiana County Locker Room Renovations Project HVAC Contract. The contract award request in the amount of \$259,000.00 is to install two furnace systems complete with ductwork and controls. Also included in the HVAC contract is the installation of in floor radiant heat throughout the entire locker room area. A total of five proposals were submitted ranging from low bid by Hranec Sheet Metal, Inc. of \$259,000.00 to a high bid of \$670,000.00. This project is being funded with Redevelopment Assistance Capital Program (RACP) funds and YMCA funds.

BUDGET REVISION #2 – 2022 EMERGENCY SOLUTIONS GRANT CONTRACT / PLANNING

At the request of LuAnn Zak, Office of Planning & Development and on behalf of ICCAP, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve Budget Revision #2 for Indiana County's 2022 Emergency Solution Grant contract. The requested change reduces the Rental Assistance budget line by \$1,500.00 and reallocates the funds to the Financial Assistance budget line to cover utility costs in the program. The revision reduces the Rental Assistance line from \$58,000.00 to \$56,500.00 and increases the Financial Assistance allocation from \$3,000.00 to \$4,500.00. The total contract amount remains at \$79,887.00. If approved the request will be submitted to the PA Department of Community and Economic Development for final approval.

**RESOLUTION – PENNDOT MULTIMODAL TRANSPORTATION FUND (MTF)
GRANT APPLICATION – JIMMY STEWART AIRPORT – CORPORATE HANGAR /
APRON / TAXIWAY CONNECTOR PROJECT / PLANNING**

At the request of Byron Stauffer, Office of Planning & Development and on behalf of the Indiana County Airport Authority, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to authorize via resolution the filing of a Pennsylvania Department of Transportation (PennDOT) Multimodal Transportation Fund (MTF) grant application in the amount up to \$2,000,000.00 for the engineering, design, inspection, bidding, audit, legal and construction of eligible project costs at the Jimmy Stewart Airport related to transportation improvements, including a new approximately 12,000 square foot corporate hangar and required apron, taxiway, roadways, drainage, storm water management, lighting, utilities, sidewalks, etc., up to a maximum of 70% of the project costs.

The Indiana County Commissioners will assume responsibility for documenting any leveraged and matching funds up to the remaining 30%, including a contingency amount for the project costs through eligible local funds and/or other statutorily allocated funding. If the PennDOT MTF funding is approved, it is also requested that a Cooperation Agreement be authorized between the project partners and the Indiana County Commissioners to administer the project through the Office of Planning & Development.

Authorization also allows Commissioner Keith to sign on behalf of the Board of Commissioners and for the Executive Director of the Office of Planning & Development to submit the PennDOT MTF application.

EASEMENT – HOODLEBUG TRAIL, CENTER TOWNSHIP – PENELEC / PLANNING

At the request of Byron Stauffer, Office of Planning & Development and in collaboration with the Indiana County Development Corporation, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an Electric Pole Easement Agreement with Penelec / First Energy on behalf of Air Liquide Advanced Technologies U.S. LLC, a Delaware based company with offices in Monroeville, PA. Air Liquide is proposing a biomethane digester facility on Lot 2 of the 119 Business Park located in Center Township. The Electric Pole Easement Agreement would provide an area for a 45' electric pole and necessary crossing(s) along Parcel ID#: 12-021-174 owned and operated by the County of Indiana, known as the Hoodlebug Trail in order to provide electric service for equipment related to the operation of a natural gas pipeline. The amount paid to the county for the easement will be \$500.00. The Indiana County Parks & Trails have approved the location of the proposed pipeline. Penelec, Air Liquide and its contractors would be required to restore the disturbed areas to the County's standards and provide advanced notification to the County and general public via media outlets to provide awareness of project activity and to ensure minimal disruption for the utilization of the Hoodlebug Trail.

**EASEMENT – HOODLEBUG TRAIL, HOMER CITY BOROUGH – FIRST ENERGY /
PARKS & TRAILS**

At the request of Ed Patterson, Parks & Trails, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to approve an easement with First Energy to install an electric line at the Hoodlebug Trail to serve a building on property owned by Mr. Frank Arone, Homer City, PA. The electric line will pass over the Hoodlebug Trail, no poles or other structures will be located on the trial property.

AGREEMENT...INDIANA COUNTY PUBLIC SAFETY ACADEMY

At the request of solicitor Matthew Budash, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a line of credit which shall not exceed \$20,000.000 to cover costs incurred by the Indiana County Public Safety Academy. The Academy shall borrow against the line of credit as needed and repay the borrowed amount at a rate of 0% interest on or before December 31st of each year.

OTHER BUSINESS

Commissioner Keith announced there will be an Open House for the Forensic Center on Sunday October 19th from 1-4 p.m. The Courthouse will be closed on Friday, November 10th in observance of the Veterans Day Holiday. Commissioner Hess announced the Public Participation Panel will have a public meeting on October 26th at 3:00 p.m. at PA CareerLink.

NEXT REGULAR MEETING...NOVEMBER 15, 2023 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, November 15, 2023 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, a motion was made by Ms. Gorman, seconded by Mr. Keith to adjourn the meeting at 10:49 a.m.

Sherene Hess, Secretary

R. Michael Keith, Chairman