

COMMISSIONERS' MEETING MINUTES

OCTOBER 23, 2024

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:31 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman R. Michael Keith, present
Commissioner Robin A. Gorman, present
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

PLEDGE OF ALLEGIANCE

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES

A motion was made by Ms. Gorman, seconded by Ms. Hess, and carried unanimously to approve the minutes of October 9, 2024.

PUBLIC COMMENT

Public Comment was made by Lynne Alvine, Arlene Wanatosky and Anna Goldman regarding the upcoming election on November 5th and mail-in, absentee and military ballots.

EXECUTIVE SESSIONS

There were no Executive Sessions.

PROCLAMATION...FIRST RESPONDERS DAY

After a proclamation was read, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to designate October 28, 2024 as First Responders Day and urged all citizens to join them in paying tribute to our first responders, law enforcement, firefighters, paramedics, emergency medical technicians, 911 operators and other emergency personnel.

2025 INTERGOVERNMENTAL TRANSFER AGREEMENT / COMMUNITIES AT INDIAN HAVEN

At the request of Garet Weston, Communities at Indian Haven, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the 2025 Intergovernmental Transfer Agreement between the County of Indiana and the Commonwealth of Pennsylvania, Department of Human Services for the period of January 1, 2025 through December 31, 2025 for the purpose of obtaining enhanced Medical Assistance payments to the county nursing facility.

AGREEMENT ADDENDUM...CYCLOPS TECHNOLOGIES / DISTRICT ATTORNEY

At the request of Meghan Foulk, District Attorney's Office, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve the Cyclops Technologies addendum agreement adding additional services to the Platsmart software.

JAIL-BASED VIVITROL PROGRAM GRANT / DRUG & ALCOHOL

At the request of Amanda Schroeder, Armstrong-Indiana Drug & Alcohol Commission, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve acceptance of the Jail-Based Vivitrol Program Grant in the amount of \$105,476.00.

AGREEMENT – 2022-2024 UNIFIED PLANNING WORK PROGRAM (UPWP) / PLANNING

At the request of Byron Stauffer, Office of Planning & Development, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to enter into a funding contract agreement with the Southwestern Pennsylvania Corporation, whom administers and carries out contracts and grants for the Southwestern Pennsylvania Commission (SPC). Indiana County is a member of the Southwestern Pennsylvania Commission that serves as the regional Metropolitan Planning Organization (MPO) representing the 10-County region and the City of Pittsburgh and also the region's Local Development District organization. SPC supports and encourages coordinated transportation planning processes within the region by providing planning funds to SPC member planning departments to facilitate their participation in regional forums and various UPWP tasks, including the development of the Transportation Improvement Plan (TIP). The grant amount of the contract agreement is \$14,425.00 which is to be used for administration and support of transportation planning within Indiana County. The UPWP agreement requires an in-kind match of \$3,606.00 or 25% of equivalent staff time be provided as match towards the contract for a total one-year project of \$18,031.00. The contract period is retroactive to July 1, 2024 and runs through June 30, 2025.

GRANT AGREEMENT – FEDERAL STATE BLOCK GRANT PROGRAM – PENNDOT BUREAU OF AVIATION – JIMMY STEWART AIRPORT / PLANNING

At the request of Byron Stauffer, Office of Planning & Development, in collaboration with Indiana County Municipal Airport Authority, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a Resolution authorizing the signing of a Federal State Block Grant Program Agreement with the Pennsylvania Department of Transportation (PennDOT), through its Bureau of Aviation (BOA) to accept a \$1,200,000.00 grant award. The Federal State Block Grant Program requires a 10% local cash match commitment, or \$133,333.33 as outlined in the Resolution for the construction and related costs for the Construct Hangar, Apron, Taxiway and Parking Lot, the "Project" related to a new 12,000 square foot corporate hangar facility and related infrastructure improvements at the Indiana County – Jimmy Stewart Airport, located in White Township, which will leverage an additional \$7,000,000.00-plus of Federal, State and local match funding. Authorization also allows for Commissioner Keith, Chairman to be authorized to sign the PennDOT Bureau of Aviation Federal State Block Grant Program Agreement on behalf of the Indiana County Commissioners.

RESOLUTION – GRANT APPLICATION – CENTRAL ALLEGHENY CHALLENGER LEARNING CENTER / PLANNING

At the request of Byron Stauffer, Office of Planning and Development, on behalf of the Central Allegheny Challenger Learning Center, a 501(c)(3) non-profit public charity organization, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a resolution authorizing the filing of a grant application to the Pennsylvania Department of Community & Economic Development in the amount of \$500,000.00 for eligible project costs associated with the development of an approximately 11,166 +/- square foot education and training facility on the campus of the Indiana County Technology Center (ICTC). The purpose of the project is to provide a regional learning facility for students K-12, as well as adult learners

that includes a community college, the technology center, and a proposed Challenger Learning Center that strengthen knowledge in science, technology, engineering, and mathematics (STEM) to inspire students to pursue careers in these fields, all intended to provide students entering the workforce the necessary skill sets to pursue successful careers in high demand occupations.

Additionally, this authorization enters into a Cooperation Agreement between the Central Allegheny Challenger Learning Center and the County of Indiana acting through the Indiana County Commissioners to administer the project through the Indiana County Office of Planning & Development and to allow for the Executive Director of the Office of Planning & Development to submit the grant application and, if approved, for Commissioner Keith and Commissioner Hess to sign the grant agreement.

RESOLUTION – 2024-2025 PHARE-RTT RESOLUTION TO SUBMIT APPLICATION / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to adopt a resolution approving the preparation and submission of an application to the Pennsylvania Housing Finance Agency. The application submission will be for \$300,000.00 of Pennsylvania Housing Affordability and Rehabilitation Enhancement Funds-Realty Transfer Tax (PHARE-RTT) program funds. The funds will be utilized to continue the +55 Roof and Heating Systems Replacement Program. The program assists income eligible homeowners age 55 or older with replacing an inoperable or inefficient heating system and/or a leaking or deteriorated roof. \$25,000.00 of ACT 137 funds are proposed to provide match for the PHARE-RTT application. The application deadline is November 15, 2024 by 2:00 PM.

2024 BUDGET ADJUSTMENT

At the request of Lisa Gregersen, Financial Director, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve moving ARP Funds from reserves to the General Fund in the amount of \$3,344, 312.38 to fund projects that were outside of the 2024 original budget.

AGREEMENT...ZELENKOFKSKE AXELROD, LLC

At the request of Lisa Gregersen, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Zelenkofske Axelrod, LLC to extend auditing services for the years ending, December 31, 2024, 2025, 2026 and 2027 at the following rates:

<u>YEAR</u>	<u>INDIANA COUNTY</u>	<u>COMMUNITIES AT INDIAN HAVEN</u>
2024	\$65,900	\$12,750
2025	\$67,850	\$13,100
2026	\$69,850	\$13,500
2027	\$71,950	\$13,900

OTHER BUSINESS

Commissioner Keith and Commissioner Hess thanked Commissioner Gorman for her services over the last 5 years. This was Commissioner Gorman's last official meeting.

Commissioner Keith announced the Courthouse will be closed on Monday, November 11, 2025 in observance of the Veterans Day Holiday.

NEXT REGULAR MEETING...NOVEMBER 20, 2024 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, November 20, 2024 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, a motion was made by Ms. Hess, seconded by Ms. Gorman to adjourn the meeting at 11:16 a.m.

Sherene Hess, Commissioner

R. Michael Keith, Chairman