

COMMISSIONERS' MEETING MINUTES
MAY 8, 2024

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman R. Michael Keith, present
Commissioner Robin A. Gorman, present
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

PLEDGE OF ALLEGIANCE

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES

A motion was made by Ms. Hess, seconded by Ms. Gorman, and carried unanimously to approve the minutes of April 17, 2024.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were no Executive Sessions.

OPIOID LITIGATION REQUEST

Bob Marcus, who is the attorney representing the county for the Opioid Litigation, explained that the consortium has been investigating the role that pharmacy benefit managers (PBM's) played in contributing to the opioid crisis. A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to amend the county's complaint to add the PRM defendants, including related subsidiaries.

PROCLAMATION...MOTORCYCLE SAFETY AWARENESS MONTH

After a proclamation was read, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to proclaim May 2024 as Motorcycle Safety and Awareness Month in Indiana County and urged all motorists to join in an effort to improve safety and awareness on our roadways.

PROCLAMATION...BIKE MONTH

After a proclamation was read, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to proclaim May 2024 as Bike Month throughout Indiana County and encouraged all county residents consider biking, walking, or transit as a health form of transportation and recreation and to participate in scheduled activities related to Bike Month.

PROCLAMATION...NATIONAL POLICE WEEK/PEACE OFFICERS MEMORIAL DAY

After a proclamation was read, a motion was made by Ms. Hess, seconded by Mr. Gorman and carried unanimously to proclaim the week of May 10-16, 2024 as National Police Week and May 15, 2024 as Peace Officers Memorial Day and publicly saluted the service of law enforcement officers in our community and in communities across the nation.

PROCLAMATION...NATIONAL CORRECTIONAL OFFICERS WEEK

After a proclamation was read, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to proclaim May 5 – 11, 2024 as Correctional Officer's Week in Indiana County and urged all citizens to join us in expressing gratitude and appreciation and dedication and sacrifice of our Correctional Officers.

PROCLAMATION...OLDER AMERICANS MONTH

After a proclamation was read, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to proclaim May 2024 as Older Americans Month and called upon all residents to join them in recognizing the contributions of our older citizens and promoting programs and activities that foster connection, inclusion and support for older adults.

PROCLAMATION...MENTAL HEALTH AWARENESS MONTH

After a proclamation was read, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to proclaim the month of May 2024 as Mental Health Awareness Month and encouraged county residents to join with their families, government agencies, public and private institutions, businesses, schools, and communities to share their stories, increase awareness and understanding of mental health.

PROCLAMATION...NATIONAL HOSPITAL WEEK AND NATIONAL NURSES WEEK

After a proclamation was read, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to gratefully honor IRMC and proclaim May 12 – 18, 2024 as National Hospital Week and May 6-12, 2024 as National Nurses Week in Indiana County.

PROCLAMATION...ALS AWARENESS MONTH

After a proclamation was read, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to proclaim May 2024 be declared ALS Awareness Month and joins ALS patients and advocates in spreading awareness and embracing hope that advancements in science and medicine will soon lead to a deeper understanding of the disease.

MEMORANDUM OF UNDERSTANDING...BEDFORD COUNTY / JAIL

At the request of Leslie Loveridge, Warden, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve a Memorandum of Understanding with Bedford County to house inmates at the rate of \$65.00 per day and any costs associated with medical treatment from Prime-Care Medical, Inc.

BOARD APPOINTMENT...ARMSTRONG INDIANA BEHAVIORAL AND DEVELOPMENTAL PROGRAM

At the request of Tammy Calderone, AIBDHP, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to appoint Dr. David Benhayon to the Armstrong Indiana Behavioral and Developmental Program Board; term expires December 31, 2026.

AUTOMATED WEATHER EQUIPMENT RELOCATION / AIRPORT

At the request of Rick Fuellner, Airport, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve moving the Automated Weather equipment location to the southside of the runway at the cost of \$12,037.00. This move is being required by the FAA due to a shadow on the imagery and the work will be completed in house by county employees.

AGREEMENT...SHEESLEY ELECTRIC (GENERATOR PROJECT) / AIRPORT

At the request of Rick Fuellner, Airport, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Sheesley Electric to install a generator at the Airport at the rate of \$6,628.00.

CHANGE ORDER #1 – DIXONVILLE COMMONS BUILDING – OVERHEAD DOORS PROJECT / PLANNING

At the request of Dave Morrow, Office of Planning & Development and on behalf of Platinum Visual Solutions, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve Change Order #1 in the amount of \$6,978.00 with Penn Central Door, LLC on the Dixonville Commons Building Overhead Doors Project. Change Order #1 is to furnish and install a 16' x 12' Clopay metal insulated overhead door complete with a Liftmaster industrial duty commercial trolley operator. The additional cost will be covered by Redevelopment Assistance Capital Program funds and Platinum Visual Solutions.

CHANGE ORDER #1 – CHALLENGER LEARNING CENTER SLAB CONSTRUCTION PROJECT / PLANNING

At the request of Dave Morrow, Office of Planning & Development and on behalf of Central Allegheny Challenger Learning Center and UpStreet Architects, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve Change Order #1 in the amount of \$5,038.46 with General Construction Contractor Mid-State Construction on the Challenger Learning Center Slab Construction Project. Change Order #1 is for the delivery, placement and compaction of an additional 25 tons of 2RC crushed stone. The additional cost will be covered by Redevelopment Assistance Capital Program funds.

PRIVATE PROVIDER AGREEMENTS FY 24-25 / CYS

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with Counseling Wellness of Indiana County, Indiana, PA for FY 24-25 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Menta Psychological, Indiana, PA for FY 24-25 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an agreement with Children's Aid of Mercer County, Mercer, PA for FY 24-25 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

CHILD ACCOUNTING & PROFILE SYSTEM (CAPS) APPLICATIONS SERVICE PROVIDER AGREEMENT / CYS

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve the Child Accounting & Profile System (CAPS) Applications Service Provider Agreement which provides Children & Youth Services 24- hour system access for up to 50 authorized users. It provides secure Client Data, backup and or recovery for Client Data on a daily and weekly basis, and telephone support. Cost is a prorated annual fee of \$38,657.62. which will be paid from the Information & Technology Grant.

HIPPA BUSINESS ASSOCIATE AGREEMENT ADDENDUM / CYS

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the HIPPA Business Associate Agreement Addendum with Avanco International, Inc. The HIPAA Privacy and Security Rules requires Indiana County Children and Youth to enter into this Agreement to obtain satisfactory assurances that Avanco International, Inc will appropriately safeguard all Protected Health Information that Avanco International receives from, creates or receives on behalf of Indiana County Children and Youth. The purpose of this HIPAA Business Associate Agreement Addendum is to satisfy such standards and requirements of HIPAA and the HIPAA regulations. There is no fee involved with this agreement.

CONSULTING SERVICES ADDENDUM TO CHILD ACCOUNTING AND PROFILE SYSTEM APPLICATION SERVICE PROVIDER AGREEMENTS / CYS

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve the Consulting Services Addendum to Child Accounting and Profile System Application Service Provider Agreement which allows for Avanco to provide Consulting Services to Children & Youth Services. Consulting Services could include addressing new software and hardware issues unrelated to CAPS issues already covered under the agreement; advising issues related to systems; addressing technical vendor relations; systems analysis; data conversion and integration; systems administration, design and development; business process engineering and review; application review and modifications; minor software development; report development; training and technical knowledge transfer. The Consultant fees vary depending on the consultant requested and the rates will not exceed a value of \$30,000.00 for all Consulting services and will be paid from the Information and Technology Grant.

CHILD ACCOUNTING AND PROFILE SYSTEM CWIS MAINTENANCE AGREEMENT / CYS

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the Child Accounting and Profile System CWIS Maintenance Agreement for FY 24-25. This agreement is shared by fifty-eight CAPS counties. The primary intervals are itemized in sections 1.0 of this agreement. Terms of this agreement are July 1, 2024 to June 30, 2025 and the total cost is \$359,612.56. The cost has been proportionally allocated across all CAPS counties based on the number of users in each county compared to the total number of CAPS users. The cost to our county is a fixed price of \$4,291.32. This cost will be paid through the Information and Technology Grant.

CHILD ACCOUNTING AND PROFILE SYSTEM AFCARS UPGRADE AND MAINTENANCE AGREEMENT / CYS

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to approve the Child Accounting and Profile System AFCARS Upgrade and Maintenance Agreement. This agreement ensures that Avanco allocates technical and project management resources to facilitate all AFCAR upgrades and technical support responsibilities related to CAPS and the 58 counties utilizing CAPS as their CYS data management system. Operational production support for AFCARS is provided daily. The fixed cost for Indiana County is \$3,468.90 and will be paid through the Information and Technology Grant.

BID REJECTION...PINE RIDGE PARK MAINTENANCE BUILDING RE-BID (042424) / PARKS

At the request of Robin Maryai, Chief Clerk, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to reject the bids received for the Pine Ridge Park Maintenance Building re-bid project due to cost.

OTHER BUSINESS

There was no other business.

NEXT REGULAR MEETING...MAY 22, 2024 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, May 8, 2024 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, a motion was made by Ms. Hess, seconded by Ms. Gorman to adjourn the meeting at 12:01 p.m.

Sherene Hess, Secretary

R. Michael Keith, Chairman