

COMMISSIONERS' MEETING MINUTES

MAY 28, 2025

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners' Hearing Room.

ROLL CALL

Chairman R. Michael Keith, present
Commissioner Bonni S. Dunlap, present
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

PLEDGE OF ALLEGIANCE

Commissioner Dunlap led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES

A motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve the minutes of May 14, 2025.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were no executive sessions.

PROCLAMATION...CHILD WELFARE SERVICE PROVIDERS APPRECIATION WEEK

After a proclamation was read, a motion was made by Commissioner Keith, seconded by Commissioner Dunlap and carried unanimously to proclaim the week of June 9 – 13, 2025 as Child Welfare Service Providers Appreciation Week in Indiana County and recognized that many children and families have benefited greatly from the efforts of Child Welfare Service Providers.

PRIVATE PROVIDER AGREEMENTS FY 25-26

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve an agreement with Alternative Community Engagement Solutions, Greensburg, PA for FY 25-26 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve an agreement with Center for Deaf and Hearing, Pittsburgh, PA for FY 25-26 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve an agreement with Indiana Health Physicians, DBA, IRLC Physician Group, Indiana, PA for FY 25-26 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve an agreement with Menta Psychological, Indiana, PA for FY 25-26 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve an agreement with Avanco International. This upgrade provides technical support and project management for the Children & Youth Services data system and will be paid through the Information and Technology Grant.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve an agreement with LifeSpan Family Services, Punxsutawney, PA for FY 25-26 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve an agreement with LifeSpan Family Services, Punxsutawney, PA for FY 25-26 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve an agreement with Family Pathways, Butler, PA for FY 25-26 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve an agreement with Jefferson County Detention Center, Bellefonte, PA for FY 25-26 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve an agreement with Children's Aid Home Programs of Somerset County, Inc., PA for FY 25-26 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve an

agreement with New Life Adolescents, Hillsdale, PA for FY 25-26 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

PROJECT MODIFICATION JUSTICE SYSTEM RESPONSE GRANT / DRUG & ALCOHOL

At the request of Amanda Schroeder, Drug & Alcohol Commission, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve a project modification the Justice System Response Grant that includes a no-cost extension to September 29, 2025 and also a voluntary reduction of funds based on projected spending.

SERVICE AGREEMENT...PRINCIPLE COURT REPORTING / DRO

At the request of Darren Divido, Domestic Relation Section, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve an agreement with Principle Court Reporting to provide court reporting services conducted at DRS. The terms of the agreement are from May 8, 2025 through October 31, 2025.

EQUIPMENT PURCHASE...CAPITAL AREA COMMUNICATIONS / EMA

At the request of Thomas Stutzman, Emergency Management Agency, a motion was made by Commissioner Keith, seconded by Commissioner Dunlap and carried unanimously to approve the purchase of a replacement of the Microwave Backhaul System in the amount of \$333,899.36. The funding will come from within the EMA/9-1-1 capital project funds and the contract is under PA State Contract pricing.

EQUIPMENT PURCHASE...CURTIS POWER SOLUTIONS / EMA

At the request of Thomas Stutzman, Emergency Management Agency, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve the purchase of an Emergency Generator for Team 900 located at the Indiana County Public Safety Academy in the amount of \$35,038.00. The funding will come from within the EMA / 9-1-1 capital project funds and is under PA State Contract pricing.

BUDGET REVISION #1 / 2021 CDBG INDIANA COUNTY "OBO" INDIANA BOROUGH / PLANNING

At the request of LuAnn Zak, Office of Planning & Development and on behalf of Indiana Borough, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve Budget Revision #1 for the Borough's 2021 CDBG programs. The requested budget revision will reduce the administration budget line by \$10,000.00 from \$25,286.00 to \$15,286.00 and increase the planning activity line item from \$10,000.00 to \$20,000.00. These 2021 CDBG funds will be utilized with the Borough's 2024 CDBG planning activity funds and \$7,000.00 from Downtown Indiana Inc. to develop a plan to deliver the Downtown Indiana 8th Street Corridor Project. The total project costs are \$27,000.00.

LIQUID FUELS – APPLICATION FOR COUNTY AID – GREEN TOWNSHIP / PLANNING

At the request of Byron Stauffer, Office of Planning & Development, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to authorize the Chief Clerk to submit the necessary Liquid Fuels funding encumbrance to PennDOT District-10 for an Application for County Aid on behalf of Green Township for an allocation of \$80,000.00 to partially offset eligible project costs for the Hickory Road and Quince Road

Culvert Bridge Replacement Projects and associated 3" superpave installation. This project will leverage additional State and local match funding and will provide proper and effective asset management of these local roadway corridors. The total estimated project costs are \$280,000.00. The proposed County Aid allocation of \$80,000.00 represents just under 29% of the total project costs.

STORMWATER MANAGEMENT AGREEMENT – WHITE TOWNSHIP – JIMMY STEWART AIRPORT – CONSTRUCT HANGAR, APRON, TAXIWAY, AND PARKING LOT / PLANNING

At the request of Byron Stauffer, Office of Planning & Development on behalf of the Indiana County Municipal Airport Authority, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve a Stormwater Management Agreement between the County and White Township to support the Construct Hangar, Apron, Taxiway and Parking Lot projects at the Jimmy Stewart Airport, located in White Township. The project includes the construction of a 12,000 square foot Corporate Hangar along with the Apron, Taxiway and Parking Lot, all impervious areas, thus requiring additional stormwater infrastructure. The County has secured a \$1.2 million Federal grant and a State grant of \$1.5 million through PennDOT that will construct the infrastructure.

The Stormwater Management Agreement confers responsibilities to the County in following the White Township Stormwater Management Ordinance. The fee is \$575.00 that will be reimbursed by the Indiana County Municipal Airport Authority. Request signatures of all County Commissioners.

WATERLINE RELOCATION AGREEMENT – INDIANA COUNTY MUNICIPAL SERVICES AUTHORITY – JIMMY STEWART AIRPORT – CONSTRUCT HANGAR, APRON, TAXIWAY, AND PARKING LOT / PLANNING

At the request of Byron Stauffer, Office of Planning & Development on behalf of the Indiana County Municipal Airport Authority, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve a Waterline Relocation Agreement between the County and Indiana County Municipal Services Authority to support the Construct Hangar, Apron, Taxiway and Parking Lot projects at the Jimmy Stewart Airport, located in White Township. The project includes the construction of a 12,000 square foot Corporate Hangar along with the Apron, Taxiway and Parking Lot, requiring the relocation of waterlines and a new water tap for the Hangar. The County has secured a \$1.2 million Federal grant and a State grant of \$1.5 million through PennDOT that will construct the infrastructure. The Waterline Relocation Agreement outlines responsibilities of the Authority and the County. The Waterline Relocation Agreement requires a \$500.00 Administrative Fee, \$2,825.00 for the tap fees for one connection and an initial deposit of \$5,595.00 for security for payment of the Authority's inspections, engineering and legal fees that will be covered by the Indiana County Municipal Airport Authority. Request signatures of all County Commissioners.

BOARD APPOINTMENT...CAREER T.R.A.C.K. BOARD

A motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve the appointment of Mark Hilliard to the Career T.R.A.C.K. Board; term expires June 30, 2027.

OTHER BUSINESS

Commissioners Keith, Dunlap and Hess all made comments regarding the federal funding cuts and how it affects Indiana County.

NEXT REGULAR MEETING...JUNE 11, 2025 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, June 11, 2025 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business coming before the Board at this time, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess to adjourn the meeting at 11:09 a.m.

Sherene Hess, Commissioner

R. Michael Keith, Chairman