

**COMMISSIONERS' MEETING MINUTES**  
**MAY 24, 2023**

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room.

**ROLL CALL**

Chairman R. Michael Keith, present  
Commissioner Robin A. Gorman, present  
Commissioner Sherene Hess, absent

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

**PLEDGE OF ALLEGIANCE**

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

**APPROVE MINUTES...MAY 10, 2023**

A motion was made by Ms. Gorman, seconded by Mr. Keith, and carried unanimously to approve the minutes of May 10, 2023.

**PUBLIC COMMENT**

There was no public comment.

**EXECUTIVE SESSIONS**

There were no Executive Sessions.

**PROCLAMATION...HOMER-CENTER GIRLS BASKETBALL TEAM**

After a proclamation was read, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to proclaim the week of June 5 – 9, 2023 as Child Welfare Professionals Appreciation Week and recognize the efforts of child welfare professionals serving the children of Pennsylvania and Indiana County.

**CHANGE ORDER...CORONER'S OFFICE PROJECT / MAINTENANCE**

At the request of Mike Yanity, Director of County Facilities, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve a change order from Don Huey Custom Building in the amount of \$20,348.34. The scope of the work includes additional labor/materials to complete lobby area, purchase and install a Knox Box, additional wall bracing for morgue sinks and stainless-steel morgue equipment.

**BIDS...TUNNELVIEW ROAD PROJECT / PARKS**

At the request of Ed Patterson, Parks and Trails, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve a bid received from Quaker Sales Corp, Johnstown, PA in the amount of \$52,667.25 for the repair of the road at Tunnelview Historic Site. Funding for this project is provided from the Liquid Fuels Account.

**CHANGE ORDER #PC-01 – ICCAP FOOD BANK WAREHOUSE RENOVATION PHASE II / PLANNING**

At the request of David Morrow, Office of Planning & Development, and on behalf of Indiana County Community Action Program (ICCAP) and Stiffler McGraw, a motion was made by Ms. Gorman,

seconded by Mr. Keith and carried unanimously to approve Change Order #PC-01 with Hinkle Plumbing & Heating in the amount of \$700.00 on the ICCAP Food Bank Warehouse Renovation Phase II Project. Change Order #PC-01 is to install a 2” Pressure Regulator Valve on the incoming water service line to the building. The revised contract with Hinkle Plumbing & Heating with approval of Change Order #PC-01 will be \$61,200.00 and the additional cost will be covered with Multi-Source Grant Funds.

**EQUIPMENT PURCHASE...AVAIL BUSINESS SYSTEMS, INC. / REGISTER & RECORDER**

A motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve an equipment purchase with Avail Business Systems, Inc. in the amount of \$51,387.23 for a filing system and heavy duty shelving in the Register & Recorders Office.

**AGREEMENT...SMITH UTILITY GROUP / INFORMATION SERVICES**

At the request of Eric Leonard, Information Services, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an agreement with Smith Utility Group for the monitoring of our internet and phone line services. This agreement will allow Smith Utility Group to automatically contact our providers and open a ticket for resolution.

**AGREEMENT...ARP GRANT FUNDING – SOLID WASTE AUTHORITY**

A motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve an ARP Grant Funding Agreement with the Solid Waste Authority in the amount of \$110,000.00. These funds will be used to install a new roof on their facility.

**COURTHOUSE CLOSED...MONDAY, MAY 29, 2023 MEMORIAL DAY HOLIDAY AND WEDNESDAY, JUNE 14, 2023 FLAG DAY HOLIDAY**

Commissioner Keith announced the courthouse will be closed on Monday, May 29, 2023 in observance of the Memorial Day Holiday and Wednesday, June 14, 2023 in observance of the Flag Day Holiday.

**OTHER BUSINESS**

There was no other business.

**NEXT REGULAR MEETING...JUNE 28, 2023 AT 10:30 A.M.**

The next regular scheduled Commissioners’ Public meeting will be held on Wednesday, June 28, 2023 at 10:30 a.m. in the Commissioners’ Hearing Room.

**ADJOURNMENT**

With no other business to come before the Board at this time, a motion was made by Ms. Gorman, seconded by Mr. Keith to adjourn the meeting at 10:44 a.m.

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Sherene Hess, Secretary

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R. Michael Keith, Chairman