

COMMISSIONERS' MEETING MINUTES
MAY 22, 2024

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman R. Michael Keith, present
Commissioner Robin A. Gorman, present
Commissioner Sherene Hess, absent

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

PLEDGE OF ALLEGIANCE

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES

A motion was made by Ms. Gorman, seconded by Mr. Keith, and carried unanimously to approve the minutes of May 8, 2024.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were no Executive Sessions.

PROCLAMATION...NATIONAL TRAVEL AND TOURISM WEEK

After a proclamation was read, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to proclaim the week of May 19 - 25, 2024 as National Travel and Tourism Week in Indiana County and urged the citizens to join them in recognizing the essential role this industry plays in powering a brighter future for Indiana County.

PROCLAMATION...CHILD WELFARE PROFESSIONALS APPRECIATION WEEK

After a proclamation was read, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to proclaim the week of June 3 – 7, 2024 as Child Welfare Professionals Appreciation Week and recognized the efforts of child welfare professionals serving the children of Pennsylvania and Indiana County.

PRIVATE PROVIDER AGREEMENTS FY 23-24 / CYS

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an agreement with Creative Gardens, LLC, Punxsutawney, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve an agreement with CSI Corporate Security and Investigation, Inc., Monaca, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

PRIVATE PROVIDER AGREEMENTS FY 24-25 / CYS

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an agreement with Family A.C.T., Inc., Ford City, PA for FY 24-25 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve an agreement with Children's Aid of Clearfield, Clearfield, PA for FY 24-25 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an agreement with Kidspace National Centers, Inc., Schneckville, PA for FY 24-25 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

PUBLIC DEFENDERS AND INDIGENT DEFENSE GRANT APPLICATION / PUBLIC DEFENDER

At the request of James Decker, on behalf of the Public Defender's Office, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve the Public Defenders and Indigent Defense Grant Application be submitted to PCCD. This is a non-competitive grant that will award the Public Defender's Office in the amount of \$111,434.00. These funds will be used to purchase case management/tracking software.

RESOLUTION AUTHORIZING DELEGATION OF SIGNING AUTHORITY HOME PROGRAM FOR INDIANA COUNTY / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve the resolution authorizing the delegation of the signing authority for the invoicing of the HOME Program for Indiana County. The delegation of the signing authority is for LuAnn Zak to review and sign all invoices for the HOME Program contract prior to submission to the Pennsylvania Department of Community and Economic Development (DCED) for approval. The signing authority request is to comply with the Commonwealth's paperless invoicing process. The resolution includes a commitment from the Board of Commissioners to notify DCED of any changes in personnel and an acknowledgement that the ultimate responsibility of the overall management of the grants remains with the County.

INDIANA COUNTY ACT 13 IMPACT FEE DISTRIBUTION – 2014 MODIFICATIONS / PLANNING

Byron Stauffer, Office of Planning & Development, explained that upon an examination of the thirteen criteria under Section 2314(d)(1) and a review of the needs of the County to support various projects and initiatives, the Office of Planning & Development recommended the following modifications to the previously authorized Act 13 expenditures for the 2014 fiscal year, as follows:

A motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve following modification to the Act 13 funding:

Current Allocation	Proposed Modification
Criteria 9 – \$7,558.10 balance of original \$10,000.00 – Funding for the Alice Paul House	Criteria 3 – \$7,558.10 – Funding for Public Safety / Other Services for the Former Alice Paul House Building Demolition Project

A motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve following modification to the Act 13 funding:

Current Allocation	Proposed Modification
Criteria 11 – \$7,720.90 Reserve Fund used for purposes set forth in Act 13 of 2012	Criteria 3 – \$7,720.90 – Funding for Public Safety / Other Services for the Former Alice Paul House Building Demolition Project

These requests hereby authorize the Chief Clerk and the Executive Director of the Office of Planning & Development to report the modification of 2014 Act 13 allocation expenditures to the PUC, as required under the Act.

CONTRACT AWARD –FORMER ALICE PAUL HOUSE BUILDING DEMOLITION PROJECT

At the request of Dave Morrow, Office of Planning & Development, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve entering into a contract agreement with Site Pro Services, LLC, from Indiana, PA for the Former Alice Paul House Building Demolition Project. The contract award request in the amount of \$30,043.60 is for the demolition of the Former Alice Paul House on Saltsburg Ave. in the White Township. A total of two proposals were submitted ranging from low bid by Site Pro Services of \$30,043.60 to a high bid of \$34,750.

OTHER BUSINESS

Mr. Keith announced there will be a dedication of the new Veteran Memorial Wall on June 14, 2024 at 10:00 a.m.

NEXT REGULAR MEETING...JUNE 12, 2024 AT 10:30 A.M.

The next regular scheduled Commissioners’ Public meeting will be held on Wednesday, June 12, 2024 at 10:30 a.m. in the Commissioners’ Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, a motion was made by Ms. Hess, seconded by Ms. Gorman to adjourn the meeting at 11:21 a.m.

Robin A. Gorman, Vice-Chairman

R. Michael Keith, Chairman