

COMMISSIONERS' MEETING MINUTES
MAY 13, 2026

Commissioner Keith called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners' Hearing Room.

ROLL CALL

Chairman R. Michael Keith, present
Commissioner Bonni S. Dunlap, present
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

PLEDGE OF ALLEGIANCE

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES

A motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve the minutes of April 22, 2026.

PUBLIC COMMENT

There was no public comment

EXECUTIVE SESSIONS

There were no Executive Sessions.

PROCLAMATION...REMAKE LEARNING DAYS

After a proclamation was read a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously proclaim May 1 -23, 2026 as Remake Learning Days.

PROCLAMATION...NATIONAL PEACE WEEK / PEACE OFFICERS MEMORIAL DAY

After a proclamation was read a motion was made by Commissioner Keith, seconded by Commissioner Dunlap and carried unanimously to proclaim May 11 – 16, 2026 as National Police Week.

PROCLAMATION...FOSTER CARE MONTH

After a proclamation was read a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to proclaim May as National Foster Care Month.

PROCLAMATION...SAFE BIKING AND WALKING MONTH

After a proclamation was read a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously proclaim May Safe Biking and Walking Month.

**MEMORANDUM OF UNDERSTANDING – COLLECTIVE IMPACT INITIATIVE
WORKING GROUP / PLANNING**

At the request of Josh Krug, Office of Planning & Development, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve entering into a Memorandum of Understanding with the Greater Pittsburgh Community Food Bank to formalize a partnership as part of the Collective Impact Initiative Working Group on food insecurity. The mission of the group is to achieve lasting solutions to hunger and its root causes. The MOU acknowledges a stipend of \$1,000 to participating organizations and the participant organization may determine how to use the funds. The Food Bank will provide the stipend payments in two disbursements. We also request that Josh Krug, Deputy Director, Planning Section be designated as the participant representative on behalf of the County.

**AMENDMENT TO INDIANA COUNTY SUBDIVISION AND LAND DEVELOPMENT
ORDINANCE (SALDO)- SOLAR AND WIND DEVELOPMENTS / PLANNING**

At the request of Josh Krug, Office of Planning & Development, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve initiating the process in accordance with the PA Municipalities Planning Code (MPC) for the advertisement and public comment period as well as public hearing for the consideration and adoption of an amendment to Indiana County Subdivision and Land Development Ordinance (SALDO). This amendment includes specific provisions for large scale Solar and Wind Developments. Staff has been working with Commissioners, stakeholders, the SALDO committee of the Indiana County Planning Commission and the Planning Commission at large over the past year to develop and refine the current draft amendment. The amendment will be made available online and a detailed summary will be advertised in the local newspaper. We will also provide copies to libraries throughout the County, municipal offices, and it will be available in our Office and the Commissioner's Office for review. Once initiated there will be a 45-day comment period and we will continue with the adoption process outlined in the MPC, including a public hearing.

RESOLUTIONS – 2026 CDBG COOPERATION AGREEMENTS / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve resolutions to enter into cooperation agreements with both of the County's designated Community Development Block Grant (CDBG) Entitlement communities. The entitlement communities are Indiana Borough and Center Township. The resolutions approve the Cooperation Agreements between the County and the municipalities to submit 2026 CDBG Entitlement Community Development Block Grant applications on their behalf and to administer the programs in accordance with all federal, state and local regulations. The 2026 CDBG application submissions are due to the Pennsylvania Department of Community and Economic Development by October 30, 2026.

**CONTRACT AWARD – AIRPORT FARMHOUSE MORTAR REPOINTING PROJECT
/ PLANNING**

At the request of David Morrow, Office of Planning & Development, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to execute a

contract agreement with Ackerson Masonry Repair & Restoration, Inc. of Homer City, PA, for the Airport Farmhouse Mortar Repointing Project. The proposed contract award is for \$52,200.00 to address deteriorated mortar joints on three elevations of the farmhouse. Funding for this project will be provided through Indiana County General funds.

CHANGE ORDER #6 - JIMMY STEWART AIRPORT HANGAR AND PARKING LOT PROJECT / PLANNING

At the request of David Morrow, Office of Planning and Development, and on behalf of the Indiana County Airport Authority, Delta Airport Consultants, Inc., and Stiffler-McGraw Architects, LLC, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve Change Order #6 in the amount of \$3,050.00 with Francis J. Palo, Inc. for the Jimmy Stewart Airport Hangar and Parking Lot Project. Change Order #6 is to supply and install 220' of waterproofing membrane where concrete is at or below finish floor and 170 feet of foundation protection sheet to protect and seal the waterproof membrane. The revised contract with Francis J. Palo, Inc. with approval of Change Order #6 will be \$2,365,647.00 and the additional cost will be covered by Redevelopment Assistance Capitol Program (RACP) grant funds and Commonwealth Finance Authority (CFA) grant funds.

OPIOID SETTLEMENT FUNDS

At the request of Amanda Schroeder, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve a contract with Uber Government Transportation to provide people in recovery transportation to treatment, recovery-related resources, court appointments and employment in the amount of \$10,000.00.

At the request of Amanda Schroeder, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve \$2,500 to purchase items to create a family wing at the Firetree A New Way of Life in Blairsville.

These items are funded from the Opioid Settlement Funds.

POLICE TRAFFIC SERVICE ENFORCEMENT GRANT PROGRAM FY 27 / DISTRICT ATTORNEY

At the request of Michael Schmidt, District Attorney's Office, a motion was made by Commissioner Dunlap, seconded by Commissioners Hess and carried unanimously to approve the FY27 Police Traffic Service Enforcement Grant in the amount of \$18,374.71. This grant program is aimed at addressing the largest contributing factors resulting in traffic-related fatalities that include impaired driving, seat belt usage, aggressive driving/speeding, pedestrian safety and distracted driving. There is no local match for this grant and funding is used to pay overtime costs

COMMUNITY TRAFFIC SAFETY GRANT FY27 / IUP

At the request of Robin Maryai, Chief Clerk, on behalf of Indiana University of Pennsylvania, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve the Community Traffic Safety Grant. The *IUP/IRHS Community Traffic Safety Project* is a federally funded grant through the Pennsylvania Department of Transportation with the Institute for Rural Health and Safety of Indiana University of

Pennsylvania. Initiated in 1987, the project goals are to increase seat belt use rates and public awareness about highway safety issues in the five-county region of Armstrong, Butler, Clarion, Indiana and Jefferson through educational opportunities and resources, community outreach, targeted enforcement campaigns and judicial support. Some of the highway safety issues to be addressed are occupant protection, aggressive driving, and impaired driving, distracted driving, and teen driver safety. These goals are in alignment with the national and state goal to decrease traffic fatalities.

The total allotment for the grant is \$109,009.91 with the following allocations:

Indiana - \$19,036.95

Butler - \$52,550.71

Armstrong - \$17,005.08

Clarion - \$9,521.29

Jefferson - \$10,895.89

CHANGE ORDER #3 BETWEEN MOTOROLA AND ALL ICCORS PARTNERS / EMA

At the request of Thomas Stuzman, EMA, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve Change Order #2 between Motorola and all ICCORS Partners. This agreement makes adjustments for the following:

1. Adjust the 2025 Master Site, Disaster Recovery (MDR) service to only include installation costs due for the defayed implementation.
2. Removes the MDR from the 2025 and 2026 maintenance and System Upgrade Agreement (SUA) services for the Disaster Services Reroute (DSR) since cutover is scheduled for 2027.
3. To adopt the following change to the Terms and Conditions of the agreement; "Notwithstanding anything to the contrary in the agreement, specifically Section 9.3, Motorola Solutions Inc, hereby waives its right to seek reimbursement for any multiyear discount realized by the Customer in the event of early termination. Motorola agrees that I shall not exercise the remedies set forth in Section 9.3."

The ICORRS Maintenance and SUA-II agreement will provide for the continuation of service and repairs on a 24/7 basis, as we currently have, until December 31, 2033. This Change Order reduces costs in 2025 by \$5,076.75, and in 2026 by \$18,239.21, per Partner County. There are currently 11 County partners in the agreement.

The costs of the Regional Project are currently funded by 15% 9-1-1 funds, allocated by PEMA under the Regional 9-1-1 Project Program. Therefore, no county funds are earmarked for the costs associated with the agreement. Please note, the 9-1-1 Funding allocation can change due to Sunset requirements on the 9-1-1 legislation.

CHANGE ORDER #3 BETWEEN MOTOROLA AND INDIANA COUNTY / EMA

At the request of Thomas Stutzman, EMA, a motion was made by Commissioner Hess, seconded Commissioner Dunlap and carried unanimously to approve Change Order #3 between Motorola and Indiana County. This agreement makes adjustments for the following:

To adopt the following change to the Terms and Conditions of the agreement;
"Notwithstanding anything to the contrary in the agreement, specifically Section 9.3, Motorola Solutions Inc, hereby waives its right to seek reimbursement for any multiyear discount realized by the Customer in the event of early termination. Motorola agrees that I shall not exercise the remedies set forth in Section 9.3."

There is no change to the cost of this agreement. The change in terminology will allow the County to withdraw from the Maintenance and SUA-II agreement without penalty, if the county so desires.

PRIVATE PROVIDER AGREEMENTS FY 25-26 / CYS

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve an agreement addendum Indiana Healthcare Physicians, DBA, IRMC PhysiciansGroup, Indiana, PA for FY 25-26 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

PRIVATE PROVIDER AGREEMENTS FY 26-27 / CYS

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve Child Accounting & Profile System (CAPS) Applications Service Provider Agreement which provides Children & Youth Services 24- hour system access for up to 50 authorized users. It provides secure Client Data, backup and or recovery for Client Data on a daily and weekly basis, and telephone support. Cost is a prorated annual fee of \$41,001.87. which will be paid from the Information & Technology Grant.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Hess, seconded by "Commissioner Dunlap and carried unanimously to approve the Child Accounting and Profile System CWIS Maintenance Agreement for FY 24-25. This agreement is shared by fifty-eight CAPS counties. The cost has been proportionally allocated across all CAPS counties based on the number of users in each county compared to the total number of CAPS users. The cost to our county is a fixed price of \$4,291.32. This cost will be paid through the Information and Technology Grant.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve the Child Accounting and Profile System AFCARS Upgrade and Maintenance. This agreement ensures that Avanco allocates technical and project management resources to facilitate all AFCAR upgrades and technical support responsibilities related to CAPS and 58 county agencies utilizing CAPS as their CYS data management system. The fixed cost to IndianaCounty is \$3,468.90.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve the Consulting Services Agreement that allows Avaco to provide Consulting Services to the

Children & Youth Agency, if requested by CYS and agreed to by Avanco. The Consultant fees vary from \$54.50 to \$125.00 per hour.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve the HIPAA Business Associate Agreement Addendum with Avanco International, Inc. The HIPAA Privacy and Security Rules require Indiana County Children and Youth to enter into this Agreement to obtain satisfactory assurances that Avanco International, Inc will appropriately safeguard all Protected Health Information that Avanco International receives from, creates or receives on behalf of Indiana County Children and Youth. The purpose of this HIPAA Business Associate Agreement Addendum is to satisfy such standards and requirements of HIPAA and the HIPAA regulations. There is no fee involved with this agreement.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve an agreement with Alternative Community Engagement Solutions, Greenburg, PA for FY 26-27 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve an agreement with Menta Psychological, Indiana, PA for FY 26-27 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve an agreement with Jefferson County Juvenile Court, Steubenville, OH for FY 26-27 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

AGREEMENT...GOVFUNDS /COURTS

At the request of Commissioner Dunlap, a motion was made by Commissioner Keith, seconded by Commissioner Hess and carried unanimously to enter into an agreement with Stored Value Cards, Inc. to provide the County of Indiana with access to its proprietary COMIVA disbursement platform so that the Courts may utilize its numerous disbursement functions to deliver funds to its Jurors with debit cards instead of mailing checks. The cost is .75 cents per card.

AGREEMENT...LECHENE AVIATION, LLC

At the request of Matthew Budash, Solicitor, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve a ground lease at the Jimmy Stewart Airport between the County of Indiana and Lechene Aviation, LLC for four years with five renewal options.

- Phase 1 – monthly rate of 2,250.00 per month
- Phase 2 – monthly rate of \$2,587.50 per month
- Phase 3 – monthly rate of \$2,975.65 per month
- Phase 4 – monthly rate of \$3,422.00 per month
- Phase 5 – monthly rate of \$3,935.30 per month

AGREEMENT FOR PROFESSIONAL LEGAL SERVICES...THOMAS A. KAUFFMAN, ESQUIRE

At the request of Matthew Budash, Solicitor, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve an agreement with Thomas A. Kauffman, Esquire, to provide legal representation to indigent juveniles in delinquency proceeds at the rate of \$2,500.00 per month. This is a one (1) year agreement.

AGREEMENT OF SALE OF REAL ESTATE BETWEEN ALICIA CATANESE AND THE COUNT OF INDIANA

At the request of Ed Patterson, Parks, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve the purchase of real estate from Alicia Catanese (known as the Buterbaugh Property) to Indiana County. The property is a 4.45-acre tract located on Groft Road in Rayne Township, immediately adjacent to Blue Spruce Park. The property is surrounded on all four sides by existing park property. In addition to the land, the property contains a house, garage, storage shed, and apple orchard.

Funding for the acquisition price of \$181,200 will be provided from the following sources:

Marcellus Shale Legacy Fund	\$91,909
Indiana County Park Legacy Fund (Donations received to the Community Foundation for the Alleghenies)	\$25,000
Indiana County Park Enterprise Fund (Funds derived from park rental fees)	\$64,291
	Total = \$181,200

No general county tax dollars are being used for the acquisition. With the acquisition the Blue Spruce Park acreage will total 649 acres.

BOARD VACANCY...SOLID WASTE AUTHORITY

Chief Clerk, Robin Maryai, announced a vacancy on the Solid Waste Authority. Any interested in serving on this board may send a letter of interest to the Commissioner's Office.

The Commissioners also thanked Thomas Falcone for his over 37 years of service on the Solid Waste Authority Board.

OTHER BUSINESS

The Courthouse will be closed on Monday, May 25, 2026 in observance of the Memorial Day Holiday.

NEXT REGULAR MEETING...MAY 27, 2026 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, May 27, 2026 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business coming before the Board at this time, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess to adjourn the meeting at 11:35 a.m.

Sherene Hess, Secretary

R. Michael Keith, Chairman