

COMMISSIONERS' MEETING MINUTES
MARCH 13, 2024

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman R. Michael Keith, present
Commissioner Robin A. Gorman, present
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

PLEDGE OF ALLEGIANCE

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES

A motion was made by Ms. Gorman, seconded by Ms. Hess, and carried unanimously to approve the minutes of February 28, 2024.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were no Executive Sessions.

PROCLAMATION...PENNSYLVANIA 4-H WEEK

After a proclamation was read, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to proclaim Marcy 17 – 23, 2024 as Pennsylvania 4-H Week throughout Indiana County.

PROCLAMATION...PENNSYLVANIA 811 SAFE DIGGING MONTH

After a proclamation was read, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to proclaim April 2024 as Pennsylvania 811 Safe Digging Month in Indiana County.

RECOGNITION...2024 PCOMP CLAIMS REPORTING AWARD

The Commissioners recognized Melissa Miller, Assistant Chief Clerk/JR Director, in receiving the 2024 PComp Claims reporting Award at the recent County Commissioners Association of Pennsylvania Conference.

2024 PCOMP SAFETY IMPROVEMENT PROGRAM GRANT APPLICATION

At the request of Melissa Miller, Assistant Chief Clerk/HR Director, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a 2024 PComp Safety Improvement Program Grant Application be submitted to CCAP for the Sheriff's Office in the amount of \$1,490.66. These funds will be used to purchase 3 ballistic vests.

At the request of Melissa Miller, Assistant Chief Clerk/HR Director, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a 2024 PComp Safety

Improvement Program Grant Application be submitted to CCAP for the Probation Department in the amount of \$2,974.68. These funds will be used to purchase tactical boots and badges for officers who are in the field.

PRIVATE PROVIDER AGREEMENTS FY 23-24/ CYS

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Cray Family Services, Inc., New Castle, PA for FY 24-25 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an addendum agreement with City Mission-Living Stones, Inc., Uniontown, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

TECHNICAL ASSISTANCE AND TRAINING GRANT APPLICATION / DISTRICT ATTORNEY

At the request of Meghan Foulk, District Attorney's Office, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to approve a Technical Assistance and Training Grant application be submitted to PCCD in the amount of \$1,886.28. This grant will provide grant writing training for three employees in the District Attorney's Office.

BIDS...BLUE SPRUCE PARK RESURFACING PROJECT (020824) / PARKS

At the request of Ed Patterson, Parks & Trails, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the bid received from Quaker Sales Corporation, Johnstown, PA in the amount of \$33,902.20 for seal coating of the road at Blue Spruce Park. It is noted that \$21,084.80 will be paid from the Liquid Fuels Account and \$12,817.40 will be paid from the Indiana County Parks & Trails Enterprise Fund. One other bid was received in the amount of \$43,288.07.

BIDS...PINE RIDGE PARK MAINTENANCE BUILDING (030524) / PARKS

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to reject the one bid received for the Pine Ridge Park Maintenance Building in the amount of \$1,900,000.00. It is noted that this bid is being rejected because of cost.

RESOLUTION AUTHORIZING DELEGATION OF SIGNING AUTHORITY 2020 CDBG-CV DISCRETIONARY INDIANA COUNTY / PLANNING

At the request LuAnn Zak, The Office of Planning & Development, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a resolution extending the authorization of the delegation of the signing authority for the invoicing of the 2020 CDBG-CV Discretionary Program for Indiana County Broadband Deployment Initiative Phase I. The delegation of the signing authority is for LuAnn Zak to review and sign all invoices for the contract prior to submission to the Pennsylvania Department of Community and Economic Development (DCED) for approval. The signing authority request is to comply with the Commonwealth's paperless invoicing process. This re-authorization is due to the contract time extension from June 3, 2023, to November 30, 2024. The resolution includes a commitment from the Board of Commissioners to notify DCED of any changes in personnel and an

acknowledgement that the ultimate responsibility of the overall management of the grants remains with the County.

CHANGE ORDERS #2 – YMCA OF INDIANA COUNTY LOCKER ROOM RENOVATION PROJECT / PLANNING

At the request of Daved Morrow, Office of Planning & Development, and on behalf of the YMCA of Indiana County and Thomas R. Harley Architects, LLC a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve Change Order #2 on the plumbing construction contract with Vrabel Plumbing Company, LLC. The change order will increase the contract amount by \$18,175.00 from \$241,200.00 to \$259,375.00. Change Order #2 is to address a multitude of items. Install a new water service to the facility, adding a 50-gallon water heater for the showers, moving storm pipe and reconnecting a roof drain into it. The additional cost will be covered with Redevelopment Assistance Capital Program (RACP) grant funds and YMCA funds.

LOAN AGREEMENT...INDIANA COUNTY DEVELOPMENT CORPORATION

At the request of Matthew Budash, County Solicitor, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve a loan agreement between the County of Indiana and the Indiana County Development Corporation in the amount of \$246,047.50. This is a zero percent interest loan and ICDC shall repay the County of Indiana the amount of \$246,047.50 within one hundred twenty (120) days from the date of this Agreement. These funds will be used for the Carriage House and Essex House removal and disposal of asbestos containing materials.

EDWARD BRYNE GRANT FUNDS (JAG) GRANT APPLICATION / PROBATION - DISTRICT ATTORNEY

At the request of Jim Decker, Probation Office, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an Edward Bryne Grant Funds Application in the amount up to \$250,000.00. This grant will include new technological upgrades for Blairsville, Cherry Tree and Indiana Borough's and the District Attorney and Probation Offices.

OTHER BUSINESS

There was no other business.

NEXT REGULAR MEETING...MARCH 27, 2024 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, March 27, 2024 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, a motion was made by Ms. Hess, seconded by Ms. Gorman to adjourn the meeting at 11:07 a.m.

Sherene Hess, Secretary

R. Michael Keith, Chairman