

COMMISSIONERS' MEETING MINUTES
MARCH 12, 2025

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:31 a.m. in the Commissioners' Hearing Room.

ROLL CALL

Chairman R. Michael Keith, present
Commissioner Bonni S. Dunlap, present
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

PLEDGE OF ALLEGIANCE

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES

A motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve the minutes of February 26, 2025.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were no Executive Sessions.

RECOGNITION...CORRECTIONAL OFFICER CODI WARD

After a proclamation was read, a motion was made by Commissioner Keith, seconded by Commissioner Dunlap and carried unanimously to recognize Officer Codi Ward's selfless dedication and life-saving action after observing an inmate in distress exhibiting clear signs of choking and without hesitation responded swiftly and performed the Heimlich maneuver with precision and effectiveness.

PROCLAMATION...BLAIRSVILLE BOROUGH 200TH ANNIVERSARY

After a proclamation was read, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to recognize and commemorate the extraordinary history of Blairsville and its 200th anniversary.

GRANT ACCEPTANCE...RIGHTS AND SERVICES ACT (RASA) GRANT / DISTRICT ATTORNEY

At the request of Meghan Foulk, District Attorney's Office, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to accept the Rights and Services Act Grant in the amount of \$71,151.00. This grant is used to offset costs related the Victim Witness Program.

PRIVATE PROVIDER AGREEMENTS FY 24-25 / CHILDREN & YOUTH SERVICES

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve an agreement with Alice Paul House, Indiana, PA for FY 24-25 to provide services to Children &

Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve an agreement with Computer Aid, Inc., Allentown, PA for FY 24-25. They provide consulting services and technology transformation to the fiscal department at Children & Youth Services at the rate of \$110.00 per hour.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve an agreement with Pathway to Everyday Life, Hazelton, PA for FY 24-25 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

EXTENSION OF OPTION TO PURCHASE – AGREEMENT / PLANNING

At the request of LuAnn Zak, Office of Planning & Development and on behalf of the Indiana County Community Action Program, Inc., a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to extend the deadline date of the Option to Purchase Agreement with Mystic Brooke Development, L.P. of Indiana, Pennsylvania. The “Option” is securing a parcel of vacant ground located in White Township for the proposed Pathway Homeless Shelter Construction Project. The requested extension is for an additional six-month timeframe extending the date from April 10, 2025 to October 10, 2025. All other provisions of the original Option to Purchase Agreement remain in effect. The PA Department of Community & Economic Development are scheduled to make funding award announcements this Spring.

BID REJECTION – THE WELCOME CENTER AT THE BANK ROOF REPLACEMENT PROJECT / PLANNING

At the request of David Morrow, Indiana County Office of Planning & Development and on behalf of Thomas R. Harley Architects, LLC, a motion was made by Commissioner Keith, seconded by Commissioner Hess and carried unanimously to reject the bid of \$108,300.00 submitted by AT&H Contracting, LLC on the Welcome Center at the Bank Roof Replacement Project located at 600 Philadelphia Street in Indiana Borough on the following basis:

1. AT&H Contracting, LLC has proposed Mule Hide as the roofing supplier. Mule Hide’s standard warranty does not warrant the entire roofing system as requested in the bid documents. The bid documents requested a Duro-Last roofing membrane or approved equal.
2. AT&H Contracting, LLC provided 3 references of which one was a building, one was a metal roof and the third was an EPDM roof. It appears AT&H Contracting, LLC is a startup company without a longer list of completed projects.

CONTRACT AWARDS – THE WELCOME CENTER AT THE BANK ROOF REPLACEMENT PROJECT / PLANNING

At the request of David Morrow, Indiana County Office of Planning & Development and on behalf of Thomas R. Harley Architects, LLC, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to enter into a contract agreement with ARK Contracting, LLC from Mount Union, PA for the for The Welcome Center at the

Bank Roof Replacement Project located at 600 Philadelphia Street in Indiana Borough. The contract award request in the amount of \$121,000.00 is for the replacement of the existing roof membrane and the installation of R-30 rigid insulation. This project is being funded with Redevelopment Assistance Capital Program Grant Funds.

BOARD APPOINTMENT...INDIANA COUNTY PARKS & TRAILS

A motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to appoint Thaddeus Pajak to the Indiana County Parks & Trails Commission; term expires August, 2030.

BOARD APPOINTMENTS...OPIOID ADVISORY COMMITTEE

A motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to appoint the following to the Opioid Advisory Committee:

Robert Fyock, Sheriff
Amanda Leonard, Probation
Amanda Steiner, Children & Youth Services
Tammy Calderone, BDHP
Brandi Fleming, ICCAP

OTHER BUSINESS

There was no other business.

NEXT REGULAR MEETING...MARCH, 2025 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, March 12, 2025 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business coming before the Board at this time, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess to adjourn the meeting at 11:07 a.m.

Sherene Hess, Commissioner

R. Michael Keith, Chairman