

## Magisterial District Judge Secretary I:

Seeking a responsible person for a full-time clerical position. Experience and/or education in any of the following areas is desired: Paralegal experience, criminology education, work experience in an attorney office, work experience in a court related governmental office, related legal education and/or experience.

Computer skills and attention to detail are necessary along with the ability to interact aptly with the public. Medical, vision, holidays, retirement plan are part of the package. Please submit resume or application to Commissioners' Office.

The pay rate is \$9.86 per hour. 35 hour workweek.

The work location is at the Homer City office.

Indiana County Courthouse  
Attn: Melissa Miller  
825 Philadelphia Street  
Indiana, PA 15701