

**COMMISSIONERS' MEETING MINUTES**  
**JUNE 28, 2023**

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room.

**ROLL CALL**

Chairman R. Michael Keith, present  
Commissioner Robin A. Gorman, present  
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

**PLEDGE OF ALLEGIANCE**

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

**APPROVE MINUTES...MAY 24, 2023**

A motion was made by Ms. Hess, seconded by Ms. Gorman, and carried unanimously to approve the minutes of May 24, 2023.

**PUBLIC COMMENT**

There was no public comment.

**EXECUTIVE SESSIONS**

There were no Executive Sessions.

**EQUIPMENT PURCHASE...PALCO SALES CORP / CORONER**

At the request of Mike Yanity, Director of County Facilities, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the purchase of a backup generator from Palco Sales Corp for the county morgue in the amount of \$64,389.00.

**MEMORANDUM OF UNDERSTANDING...CAMBRIA COUNTY PRISON / JAIL**

At the request of Leslie Loveridge, Warden, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve a Memorandum of Understanding with Cambria County Prison to house male juvenile inmates at the rate of \$150.00 per day, per juvenile offender and \$37.83 per hour/per officer for any transportation of an inmate plus standard federal mileage rate for all transports.

**SUPPLEMENTAL EASEMENT AND RIGHT OF WAY...PENNSYLVANIA ELECTRIC CO. / PARKS & TRAILS**

Ed Patterson, Parks & Trails, recommended the approval of easement agreements to permit First Energy to install a transmission line at the Blacklick Valley Natural Area. The transmission line will pass through a portion of the Blacklick Valley Natural Area, located in East Wheatfield Township. The new line will be constructed adjacent to an existing transmission line. When construction of the new line is complete the existing transmission line will be removed. The easement area, ranging in size from 60 to 75 feet in width, includes five parcels totaling 12.82 acres. First Energy has agreed to pay the county \$160,000 for the easements.

A motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve the easement for Parcel No. 40-004-101.00.-000.

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the easement for Parcel No. 40-004-122.00.-000.

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the easement for Parcel No. 09-017-128.00.-000.

A motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve the easement for Parcel No. 09-006-109.01.-000.

A motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve the easement for Parcel No. 09-007-105.00.-000.

The First Energy Transmission line project, known as the Piney-Seward project, will provide a new 66-mile long 115 kilovolt transmission line to replace the existing transmission line. The project completion is expected by the year 2029.

#### **AGREEMENT...UNIVERSITY OF CINCINNATI / PROBATION**

At the request of Jim Decker, Probation, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with the University of Cincinnati to provide training for the trainer at the rate of \$11,000.00. This will be paid from grant funding and the term of the agreement is from July 1, 2023 through December 31, 2023.

#### **EQUIPMENT PURCHASE...AXON ENTERPRISE, INC. / SHERIFF**

At the request of Robert Fyock, Sheriff, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve the purchase of tasers from Axon Enterprise, Inc. in the amount of \$19,844.49.

#### **AGREEMENT...COMPUTER AID, INC. / CYS**

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with Computer Aid, Inc. to provide fiscal consultancy services to support the fiscal operations of Children & Youth Services. CAI staff will work up to 300 hours from July 1, 2023 to December 31, 2023.

#### **PRIVATE PROVIDER AGREEMENTS / CYS**

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Yaroch Counseling, Greensburg, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Thomas D. Rivosecchi, Indiana, PA for FY 23-24 to provide substitute solicitor services to Children & Youth Services at the rate of \$120.00 per hour on an as needed basis.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with The Care Center

of Indiana County, Indiana, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with McAnulty Realty, Indiana, PA for FY 23-24 to provide services to Children & Youth Services on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with Arin IU 28, Indiana, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Jefferson County Juvenile Detention Center, PA for FY 23-24 to provide services to Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with Auberle, McKeesport, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Family Cares for Children and Youth, Milton, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Pentz Run, Dubois, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Professional Family Care Service, Inc., Johnstown, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with Perseus House Inc., Erie, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with The Children's Home of Pittsburgh, Pittsburgh, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Kidspace National Centers, Inc. Orefield, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

**CREATIVE COMMUNITIES INITIATIVE - INDIANA THEATER MEMORANDUM OF UNDERSTANDING / PLANNING**

At the request of Molly Sarver, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve a Memorandum of Understanding with the Indiana Theater for the Creative Spaces Collective program. This MOU will allow payments made by Indiana Theater on behalf of the Creative Spaces collective during the 2022-2023 cycle and 2023-2024 cycle to be used as match and reimbursable items towards the PCA Creative Communities Initiative Grant Reimbursement Request

**CREATIVE COMMUNITIES INITIATIVE - INDIANA ARTS COUNCIL OF PA MEMORANDUM OF UNDERSTANDING / PLANNING**

At the request of Milly Sarver, Office of Planning & Development, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a Memorandum of Understanding with the Indiana Arts Council of PA for the Creative Spaces Collective program. This MOU will allow payments made by Indiana Arts Council on behalf of the Creative Spaces collective during the 2022-2023 cycle and 2023-2024 cycle to be used as match and reimbursable items towards the PCA Creative Communities Initiative Grant Reimbursement Request.

**ACTIVE TRANSPORTATION PLAN UPDATE ADOPTION / PLANNING**

At the request of Josh Krug, Office of Planning & Development, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to adopt the plan *Walk, Bike, Ride, Roll!* Active Transportation Plan for Indiana County 2022 Update as an amendment to the Comprehensive Plan for Indiana County. Beginning in April 2022, Office of Planning & Development, in partnership with the Project Steering Committee and the consultant team of the EADS Group and Thomas R. Harley Architects LLC. have worked together with key stakeholders and the public to prepare an update to the Bicycle and Pedestrian Plan for Indiana County- *More People Biking and Walking More Often* with the new *Walk, Bike, Ride, Roll!* Active Transportation Plan for Indiana County 2022 Update.

**RESOLUTION – RE-CERTIFYING THE REVOLVING LOAN FUNDS / PLANNING**

At the request of Angela Campisano, Office of Planning & Development, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to adopt a resolution re-certifying that the Indiana County Revolving Loan Funds, including the CARES Act Revolving Loan Fund are being operated consistent with the existing Economic Development Strategy and are being operated in accordance with the policies and procedures contained in the administrative plan. This is a housekeeping item required semi-annually by the Economic Development Administration. Our Economic Development Strategy is embodied within the document, *Mapping the Future: The Southwestern PA Plan* which is developed by the Southwestern Pennsylvania Commission and endorsed by EDA.

**CONTRACT AGREEMENT – 2022 CDBG INDIANA COUNTY AND INDIANA COUNTY “OBO” INDIANA BOROUGH AND CENTER TOWNSHIP / PLANNING**

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to enter into an agreement with the Commonwealth of Pennsylvania for the 2022 Community Development Block Grant Entitlement contract for Indiana County and Indiana County “on behalf of” Indiana Borough and Center Township. The total contract amount is \$590,567.00. The funding allocation for each entitlement entity is as follows:

- Indiana County: \$285,376.00
- Indiana Borough: \$206,317.00

- Center Township: \$ 98,874.00

Approval also allow for Commissioners Keith and Gorman to complete the on-line e-contracting procedures for contract execution and to sign all required paperwork.

**RESOLUTION AUTHORIZING DELEGATION OF SIGNING AUTHORITY 2022 CDBG ENTITLEMENT INDIANA COUNTY AND INDIANA COUNTY “OBO” INDIANA BOROUGH AND CENTER TOWNSHIP / PL**

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a resolution authorizing the delegation of the signing authority for the invoicing of the 2022 CDBG Entitlement Program for Indiana County and Indiana County “on behalf of” Indiana Borough and Center Township. The delegation of the signing authority is for LuAnn Zak to review and sign all invoices for the 2022 CDBG Entitlement contract prior to submission to the Pennsylvania Department of Community and Economic Development (DCED) for approval. The signing authority request is to comply with the Commonwealth’s paperless invoicing process. The resolution includes a commitment from the Board of Commissioners to notify DCED of any changes in personnel and an acknowledgement that the ultimate responsibility of the overall management of the grants remains with the County.

**CONTRACT EXTENSION – CONTRACT EXTENSION / EMERGENCY SOLUTIONS GRANT – CV(2) / PLANNING**

At the request of LuAnn Zak, Office of Planning & Development and on behalf of ICCAP, a motion was made by Ms. Hess, seconded by Gorman and carried unanimously to approve a contract extension for the 2020 Emergency Solutions Grant – CV(2) contract. The current contract expires on June 30, 2023. The extension requested is until August 31, 2023 and will enable all contract funds to be expended. If approved the extension request will be formally finalized with the PA Department of Community and Economic Development.

**INDIANA COUNTY ACT 13 IMPACT FEE EXPENDITURE MODIFICATION / PLANNING**

At the request of Byron Stauffer, Office of Planning & Development, and upon an examination of the thirteen criteria under Section 2314(d)(1) and a review of the current needs of the County to support various projects and initiatives eligible under the Act 13 Impact Fee, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the following modification to the previously authorized expenditures for the 2014 fiscal year, as follows:

<b>Current Allocation – 2014</b>	<b>Proposed Modification – 2014</b>
Criteria 11 – \$12,624.75 – of balance held in the Act 13 Fund line item.	Criteria 3 – \$12,624.75 – Funding for the HazMat/EMA Team 900.

The request also directs and authorizes the Chief Clerk and the Executive Director of the Office of Planning & Development to report the 2014 Act 13 allocation expenditures, as modified, to the PUC, as may be required under the Act.

**COOPERATION AGREEMENT – 119 BUSINESS PARK – PIPE GRANT / PLANNING**

At the request of Byron Stauffer, Office of Planning & Development, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to enter into a Cooperation Agreement with Air Liquide Advanced Technologies U.S. LLC, a Delaware based company with offices in Monroeville, PA and the Indiana County Development Corporation, developer of the 119 Business Park for the administration of a \$1,491,402.00 Pipeline Investment Program (PIPE) grant for natural gas pipeline(s) to be extended to and from facilities owned by Peoples Natural Gas Co. or one of its affiliates at the 119 Business Park located in Center Township. Air Liquide is proposing a biomethane digester facility on

Lot 2 of the 119 Business Park. The Indiana County Commissioners shall serve as Grantee and Air Liquide Advanced Technologies U.S. LLC shall be a project beneficiary. The Indiana County Development Corporation will provide technical assistance throughout the project. Air Liquide Advanced Technologies U.S. LLC shall be responsible for providing both interim and permanent funds, as may be required, assisting in the grant application process, shall be responsible for the design and specifications of each project phase, and shall accept operational control and ongoing maintenance of the completed projects. The Cooperation Agreement designates the Office of Planning & Development as Administrator of the project.

#### **COOPERATION AGREEMENT – 119 BUSINESS PARK – RACP GRANT / PLANNING**

At the request of Byon Stauffer, Office of Planning & Development, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to enter into a Cooperation Agreement with Air Liquide Advanced Technologies U.S. LLC, a Delaware based company with offices in Monroeville, PA and the Indiana County Development Corporation, developer of the 119 Business Park for the administration of a \$750,000.00 Redevelopment Assistance Capital Program (RACP) grant for identified geotechnical conditions and related infrastructure and site improvements at the 119 Business Park located in Center Township. Air Liquide is proposing a biomethane digester facility on Lot 2 of the 119 Business Park. The Indiana County Commissioners shall serve as Grantee and Air Liquide Advanced Technologies U.S. LLC shall serve as Sub-grantee in collaboration with), Gruppo Energy Future its E.P.C. firm (Engineering, Procurement, Construction). The Indiana County Development Corporation will provide technical assistance throughout the project. Air Liquide Advanced Technologies U.S. LLC and Gruppo Energy Future shall be responsible for providing both interim and permanent funds, as may be required, assisting in the grant application process, shall be responsible for the design and specifications of each project phase, and shall accept operational control and ongoing maintenance of the completed projects. The Cooperation Agreement designates the Office of Planning & Development as Administrator of the project.

#### **CONTRACT AWARD – 119 BUSINESS PARK SITE IMPROVEMENTS PROJECT / PLANNING**

At the request of Dave Morrow, Office of Planning & Development and on behalf of Gruppo EF Technologie USA, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to enter into a contract agreement with Howard Concrete Pumping Company, Inc. from Canonsburg, PA for the 119 Business Park Site Improvements Project. The contract award request in the amount of \$779,730.00 is to stabilize the mined-out coal seam beneath the future biogas plant by injecting concrete grout into the mine area. Approximately 20,000 lineal feet of injection holes will be drilled and approximately 3,510 cubic yards of concrete and grout placed. This project is being funded with RACP Funds and the owner Air Liquide.

#### **CONTRACT AWARD – COMMUNITIES AT INDIAN HAVEN PHASE II INTERIOR PAINTING PROJECT / PLANNING**

At the request of Dave Morrow, Office of Planning & Development, and on behalf of the Communities at Indian Haven, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to enter into a contract agreement with JDH Painting and Flooring from Indiana, PA for the Communities at Indian Haven Phase II Interior Painting Project. The contract award request in the amount of \$95,500.00 is for the interior painting of the 200 and 300 wing corridors and patient rooms and painting of the 300/400 wing Nursing Station area. One additional bid was received in the amount of \$123,480.00. The project is being funded with Communities at Indian Haven General Funds.

#### **CHANGE ORDER #1 – COMMUNITIES AT INDIAN HAVEN PHASE II INTERIOR PAINTING PROJECT / PLANNING**

At the request of Dave Morrow, Office of Planning & Development and on behalf of the Communities at Indian Haven, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve Change Order #1 with JDH Painting & Flooring in the amount of \$3,275.00 on the Communities at Indian Haven Phase II Interior Painting Project. Change Order #1 is to repair ceiling and paint ceiling,

walls and trim in the Dining/Recreation area located in the 100 wing. The revised contract with JDH Painting & Flooring with approval of Change Order #1 will be \$98,775.00 and the additional cost will be covered with Indian Haven General Funds.

**CHANGE ORDER #1 – INDIANA COUNTY JAIL MANHOLE REHABILITATION PROJECT / PLANNING**

At the request of Dave Morrow, Office of Planning & Development and on behalf of Gibson-Thomas Engineering, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve Change Order #1 with Hilty Excavating, LLC in the amount of \$4,728.00 for the Indiana County Jail Manhole Rehabilitation Project. Change Order #1 is for several additional triaxle loads of stone due to the need to over excavate the site and to replace the outlet line from the grease tank to the manhole. The revised contract with Hilty Excavating, LLC with approval of Change Order #1 will be \$29,728.00 and the additional cost will be covered by County General Funds.

**CHANGE ORDER #PC-02 – ICCAP FOOD BANK WAREHOUSE RENOVATION PHASE II / PLANNING**

At the request of Dave Morrow, Office of Planning & Development, and on behalf of the Indiana County Community Action Program (ICCAP) and Stiffler-McGraw, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve Change Order #PC-02 with Hinkle Plumbing & Heating in the amount of \$16,850.00 on the ICCAP Food Bank Warehouse Renovation Phase II Project. Change Order #PC-02 is to furnish and install a 4” diameter gas line to serve the new emergency generator. The revised contract with Hinkle Plumbing & Heating with approval of Change Order #PC-02 will be \$78,050.00 and the additional cost will be covered with Multi-Source Grant Funds.

**CHANGE ORDER #EC-02 – ICCAP FOOD BANK WAREHOUSE RENOVATION PHASE II / PLANNING**

At the request of Dave Morrow, Office of Planning & Development, and on behalf of the Indiana County Community Action Program (ICCAP) and Stiffler-McGraw, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve Change Order #EC-02 with Sheesley Electric in the amount of \$41,813.00 on the ICCAP Food Bank Warehouse Renovation Phase II Project. Change Order #EC-02 is to install on a concrete pad a 50kw 3 phase natural gas generator to run the warehouse freezer and coolers in the event of a power outage. The revised contract with Sheesley Electric with approval of Change Order #EC-02 will be \$171,098.00 and the additional cost will be covered with Multi-Source Grant Funds.

**BOARD APPOINTMENT...HOUSING AUTHORITY**

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to appoint Donald Lorelli to the Indiana County Housing Authority; term will expire January, 2027.

**BOARD APPOINTMENT...REDEVELOPMENT AUTHORITY**

A motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to appoint Anna Frank to the Indiana County Redevelopment Authority; term will expire January 2025.

**ARP FUNDING AGREEMENTS**

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an ARP Grant Funding Agreement with Lifestat Ambulance Service in the amount of \$45,000.00. These funds will be used to purchase new cardiac monitors.

A motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an ARP Grant Funding Agreement with Burrell Township Library in the amount of \$10,000.00. These funds will be used to furnish the library.

**COMMUNITY TRAFFIC SAFETY PROJECT GRANT PROGRAM FY 2024-2026**

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve the grant application for the Community Traffic Safety Project Grant Program for FY 2024-2026. This is a five (5) county grant (Armstrong, Butler, Clarion, Indiana and Jefferson) that is for Highway Safety Education activities in response to Indiana County's Crash Picture that the Department of Transportation gathers from counties across state. The five (5) counties have agreed to subcontract with the IUP Research Institute who has done this for many years.

**COURTHOUSE CLOSED...TUESDAY, JULY 4, 2023 INDEPENDENCE DAY HOLIDAY**

Commissioner Keith announced the courthouse will be closed on Tuesday, July 4, 2023 in observance of the Independence Day Holiday.

**OTHER BUSINESS**

Commissioner Gorman announced that there will be a press release from IUP regarding the Community Traffic Safety Project Grant at 11:00 a.m. on June 29<sup>th</sup> in front of the courthouse.

**NEXT REGULAR MEETING...JULY 12, 2023 AT 10:30 A.M.**

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, July 12, 2023 at 10:30 a.m. in the Commissioners' Hearing Room.

**ADJOURNMENT**

With no other business to come before the Board at this time, a motion was made by Ms. Hess, seconded by Ms. Gorman to adjourn the meeting at 11:26 a.m.

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Sherene Hess, Secretary

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R. Michael Keith, Chairman