

COMMISSIONERS' MEETING MINUTES
JUNE 26, 2024

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman R. Michael Keith, present

Commissioner Robin A. Gorman, present

Commissioner Sherene Hess, absent due to an unavoidable medical appointment

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

PLEDGE OF ALLEGIANCE

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES

A motion was made by Ms. Gorman, seconded by Mr. Keith, and carried unanimously to approve the minutes of June 12, 2024.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were no Executive Sessions.

OPIOID SETTLEMENT PLAN PROJECT FUND EXPENSE – OPEN DOOR

At the request of Amanda Schroeder, Armstrong-Clarion-Indiana Drug and Alcohol, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve funding from the Opioid Settlement Funds in the amount of \$280,000.00 to The Open Door for two Dual School-Based SUD Outpatient Counselor and Crisis Intervention Specialists to be stationed throughout the day in the school setting in each of the Indiana County school districts to ensure regular and consistent availability, support, and assistance to our youth.

RESOLUTION...SECOND AMENDMENT TO LOAN AGREEMENT FOR GENERAL OBLIGATION NOTE TAXABLE SERIES B OF 2020

At the request of Matthew Budash, County Solicitor, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve the second amendment to Loan Agreement for General Obligation Note Taxable Series B of 2020 amending the maturity date of the note to June 15, 2025.

ENGINEERING AGREEMENT...GIBSON THOMAS ENGINEERING / PARKS & TRAILS

At the request of Ed Patterson, Parks & Trails, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve an Engineering Agreement with Gibson Thomas to provide engineering services for the Kintersburg Covered Bridge repair project in the amount of \$16,999.50. This cost will be paid from the Park Enterprise Fund.

RE-BID PINE RIDGE PARK MAINTENANCE BUILDING POST AND FRAME WOOD BUILDING (060724) / PARKS & TRAILS

At the request of Ed Patterson, Parks & Trails, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve the low bid received from H&L Builders, LLC, Woodbury, PA in the amount of \$411,000.00 for the construction of two buildings at Pine Ridge Park. It is noted that two other bids were received ranging from \$411,000 to \$672,330.

CONTRACT...INDIANA COUNTY COMMUNITY ACTION PROGRAM (HOMELESS ASSISTANCE PROGRAM SERVICES) / DEPT. OF HUMAN SERVICES

At the request of Lisa Spencer, Department of Human Services, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve a contract with Indiana County Community Action Program to provide Homeless Case Management, Rental Assistance, Emergency Shelter, and Bridge Housing. The total funding for this program is \$223,106.00.

COOPERATION AGREEMENT...INDIANA COUNTY COMMUNITY ACTION PROGRAM (HOMELESS CASE MANAGEMENT PROGRAM) / DEPT OF HUMAN SERVICES

At the request of Lisa Spencer, Department of Human Services, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve a cooperation agreement between Indiana County and ICCAP to use funds in the amount of \$16,000 for the Homeless Assistance Program's Homeless Case Management Program.

COOPERATION AGREEMENT BETWEEN INDIANA COUNTY AND ICCAP (NUTRITIONAL WORKSHOPS / DEPT OF HUMAN SERVICES

At the request of Lisa Spencer, Department of Human Services, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve a cooperation agreement between Indiana County and ICCAP to implement and administer nutritional workshops with eligible Indiana County Residents from HSDF funds in the amount of \$877.00.

AGREEMENT FY 23-24...ATTORNEY THOMAS KAUFFMAN / CYS

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an agreement with Thomas Kauffman, Esq. for the following services: Guardian Ad Litem \$100.00 per hour, Juvenile Defender \$200.00 and Solicitor \$120.00 per hour.

PRIVATE PROVIDER AGREEMENTS FY 24-25 / CYS

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Mr. Keith carried unanimously to approve an addendum to the agreement with CSI-Corporate Security and Investigations, Monaca, PA for FY 24-25 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an agreement with Lola's Early Care and Education Center, Homer City, PA for FY 24-25 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Mr. Keith carried unanimously to approve an agreement with Carol A. Patterson, M. Ed, Youngstown, PA for FY 24-25 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an agreement with Justice Works Youthcare, Inc. Pittsburgh, PA for FY 24-25 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Mr. Keith carried unanimously to approve an agreement with The Children's Home of Pittsburgh, PA for FY 24-25 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an agreement with Adoption Connection, Beaver, PA for FY 24-25 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Mr. Keith carried unanimously to approve an agreement with Outside In School of Experiential Education, Greensburg, PA for FY 24-25 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an agreement with Appalachian Youth Services, Ebensburg, PA for FY 24-25 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

RESOLUTION – RE-CERTIFYING THE REVOLVING LOAN FUNDS / PLANNING

At the request of Angela Campisano, Office of Planning & Development, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to adopt a resolution re-certifying that the Indiana County Revolving Loan Funds, including the CARES Act Revolving Loan Fund are being operated consistent with the existing Economic Development Strategy and are being operated in accordance with the policies and procedures contained in the administrative plan. This is a housekeeping item required semi-annually by the Economic Development Administration. Our Economic Development Strategy is embodied within the document, *SmartMoves for a Changing Region* which is developed by the Southwestern Pennsylvania Commission and endorsed by EDA.

CHANGE ORDER #4 – INDIANA BOROUGH S. 15TH STREET STORM SEWER IMPROVEMENTS PROJECT / PLANNING

At the request of David Morrow, Office of Planning & Development, and on behalf of Indiana Borough and Stiffler McGraw and Associates, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve Change Order #4 with Terra Works, Inc. in the amount of \$16,810.86 on the Indiana Borough South 15th Street Storm Sewer Improvements Project. Change Order #4 is a deduct to the contract for final balancing of quantities that went

into the project. The revised contract with Terra Works, Inc. with approval of Change Order #4 will be \$672,300.24.

COOPERATION AGREEMENT – NSS PROPCO, LLC – RACP GRANT / PLANNING

At the request of Byron Stauffer, Office of Planning & Development, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to enter into a Cooperation Agreement with NSS Propco, LLC, for the administration of a \$500,000.00 Redevelopment Assistance Capital Program (RACP) grant for various building and site improvement projects at 486 Cornell Road, Blairsville, PA 15717 within the Corporate Campus Business Park, located in Burrell Township. NSS Propco, LLC has come to terms with the Indiana County Development Corporation to acquire the 25,345 +/- square foot facility with the intent to then lease the building to New Story Schools, providing special education services with a tailored academic curriculum infused with therapeutic support to students ages 5-21 in grades kindergarten through 12 experiencing social, emotional, educational, and behavioral challenges.

The Indiana County Commissioners shall serve as Grantee and the NSS Propco, LLC shall serve as Sub-grantee of the RACP grant related project with New Story Schools as a beneficiary entity. The NSS Propco, LLC shall be responsible for providing both interim and matching funds, as may be required, assisting in the grant application process, shall be responsible for the design and specifications of each project phase, and shall accept operational control and ongoing maintenance of the completed projects. The Cooperation Agreement designates the Office of Planning & Development as Administrator of the project.

JAIL SECURITY UPGRADE...2KREW / COUNTY JAIL

At the request of Haiden Pierce, Information Services, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve the purchase of 50 cameras to finish the final stage of the jail security upgrade in the amount of \$156,800 from 2KREW, Kittanning, PA.

COURTHOUSE CLOSED...THURSDAY, JULY 4, 2024 – INDEPENDENCE DAY

Commissioner Kieth announced the Courthouse will be closed on Thursday, July 4, 2024 in observance of the Independence Day Holiday.

OTHER BUSINESS

There was no other business.

NEXT REGULAR MEETING...JULY 10, 2024 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, July 10, 2024 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, a motion was made by Ms. Hess, seconded by Ms. Gorman to adjourn the meeting at 10:58 a.m.

Robin A. Gorman, Vice-Chairman

R. Michael Keith, Chairman