

**COMMISSIONERS' MEETING MINUTES**  
**JUNE 10, 2026**

Commissioner Keith called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners' Hearing Room.

**ROLL CALL**

Chairman R. Michael Keith, present  
Commissioner Bonni S. Dunlap, present  
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

**PLEDGE OF ALLEGIANCE**

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

**APPROVE MINUTES**

A motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve the minutes of May 27, 2026.

**PUBLIC COMMENT**

Deb Beisel, Anna Goldman, Jessica Jopp, Chloe Drew, Jennica Giroux, Cindi Kordell, Pual Majoris, Garnet Fryling, Sara Stewart, Carolyn Trimarchi, Lynda Santos, Kathy Eckenrode, Ella Ferguson, Janisky Clay made public comment regarding their opposition to the proposed Data Centers and Gas Power Plant in Center Township. Tim Vislosky made public comment regarding the new homeless shelter in White Township.

**EXECUTIVE SESSIONS**

There were no Executive Sessions.

**AGREEMENT...GOV EASE / TAX CLAIM**

At the request of Frank Sisko, Chief Assessor/Dire of Tax Claim, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve an agreement with GovEase to conduct online auctions on behalf of Indiana County Tax Claim Bureau using the GovEase website. Any fees associated with the sale will be paid by the buyer and there is no cost to the county.

**CHANGE ORDER #1 - JIMMY STEWART AIRPORT HANGAR AND PARKING LOT PROJECT / PLANNING**

At the request of David Morrow, Office of Planning & Development, and on behalf of the Indiana County Airport Authority, Delta Airport Consultants, Inc., and Stiffler-McGraw Architects, LLC, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve Change Order #1 in the amount of \$9,840.00 with Leverknight Electric for the Jimmy Stewart Airport Hangar and Parking Lot Project. Change Order #1 is to provide and install 3 disconnect switches, 3 60-amp breakers, and extra wiring to power the 4 5 HP single-phase motors being supplied by Higher Power. The revised electrical

contract with Leverknight Electric with approval of Change Order #1 will be \$145,560.00 and the additional cost will be covered by Redevelopment Assistance Capitol Program (RACP) grant funds and Commonwealth Finance Authority (CFA) grant funds.

### **REQUIRED CDBG COMPLIANCE REGULATIONS / PLANNING**

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously approve the following plan statements and goals for the 2026 CDBG program to meet compliance requirements with the federal and state mandates of the Pennsylvania Department of Community and Economic Development for all Community Development recipients. This approval includes the Borough of Indiana and Center Township as CDBG entitlement municipalities of the Commonwealth of Pennsylvania.

- Affirmative Action Plan for Indiana County
- Section 3 – U.S. Housing and Urban Development Act of 1968 for Employment Opportunities for Local Business and Low-Income Persons
- County of Indiana Statement of Goals: This is the Section 3 requirement of the U.S. Housing Act of 1968 for the Community Development Block Grant Program that sets forth the County’s goals for contract to Indiana County based businesses at 15%.
- Minority and Women Owned Business Enterprise Plan
- Citizen Participation Plan
- Residential Anti-Displacement and Relocation Assistance Plan
- Language Access Plan
- Grievance Procedure Americans with Disabilities Act
- Grievance Procedure Section 504 of the Rehabilitation Act of 1973
- Section 504 of the Rehabilitation Act of 1973 Plan
- Indiana County Procurement Plan

All of the Plans are on file at the Office of Planning & Development and are available for public review.

### **DESIGNATIONS - INDIANA COUNTY ADA COORDINATOR AND 504 COORDINATOR / PLANNING**

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to designate Lisa Spencer, Executive Director of the Indiana County Department of Human Services as the County’s Americans with Disabilities Act Coordinator and Robin Maryai, as the County’s Section 504 Coordinator.

### **NOTIFICATION OF CDBG COMPLIANCE RESPONSIBILITIES / PLANNING**

LuAnn Zak, Office of Planning & Development, explained as mandated by the Pennsylvania Department of Community and Economic Development, is required to publicly identify the personnel responsible for specific CDBG/HOME compliance for environmental reviews and labor standards. A motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to designate David A. Morrow as the labor standards officer. Mr.

Morrow is responsible for compliance with labor standards as set forth in Section 110 of the Housing and Community Development Act of 1974, as amended, and HUD’s implementing regulations. These standards include the Davis-Bacon Act, the Contract Work Hours and Safety Standards Act, the Copeland Anti-Kickback Act, and the U.S. Department of Labor regulations at 29 CFR Parts 1,3,5,6 and 7. And also to designate LuAnn Zak, as the environmental review officer and is responsible for compliance with the National Environmental Policy Act of 1969 (NEPA). The environmental review officer is responsible for environmental review, decision-making and action under NEPA and HUD regulations at 24 CFR PART 58 and the statutes and authorities contained in 24 CFR Part 58.5 for the administration of the programs.

**RESOLUTION TO AUTHORIZE THE FILING OF A SMART TRANSPORTATION FOR LIVABLE COMMUNITIES (STLC) PROGRAM GRANT APPLICATION / PLANNING**

At the request of Josh Krug, Office of Planning & Development, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to authorize the filing of an application for grant funds from the Smart Transportation for Livable Communities (STLC) Program administered by the Southwestern Pennsylvania Commission (SPC) as a project sponsor for funding to assist in design, engineering, and other preconstruction activities associated with Indiana Borough’s 8th Street Initiative Project. Only Counties and PennDOT Districts are allowed as project sponsors. Indiana County, PennDOT District 10 and Indiana Borough collaborated on the grant application submission. We agreed that Indiana County would submit the application as the project sponsor. The total cost associated with the request is estimated to be \$250,000. The grant program requires a 20% match of the total project cost. Indiana Borough is fully committed to providing the matching funds and has provided a Memorandum of Understanding (MOU) to that effect. The Planning Office requests authorizing this resolution and the signing of any additional materials as specified by the program application.

**INDIANA COUNTY ACT 13 IMPACT FEE DISTRIBUTION – PRIOR YEAR MODIFICATIONS (2017) / PLANNING**

Byron Stauffer said following a review of the current needs of the County to support various projects and initiatives eligible under the Act 13 Impact Fee and an examination of the thirteen criteria under Section 2314(d)(1), the Office of Planning & Development recommended the Board of Commissioners approve the following modifications to prior authorizations for the 2017 reporting year, as follows:

A motion was made by Commissioner Dunlap, seconded by Commissioners Hess and carried unanimously to approve:

<b>Current Allocation – 2017</b>	<b>Proposed Modification – 2017</b>
Criteria 11 – \$30,297.31 – Capital Reserve Fund to be used solely for a purpose set forth in Act 13 of 2012.	Criteria 8 – \$5,000.00 – Geographic Information Systems (GIS)   Placer.ai Software – Planning

A motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve:

<b>Current Allocation – 2017</b>	<b>Proposed Modification – 2017</b>
Criteria 11 – \$25,297.31 – Capital Reserve Fund to be used solely for a purpose set forth in Act 13 of 2012.	Criteria 8 – \$9,350.00 – Geographic Information Systems (GIS) – Planning / Tax Assessment

Following approval of the proposed Act 13 Impact Fee modifications, the remaining Capital Reserve balance under Criteria 11 for reporting year 2017 will be \$15,947.31.

**COURTHOUSE CLOSED MONDAY, JUNE 15, 2026 FLAG DAY HOLIDAY**

Commissioner Keith announced the courthouse will be closed on Monday, June 15, 2026 in observance of the Flag Day Holiday.

**OTHER BUSINESS**

Commissioner Hess announced a Juneteenth Celebration will be held on June 19<sup>th</sup> at Mack Park from 2-4 p.m. and that June is Pride Month.

**NEXT REGULAR MEETING...JUNE 24, 2026 AT 10:30 A.M.**

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, June 24, 2026 at 10:30 a.m. in the Commissioners' Hearing Room.

**ADJOURNMENT**

With no other business coming before the Board at this time, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess to adjourn the meeting at 11:19 a.m.

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Sherene Hess, Secretary

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R. Michael Keith, Chairman