

COMMISSIONERS' MEETING MINUTES

JULY 8, 2026

Commissioner Keith called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners' Hearing Room.

ROLL CALL

Chairman R. Michael Keith, present
Commissioner Bonni S. Dunlap, present
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

PLEDGE OF ALLEGIANCE

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES

A motion was made by Commissioner Dunlap, seconded by Commissioner Keith and carried unanimously to approve the minutes of June 24, 2026.

PUBLIC COMMENT

Tamara Whited, Garnet Fryling, Jessica Jopp and Leigh Hendrix made public comment regarding the proposed Data Centers and Gas Power Plant in Center Township.

FY 26-27 BYRNE JUSTICE ASSISTANCE GRANT (JAG) APPLICATION / DISTRICT ATTORNEY

At the request of Michael Schmidt, District Attorney's Office, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve the FY 26-27 Byrne Justice Assistance Grant Application in the amount of \$140,000.00. These funds will be used to purchase the Sheriff's Office RMS upgrade, 911 CAD to RMS upgrade and a license plate reader.

AGREEMENT...TYLER TECHNOLOGIES / EMERGENCY MANAGEMENT AGENCY

At the request of Jolene Burkhardt, EMA/9-1-1, a motion was made by Commissioner Keith, seconded by Commissioner Dunlap and carried unanimously to approve an agreement with Tyler Technologies for the standard interface to export CAD (Computer Aided Dispatch) data. The interface will allow departments to import incoming calls for service from the 9-1-1 CAD system into the outside agencies records management systems. The one-time fee of \$15,040.00 includes licensing, software and installation. The recurring maintenance will be \$2,117.00 and is eligible for 9-1-1 state funds.

HUMAN SERVICES DEVELOPMENT FUND (HSDF) COOPERATION AGREEMENT WITH ICCAP / DEPT. OF HUMAN SERVICES

At the request of Lisa Spencer, Department of Human Services, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve a cooperation agreement between ICCAP and the County of Indiana. The county agrees to designate ICCAP in coordination with Indiana County to use HSDF funding to cover a portion of wages and benefits for the Homeless Assistance Program and Homeless Case Management positions in the amount of \$13,000.00 from July 1, 2026 through June 30, 2027.

COOPERATION AGREEMENT BETWEEN INDIANA COUNTY AND ARIN IU 28 / DEPT. OF HUMAN SERVICES

At the request of Lisa Spencer, Department of Human Services, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve a cooperation agreement between ARIN IU 28 and the County of Indiana. The county agrees to designate ARIN to use Human Services Development Funds fund to cover a portion of wages and benefits for a Toddler Time case manager in the amount of \$8,523.00 from July 1, 2026 through June 30, 2027.

HOMELESS ASSISTANCE PROGRAM (HAP) CONTRACT WITH ICCAP / DEPT. OF HUMAN SERVICES

At the request of Lisa Spencer, Department of Human Services, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve a contract between ICCAP and the County of Indiana for the housing programs, including Bridge, Homeless Case Management, Emergency Shelter and Rental Assistance in the amount of \$223,206.00 from July 1, 2026 through June 30, 2027. The Department of Human Services keeps \$17,724.00 for administrative costs.

MEMORANDUM OF UNDERSTANDING BETWEEN THE ADMINISTRATIVE OFFICE OF PENNSYLVANIA COURTS AND INDIANA COUNTY DRUG TREATMENT COURT AND VETERANS TREATMENT COURT / PROBATION

At the request of Amanda Leonard, Probation Office, a motion was made by Commissioner Keith, seconded by Commissioner Dunlap and carried unanimously to approve a grant in the amount of \$7,259.00 from the Administrative Office of Pennsylvania Courts to support the Veterans treatment Court Program and the Drug Treatment Court Program. The grant period will run July 1, 2026 through June 30, 2026.

RESOLUTION – COOPERATION AGREEMENT 2026 EMERGENCY SOLUTIONS GRANT PROGRAM / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve a resolution to enter into a cooperation agreement with the Indiana County Community Action Program, Inc. (ICCAP) for the 2026 Emergency Solutions Grant Program (ESG). The cooperation agreement identifies and designates duties and responsibilities for the County and ICCAP required to deliver the ESG Program services. ICCAP will be the County's service provider for the ESG program by providing rapid re-housing services to assist the homeless or

near homeless residents of Indiana County. The ESG program provides permanent housing services for people experience homelessness.

RESOLUTION – AUTHORIZATION TO FILE 2026 EMERGENCY SOLUTIONS GRANT PROGRAM / PLANNING

This item has been tabled until July 22, 2026.

CONTRACT AWARD – ICCAP FOOD BANK RENOVATION FINAL PHASE II PROJECT / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, and on behalf of Stiffler McGraw & Associates, and the Indiana County Community Action Program, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to enter into a contract agreement with CNC Construction, Inc., of Penn Run, PA, for the ICCAP Food Bank Renovation Final Phase II Project located at 2131 Shelly Drive in White Township. The contract award request of \$289,000 covers the installation of a marquee sign with a message board, sliding electronically controlled site access gates, a storefront door, and parking lot LED light fixtures. It also includes relocating select interior gas lines, electrical fixtures, and interior walls to address safety concerns. It is noted that two bids were received: the low bid by CNC Construction as noted, and a second bid of \$359,700. Project costs for this contract will be covered by 2025 CDBG grant funds.

COOPERATION AGREEMENT...INDIANA COUNTY MUNICIPAL AIRPORT AUTHORITY

This item was listed in error.

ASSIGNMENT OF LEASE...JIMMY STEWART AIRPORT

At the request of Matthew Budash, Solicitor, a motion was made by Commissioner Keith, seconded by Commissioner Dunlap and carried unanimously to approve Assignment of Leases between the Indiana County Municipal Airport Authority and James A. Duncan, Indiana County Hangar Association, Hangar Association, North East Hangar Association, James Hogan of Penn Flight Service and Thomas M. Kitchen and does here by assign all of its rights, title and interest in the Leased Premises to the County of Indiana.

AGREEMENT CAMPBELL DURRANT, P.C.

At the request of Melissa Miller, Human Resource Director, a motion was made by Commissioner Keith, Seconded by Commissioner Hess and carried unanimously to approve an agreement with Campbel Durrant, P.C. to provide legal services regarding labor and employment issues and negotiations. Hourly rates will vary between \$145.00 to \$220.00 per hour depending on the representation.

BOARD APPOINTMENT...INDIANA COUNTY SOLID WASTE AUTHORITY

At the request of Robin Maryai, Chief Clerk, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap, and carried unanimously to approve the appointment of Bonni Adair to the Indiana County Solid Waste Authority; term expires January 2029.

OTHER BUSINESS

There was no other business.

NEXT REGULAR MEETING...JULY 22, 2026 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, July 22, 2026 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business coming before the Board at this time, a motion was made by Commissioner Dunlap, seconded by Commissioner Keith to adjourn the meeting at 11:01 a.m.

Sherene Hess, Secretary

R. Michael Keith, Chairman