

COMMISSIONERS' MEETING MINUTES
JULY 27, 2022

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman R. Michael Keith, present
Commissioner Robin A. Gorman, present via zoom
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

PLEDGE OF ALLEGIANCE

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...JULY 13, 2022

A motion was made by Ms. Gorman, seconded by Ms. Hess, and carried unanimously to approve the minutes of July 13, 2022.

COVID UPDATE

Commissioner Keith announced there was no report for this period as Mr. Stutzman was not available.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were no Executive Sessions.

PROFESSIONAL SERVICES AGREEMENT...COMPLETE CLOSINGS, LLC / TAX CLAIM

At the request of Anna Bodnar, Tax Claim Bureau, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve a Professional Services Agreement with Complete Closings, LLC to provide professional services in conjunction with title abstracts properties eligible for judicial tax sale and distribution of excess sale proceeds. The fee is \$145.00 per surface report and a minimum of \$200.00 per coal reports. Excess funds surface reports are \$135.00 and bring-down reports are \$75.00. The final invoice will be paid from General Fund and reimbursed through either customer payment or tax sale proceeds. The term of the agreement is for 5 years.

INVESTMENT ADVISORY AGREEMENT...STEWART CAPITAL ADVISORS, LLC / TREASURER

At the request of Kimberly McCullough, County Treasurer, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an Investment Advisory Agreement with Stewart Capital Advisors, LLC. Under this agreement \$3M of money received from the American Rescue Plan funds will be invested at the interest rate of 2.58%.

GRANT ACCEPTANCE...INTERMEDIATE PUNISHMENT GRANT / PROBATION

At the request of Robin Maryai, Chief Clerk, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to accept the Intermediate Punishment Grant in the amount of \$135,000.00. This grant is from the Pennsylvania Commission on Crime and Delinquency and the term is from July 1, 2022 through June 30, 2023.

GRANT APPLICATION...HISTORICAL & ARCHIVE RECORDS CARE GRANT / PROTHONOTARY

At the request of Randy Degenkolb, Prothonotary, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a Historical & Archive Records Care Grant Application be submitted to the Pennsylvania Historical and Museum Commission in the amount of \$5,000.00. If approved, these funds will be used to purchase shelving, acid free boxes and other items for the new storage area at the District Justice Office in Indiana.

CHANGE ORDER #4 – GLEN CAMPBELL BOROUGH WATER SYSTEM IMPROVEMENT PROJECT / PLANNING

At the request of David Morrow, Office of Planning & Development, and on behalf of Glen Campbell Borough and The EADS Group, Inc., a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve Change Order #4 with SE Construction Group, LLC in the amount of \$6,483.11 on the Glen Campbell Borough Water System Improvement Project. Change Order #4 is to increase a concrete pad to 5’6” x 22’ to accommodate larger sizes of new filter skid units. Change order also includes relocation of backwash pipe to clear the concrete forms and to extend floor drains. The revised contract with SE Construction Group, LLC with approval of Change Order #4 will be \$959,574.41 and the additional cost will be covered by Glen Campbell Borough’s ARPA (American Rescue Plan Act) funds.

PRIVATE PROVIDER AGREEMENTS / CYS

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Indiana Health Physicians, DBA, IRMC Physicians Group, Indiana, PA for FY 21-22 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with Dr. Jonathan Gransee, Psy, D., Lancaster, PA for FY 22-23 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Mr. Keith, seconded by Ms. Hess and carried unanimously to approve a contract with Alice Paul House, Indiana, PA for FY 22-23 to provide services to Children & Youth and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a contract with Attorney William Jay Carmella, to represent CYS in all dependency matters at the rate of \$150.00 per hour.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Keith and carried unanimously to approve an agreement with Children’s Aid

Society of Mercer County, Mercer, PA for FY 22-23 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with Arin Intermediate Unit 28, Indiana, PA for FY 22-23 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with The Children's Aid Home Programs of Somerset County, Somerset, PA for FY 22-23 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with Pathways Adolescent Center, Oil City, PA for FY 22-23 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Keith and carried unanimously to approve an agreement with White Deer Run (Cove Prep), Torrance, Pittsburgh, PA for FY 22-23 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

BOARD APPOINTMENT...INDIANA COUNTY MUNICIPAL SERVICES

AUTHORITY

At the request of Robin Maryai, Chief Clerk, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve the appointment of Carol Paynter to Indiana County Municipal Services Authority; term expires January, 2026.

OTHER BUSINESS

There was no other business.

NEXT REGULAR MEETING...AUGUST 10, 2022 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, August 10, 2022 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, a motion was made by Ms. Gorman, seconded by Mr. Keith to adjourn the meeting at 10.58 a.m.

Sherene Hess, Secretary

R. Michael Keith, Chairman