

**COMMISSIONERS' MEETING MINUTES**  
**JULY 26, 2023**

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room.

**ROLL CALL**

Chairman R. Michael Keith, present  
Commissioner Robin A. Gorman, present  
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

**PLEDGE OF ALLEGIANCE**

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

**APPROVE MINUTES...JULY 12, 2023**

A motion was made by Ms. Hess, seconded by Ms. Gorman, and carried unanimously to approve the minutes of July 12, 2023.

**PUBLIC COMMENT**

Teresa Wainwright made public comment about broadband connection in Burrell Township.

**EXECUTIVE SESSIONS**

There were no Executive Sessions.

**UPDATE AND REVISION TO THE INDIANA COUNTY MUNICIPAL WASTE MANAGEMENT PLAN OF 2022**

At the request of Andrew King, Director of the Indiana County Recycling Center, a motion was made by Ms. Hess, seconded by Ms. Gorman and unanimously carried to approve the 2022 Indiana County Municipal Waste Management Plan. This planning activity is required by Pennsylvania's Municipal Waste Planning Recycling Waste Reduction Act, was prepared by Project consultant Nestor Resources, Inc. and reviewed by the Solid Waste Authority. The main emphasis of the plan was to determine future disposal capacity needs for county waste, looked at benchmarking existing waste and recycling programs, examined current recycling performance, and developed an action plan and timeline of things that will take place over the next ten years to strengthen and enhance waste and recycling programs.

**AMENDMENT TO AGREEMENT BETWEEN INDIANA COUNTY AND PALMETTO POSTING, INC. / TAX CLAIM**

At the request of Anna Bodnar, Tax Claim, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an amendment to the agreement between Indiana County and Palmetto Posting, Inc. for professional services in conjunction with the posting and personal service of tax bills and sale notices. The amendment removes the fuel surcharge and updates the fees as follows: \$30.00 per posting for 2024, \$32.50 for 2025, \$35.00 for 2026, \$37.50 for 2027 and \$40.00 for 2028. It is noted these fees are recouped either by customer payment or tax sale proceeds.

**CONTRACT AWARD – 119 BUSINESS PARK SITE IMPROVEMENTS PROJECT –  
METER SKID INSTALLATION / PLANNING**

At the request of David Morrow, Office of Planning & Development, and on behalf of Gruppo EF Tecnologie USA and Air Liquide, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to enter into a contract agreement with Toy Pipeline Construction from Worthington, PA, for the 119 Business Park Improvements Project Meter Skid Installation. The contract award request in the amount of \$82,921.00 is for the construction and installation of one meter regulator skid connecting to Peoples Gas Line. This project is being funded with Pipeline Investment Program Grant Funds and the owner Air Liquide.

**CONTRACT AWARD – 119 BUSINESS PARK SITE IMPROVEMENTS PROJECT –  
GAS LINE INSTALLATION / PLANNING**

At the request of David Morrow, Office of Planning & Development, and on behalf of Gruppo EF Tecnologie USA and Air Liquide, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to enter into a contract agreement with Shadco, LLC from Home, PA, for the 119 Business Park Improvements Project Gas Line Installation. The contract award request in the amount of \$448,250.00 is for the installation of approximately 4,550 LF of 3” schedule 40 steel gas pipeline to interconnect with Peoples Gas line. This project is being funded with Pipeline Investment Program Grant Funds and the owner Air Liquide.

**RESOLUTION – CFA MULTIMODAL TRANSPORTATION FUND GRANT  
APPLICATION – JIMMY STEWART AIRPORT / PLANNING**

At the request of Byron Stauffer, Office of Planning and Development, on behalf of and in collaboration with the Indiana County Airport Authority, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to authorize via resolution the filing of a Commonwealth Financing Authority (CFA) Multimodal Transportation Fund (MTF) grant application in the amount up to \$2,000,000 for the design, bidding and construction of a proposed 12,000 square foot Corporate Hangar facility and related site improvements, including apron, taxiway, drainage, stormwater management facilities, lighting, and supporting utilities, etc. This project is consistent with strategies outlined in the airport master plan development documents as well as efforts to attract corporate traffic and a charter service operation to the Indiana County-Jimmy Stewart Airport. The CFA MTF program requires a cash match of a minimum of 30% of the grant amount which shall be documented in the submitted application.

The Cooperation Agreement authorizes the project partners and the Indiana County Commissioners to administer the project through the Office of Planning & Development, as may be required. The authorization also allows for Commissioner Keith to sign on behalf of the Board of Commissioners and for the Executive Director of the Office of Planning & Development to submit the CFA MTF application and to implement the project scope in coordination with the Airport Manager.

**OTHER BUSINESS**

There was no other business.

**NEXT REGULAR MEETING...AUGUST 9, 2023 AT 10:30 A.M.**

The next regular scheduled Commissioners’ Public meeting will be held on Wednesday, August 9, 2023 at 10:30 a.m. in the Commissioners’ Hearing Room.

**ADJOURNMENT**

With no other business to come before the Board at this time, a motion was made by Ms. Hess, seconded by Ms. Gorman to adjourn the meeting at 10:42 a.m.

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Sherene Hess, Secretary

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R. Michael Keith, Chairman