COMMISSIONERS' MEETING MINUTES
JULY 22, 2026

Commissioner Keith called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners' Hearing Room.

ROLL CALL
Chairman R. Michael Keith, present
Commissioner Bonni S. Dunlap, present
Commissioner Sherene Hess, present via zoom

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

PLEDGE OF ALLEGIANCE
Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES
A motion was made by Commissioner Dunlap, seconded by Commissioner Keith and carried unanimously to approve the minutes of June 24, 2026.

PUBLIC COMMENT
There was no public comment.

PROCLAMATION…PRETRIAL, PROBATION, AND PAROLE SUPERVISION WEEK
After a proclamation was read, a motion was made by Commissioner Dunlap, seconded by Commissioner Keith and carried unanimously to proclaim July 19-25, 2026 to be Pretrial, Probation, and Parole Supervision Week.

AGREEMENT…GovAI SOFTWARE SOLUTIONS, LLC / PROBATION
At the request of Amanda Leonard, Probation Office, a motion was made by Commissioner Dunlap, seconded by Commissioner Keith and carried unanimously to approve an agreement with GovAI Software Solutions, LLC. This software is used in the Adult Probation Department for records management.

AGREEMENT DEREUME DUNKEL ROOFING COMPANY / MAINTENANCE
At the request of Mike Yanity, Director of County Facilities, a motion was made by Commissioner Dunlap, seconded by Commissioner Keith and carried unanimously to approve the proposal from Dereume Dunkle Roofing in the amount of $35,900.00 to replace the east side section of the flat roof on the courthouse. It is noted this proposal is through COSTARS pricing.

TEMPORARY EASEMENT AGREEMENT…BIG RUN LUMBER COMPANY / PARKS
At the request of Edwin Patterson, Director of Parks & Trails, a motion was made by Commissioner Keith, seconded by Commissioner Dunlap and carried unanimously to approve a temporary easement agreement with Big Run Lumber Company for the purpose of allowing the use of a gas well road withing Blue Spruce Park to haul logs harvested from a private property outside the boundary of the park. The temporary easement will be valid for 30 days and the

company has agreed to repair a portion of the access road in advance of the log hauling and will also provide $1,000 donation to Blue Spruce Park for the use of the access road.

PRIVATE PROVIDER AGREEMENTS FY 26-27 / CYS

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Dunlap, seconded by Commissioner Keith and carried unanimously to approve an agreement with Avanco International LLC, Child Accounting and Profile System (CAPS). This is an upgrade that includes an expansion of storage for documents, new search program and updated security measures. The cost for these upgrades is $5,980.86.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Keith, seconded by Commissioner Dunlap and carried unanimously to approve an agreement with the Care Center of Indiana County, Indiana, PA for FY 26-27 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Dunlap, seconded by Commissioner Keith and carried unanimously to approve an agreement with Adoption Connection, Beaver, PA for FY 26-27 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Keith, seconded by Commissioner Dunlap and carried unanimously to approve an agreement with Auberle, McKeesport, PA for FY 26-27 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Dunlap, seconded by Commissioner Keith and carried unanimously to approve an agreement with Family Cares for Children and Youth, Milton, PA for FY 26-27 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Keith, seconded by Commissioner Dunlap and carried unanimously to approve an agreement with Auberle, McKeesport, PA for FY 26-27 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Dunlap, seconded by Commissioner Keith and carried unanimously to approve an agreement with Family Cares for Children and Youth, Milton, PA for FY 26-27 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Keith, seconded by Commissioner Dunlap and carried unanimously to approve an agreement with Keystone Adolescent Center, Greenville, PA for FY 26-27 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

RESOLUTION – AUTHORIZATION TO FILE 2026 EMERGENCY SOLUTIONS GRANT PROGRAM / PLANNING

At the request of Byron Stuaffer, Office of Planning & Development and on behalf of the Indiana County Community Action Program, Inc. (ICCAP), a motion was made by Commissioner Keith, seconded by Commissioner Dunlap and carried unanimously to adopt a resolution authorizing the filing of the 2026 Emergency Solutions Grant Program application to the Pennsylvania Department of Community and Economic Development. The application will request ESG financial assistance not to exceed $215,000.00 that will be matched with other state and local funds provided by ICCAP. The project scope of the application will include emergency shelter operations, rapid re-housing services, Homeless Management Information System data collection and administrative activities. The application will be submitted by the August 10, 2026 deadline.

CONTRACT AWARD – CORNELL CONNECTOR SIGNING AND PAVEMENT MARKINGS PROJECT / PLANNING

At the request of Byron Stauffer, Office of Planning & Development and on behalf of Gibson-Thomas Engineering Co., Inc., a motion was made by Commissioner Dunlap, seconded by Commissioner Keith and carried unanimously to enter into a contract agreement with CriLon Corp, of Somerset, PA, for the Cornell Connector and Signing and Pavement Markings Project located at Cornell Road and Corporate Campus Business Park in Burrell Township. The contract award request of $25,727.28 is for signage and thermoplastic pavement markings within these areas. This was the only bid received for the project and the second time the project has been bid with no bids received during the initial invitation of bids. Project costs for this contract will be covered with available Non-General Fund program revenues administered by the Office of Planning & Development.

CONTRACT AWARD – CARRIAGE HOUSE AND ESSEX HOUSE ASBESTOS REMOVAL PROJECT / PLANNING

At the request of Byron Stauffer, Office of Planning & Development, and on behalf of the Indiana County Development Corporation and Stiffler McGraw & Associates, Inc. a motion was made by Commissioner Keith, seconded by Commissioner Dunlap and carried unanimously to enter into a contract agreement with R.L. Abatement, Inc., of Hopewell, PA for the Carriage House and Essex House Asbestos Removal Project located in Indiana Borough. The contract award request of $176,820.00 is for removal of asbestos containing materials (ACM) found within the former student housing complex originally constructed in the late 1960's and early 70's. This is the second round of ACM removal at the complex that was completed in 2023-2024, but after additional due diligence and testing it has been determined that additional ACM is present and must be mitigated prior to rehabilitation and/or demolition. From the date of Notice to Proceed, the contractor will have 120-calendar days to complete the project in total, with 75-days scheduled for Carriage House and the remaining time for Essex House.
Four bids were received: ranging from the low bid by R.L. Abatement, Inc. as noted above and a high bid of $597,000.00. Project costs for this contract will be covered by Redevelopment

Assistance Capital Program (RACP) funds and Keystone Communities Initiative (KCI) funding administered by the Indiana County Development Corporation.

CHANGE ORDER #1 | ADD ALTERNATE – CARRIAGE HOUSE AND ESSEX HOUSE ASBESTOS REMOVAL PROJECT / PLANNING

At the request of Byron Stauffer, Office of Planning & Development, and on behalf of the Indiana County Development Corporation and Stiffler McGraw & Associates, Inc., a motion was made by Commissioner Dunlap, seconded by Commissioner Keith and carried unanimously to approve Change Order #1 under the contract agreement with R.L. Abatement, Inc., of Hopewell, PA for the Carriage House and Essex House Asbestos Removal Project located in Indiana Borough. The change order request of $36,000.00 is for removal and disposal of stored waste materials resulting from interior demolition activities within Essex House. This is an Add Alternate bid item provided for on the bid form that all bidders provided a response. As a result of this $36,000.00 Change Order #1 | Add Alternate, the R.L. Abatement, Inc. contract will increase from the base bid of $176,820.00 up to a revised total contract of $212,820.00. Project costs for this contract will be covered by Redevelopment Assistance Capital Program (RACP) funds and Keystone Communities Initiative (KCI) funding administered by the Indiana County Development Corporation.

CHANGE ORDER #3 – OLD COURTHOUSE ROOF REPLACEMENT PROJECT / PLANNING

At the request of Byron Stauffer, Office of Planning & Development, and in collaboration with First Commonwealth Bank and Thomas R. Harley Architects, LLC, a motion was made by Commissioner Keith, seconded by Commissioner Dunlap and carried unanimously to approve Change Order #3 in the amount of $7,800.00 with G&W Roofing & Construction, Inc., of Eighty Four, PA, for the Old Courthouse Roof Replacement Project. This requested cost increase is part of Change Order #3 due to unforeseen project conditions surrounding the Clock Tower area, specifically to clean the existing metal roofing around the Clock Tower perimeter area, apply a primer to the surface, apply three course brush grade coating to all seams and penetrations and complete by applying Acrylic Roof coating to entire surface area. The work shall result with a 10-year material warranty. The total contract with G&W Roofing & Construction, Inc. will be $952,800.00, with the additional project costs covered by a Redevelopment Assistance Capital Program grant.

COUNTY OF INDIANA BUDGET IMPASSE POLICY AND PROCEDURE

At the request of Robin Maryai, Chief Clerk, a motion was made by Commissioner Keith, seconded by Commissioner Dunlap and carried unanimously to approve the County of Indiana Budget Impasse Policy and Procedures. The County recognizes that funding from the State Government plays a critical role in the continues financial stability of the County. For this reason, it is incumbent upon the County to establish restrictions for situations in which State Government funding is unavailable due to a State Budget impasse. This policy provides guidelines and procedures to ensure the County remains financially stable with minimal to no cost to the taxpayer.

OTHER BUSINESS

There was no other business.

NEXT REGULAR MEETING…AUGUST 12, 2026 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, August 12, 2026 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business coming before the Board at this time, a motion was made by Commissioner Dunlap, seconded by Commissioner Keith to adjourn the meeting at 11:01 a.m.

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Sherene Hess, Secretary	R. Michael Keith, Chairman