

COMMISSIONERS' MEETING MINUTES
JANUARY 8, 2025

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:31 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman R. Michael Keith, present

Commissioner Bonni S. Dunlap, present

Commissioner Sherene Hess, via zoom as she was attending the NACO Conference in Washington DC.

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

PLEDGE OF ALLEGIANCE

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES

A motion was made by Commissioner Hess, seconded by Commissioner Dunlap, and carried unanimously to approve the minutes of December 11, 2024.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were no Executive Sessions.

PROCLAMATION...NATIONAL LAW ENFORCEMENT APPRECIATION DAY

After a proclamation was read, a motion was made by Commissioner Keith, seconded by Commissioner Dunlap and carried unanimously to proclaim January 9, 2025 as Law Enforcement Day and encouraged all citizens to demonstrate their appreciation for the work of all Law Enforcement Officers.

AGREEMENT...DELTA AIRPORT CONSULTANTS, INC. / AIRPORT

At the request of Rick Fuellner, Airport, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve an agreement with Delta Airport Consultants, Inc. to provide construction administration services for Construct Apron and Hangar Site project in the amount of \$735,000. This project is funded by an RCAP grant.

RESOLUTION...KINTERSBURG COVERED BRIDGE REHABILITATION PROJECT / PARKS

At the request of Ed Patterson, Parks, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve a resolution which allows Commissioner Keith to serve as the signatory for any agreements or amendments for the Kintersburg Covered Bridge Rehabilitation project.

PRIVATE PROVIDER AGREEMENTS FY 24-25 / CYS

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve an

amended agreement with Indiana Health Physicians, DBA, IRMC Physicians Group, Indiana, PA for FY 24-25 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Keith seconded by Commissioner Dunlap and carried unanimously to approve an agreement with BCL Partners, LLC, Steelton, PA for FY 24-25 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve an agreement with Pressley Ridge, Pittsburgh, PA for FY 24-25 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve an agreement with Diakon Child, Family and Community Services, Tipton, PA for FY 24-25 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

AGREEMENT...SAVIN MAINTENANCE AND SERVICE AGREEMENT / DISTRICT ATTORNEY

At the request of Meghan Foulk, District Attorney's Office, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve the PA SAVIN Maintenance and Service Agreement for the term of January 1, 2025 through December 31, 2025. This is a no cost agreement through the Pennsylvania Commission on Crime and Delinquency that provides a free service of around the clock access to the custody status of offenders in county jails, state prisons, or under state parole supervision in the Commonwealth. PA SAVIN also provides automated telephone, email and/or text message notification of any change in an inmate's incarceration status; including release, transfer to other prisons, escape, and any custody changes, for all victims.

BIDS...REAL ESTATE (010325)

At the request of Robin Maryai, Chief Clerk, a motion was made by Commissioner Keith, seconded by Commissioner Dunlap and carried unanimously to approve the only bid received from Benjamin & Carolyn Stiles in the amount of \$20,000.00 for real estate that was acquired through a drug forfeiture located in Cherryhill Township, parcel number 13-007-105.1A.

CONSULTANT AGREEMENT...DIANN OVERMAN / DEPT OF HUMAN SERVICES

At the request of Lisa Spencer, Department of Human Services, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve a consultant agreement with Diann Overman to provide consultant services for the Veteran Outreach Program from January 1, 2025 to December 31, 2025 in the amount of \$21.75 per hour not to exceed \$20,880.00.

CONSULTANT AGREEMENT...LEO BUCK / DEPT OF HUMAN SERVICES

At the request of Lisa Spencer, Department of Human Services, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve a consultant agreement with Leo Buck to provide consultant services for the Suicide Task Force

from January 1, 2025 to December 31, 2025 in the amount of \$20.00 per hour not to exceed 300 hours.

CONSULTANT AGREEMENT...KATHLEEN ABBEY-BAKER / DEPT OF HUMAN SERVICES

At the request of Lisa Spencer, Department of Human Services, a motion was made by Commissioner Dunlap, seconded by Commission Keith and carried unanimously to approve an agreement with Kathleen Abbey-Backer to provide consultant services for the Health and Human Services Subcommittee from January 1, 2025 to December 31, 2025 in the amount of \$25.00 per hour not to exceed \$5,500.00.

CHANGE ORDER #1 - YMCA OF INDIANA COUNTY LOCKER ROOM RENOVATION PROJECT – GENERAL CONTRACT / PLANNING

At the request of Dave Morrow, Office of Planning & Development, and on behalf of the YMCA of Indiana County and Thomas R. Harley Architects, LLC, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve Change Order #1 in the net amount of \$10,106.00 with CNC Construction, Inc. for the YMCA of Indiana County Locker Room Renovation Project. Change Order #1 is for several items listed as follows, including credits:

Total Credits to YMCA \$54,480,000

- Doors/Frames/hardware material
- Concrete Material
- Block
- Signs

Extras provided by CNC and Total Add is \$64,586.00

- Waterproofing all shower areas
- Ceramic tile change
- Additional accessories
- Sub-standard soil removal
- Auto sliding door
- Additional grab bars 4'
- Additional material for benches

Net Chage Order: \$10,106.00

The revised contract with CNC Construction, Inc. will be \$688,106.00. The additional project costs will be funded with a Redevelopment Assistance Capital Program Grant and YMCA of Indiana County funds.

CHANGE ORDERS #3 – YMCA OF INDIANA COUNTY LOCKER ROOM RENOVATION PROJECT / PLANNING

At the request of Dave Morrow, Office of Planning & Development, and on behalf of the YMCA of Indiana County and Thomas R. Harley Architects, LLC, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve Change Order #3

on the YMCA of Indiana County Locker Room Renovation Project Plumbing Construction contract with Vrabel Plumbing Company, LLC. The change order requested is to increase the contract amount by \$10,962.00 from \$259,375.00 to \$270,337.00. Change Order #3 is to address a multitude of items. Upgrade the existing water main installing a new pressure regulator and back-flow preventer. Install water and drain to the steam generator and move the steam head from its current location to a new location. The additional cost will be covered with Redevelopment Assistance Capital Program (RACP) grant funds and YMCA funds.

CHANGE ORDER #1 – INDIANA BOROUGH S. 15TH STREET STORM SEWER REPLACEMENT PROJECT – PHASE II / PLANNING

At the request of Dave Morrow, Office of Planning and Development, and on behalf of Indiana Borough and Stiffler McGraw and Associates, a motion was made by Commissioner Dunlap, seconded by Commissioner Keith and carried unanimously to approve Change Order #1 with Kukurin Contracting, Inc. in the amount of \$13,782.00 on the Indiana Borough Storm Sewer Replacement Project – Phase II. Change Order #1 is to adjust the contract for final balancing of quantities that went into the project. Quantity increases were made for additional pipe, asphalt and the relocation of a natural gas line. The revised contract with Kukurin Contracting, Inc. with approval of Change Order #1 will be \$225,994.00 and the additional cost will be covered with Indiana Borough's 2023 CDBG Entitlement Funds.

GRANT AWARD...PROBATION GRANT-IN-AID / PROBATION

At the request of James Decker, Probation Office, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to accept the grant ward for the Probation Grant-in-aid from the Pennsylvania Commission on Crime and Delinquency in the amount of \$111,985.00. These funds are used to offset probation officers' salaries.

AGREEMENT...SOUTHWEST BEHAVIORAL HEALTH MANAGEMENT / BDHP

At the request of Tammy Calderone, BDHP, a motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to approve an agreement Southwest Behavioral Health Management to provide oversight and monitoring for the HealthChoices managed care contracts.

AGREEMENT...ACCESS INTEGRIS / BDHP

At the request of Tammy Calderone, BDHP, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve a contract with Access Integris, Blairsville, PA as a service provider for BDHP.

AGREEMENT...STATION MD / BDHP

At the request of Tammy Calderone, BDHP, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve a contract with StationMD, Maplewood, NJ as a service provider for BDHP.

SECOND EXTENSION OF ADMINISTRATIVE SERVICES REIMBURSEMENT AGREEMENT

At the request of Matthew Budash, Solicitor, a motion was made by Commissioner Keith, seconded by Commissioner Dunlap and carried unanimously to approve the second extension of the Administrative Services Reimbursement agreement for an additional one (1) year term commencing on January 1, 2025 and ending on December 31, 2025 between the Indiana County Development (ICDC) and the Indiana County. Under this agreement, ICDC will reimburse the

County the sum of \$51,500.00 for significant and substantial administrative support provided by the County to ICDC through the Office of Planning & Development for the promotion of economic development in Indiana County.

SECOND EXTENSION OF EXECUTIVE MANAGEMENT SERVICES AGREEMENT

At the request of Matthew Budash, Solicitor, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to approve the second extension of the Executive Management Services Agreement for an additional three (3) year term commencing on April 8, 2025 and ending on April 7, 2028 between the Indiana County Development (ICDC) and the Indiana County. Under this agreement, ICDC agrees to provide County executive management services related to the operation and administration of the Indiana County Office of Planning & Development for the promotion of economic development in Indiana County. The Management Fee paid to ICDC by the County will be as follows:

- a. 2025-2026: \$120,234.00 billed monthly at \$10,019.50 per month
- b. 2026-2027: \$123,841.00 billed monthly at \$10,320.08 per month
- c. 2027-2028: \$127,556.00 billed monthly at \$10,629.67 per month

BOARDS & AUTHORITIES

A motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to reappoint Mark E. Henck and appoint Robin A. Gorman to the Indiana Airport Authority; terms expire January, 2030.

A motion was made by Commissioner Hess, seconded by Commissioner Dunlap and carried unanimously to reappoint Doug Taylor, Janis Long and Frank Glass to the Indiana County Farmland Preservation Board; terms expire December 31, 2027.

A motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to reappoint John McMullen and Frank Ferra to the Indiana County Highridge Water Authority; terms expire January, 2030.

A motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to appoint Benjamin Gandolfi to the Indiana County Hospital Authority; term expires January, 2030.

A motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to appoint Heidi Farmery to the Indiana County Housing Authority; term expires January, 2030.

A motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to reappoint James McQuown to the Indiana Industrial Development Authority; term expires January 2030.

A motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to reappoint Scott Elgin, Anthony Mano and Marcia Rowe to the Indiana County Municipal Authority; terms expire January, 2032.

A motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to reappoint John Somonick, Jerry L. Pickering and Josephine Cunningham to the Indiana County Planning Commission; terms expire January, 2028.

A motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to reappoint Anna Frank to the Indiana County Redevelopment Authority; term expires January 2030.

A motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to reappoint Sonya Schrenkel to the Indiana Solid Waste Authority; term expires January 2030.

A motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to reappoint Dave Williams to the Indiana County Transportation Authority; term expires January, 2031.

A motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to reappoint Richard Clawson to the Indiana County Uniform Construction Board of Appeals; term expires January, 2030.

A motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to appoint James McQuown to the Indiana County Zoning Hearing Board; term expires January, 2028.

A motion was made by Commissioner Dunlap, seconded by Commissioner Hess and carried unanimously to reappoint Stephanie Brady, Sarah Brown, Jessica Dinger, Christin Frazer, Robert Fyock, Susan Good, Lindsey Holt, Reba Johnson, Kathy Monko, Deneen Peters, Maureen Pounds, Gretchen Prebish, Carey Sabo, Carol Schurman, Lisa Spencer, Karen Winning and appoint Justine Basile, Samantha Bertuzzi, Sam Brunetti, Gina Holt, Jillian Jones, Justine Kurtz, Stephanie McAdoo, Alicia Pearce, Paula Simpson, Amanda Steiner, Tracy Weaver and Irene Walker to the Indiana County Children's Advisory Commission; terms expire December 31, 2027.

OTHER BUSINESS

There was no other business.

NEXT REGULAR MEETING...JANUARY 22, 2025 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, January 22, 2025 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business coming before the Board at this time, a motion was made by Commissioner Dunlap, seconded by Commissioner Hess to adjourn the meeting at 11:15 a.m.

Sherene Hess, Commissioner

R. Michael Keith, Chairman