

COMMISSIONERS' MEETING MINUTES
JANUARY 23, 2019

Commissioner Chairman Michael A. Baker called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman Michael A. Baker, present
Commissioner Rodney D. Ruddock, present
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash, Chief Clerk Robin Maryai and others. Members of the news media present were Josh Widdowson, Chauncy Ross and Greg Reinbold.

PLEDGE OF ALLEGIANCE

Commissioner Baker led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...JANUARY 9, 2019

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the minutes of January 9, 2019.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were Executive Session held as follows:

January 7, 2019 at 10:00 a.m. to discuss Personnel Matters
January 9, 2019 at 12:30 p.m. to discuss Legal Matters
January 10, 2019 at 2:00 p.m. to discuss Legal Matters

ANNOUNCEMENT...NEW WEBSITE – www.indianacountypa.gov

Commissioner Baker announced the county has a new website at www.indianacountypa.gov developed by 50Marketing. The old website will be shut down on January 31, 2019. Anyone who uses the old domain will be redirected automatically to the new one.

MEMORANDUM OF UNDERSTANDING...ELK COUNTY / JAIL

At the request of Sam Buzzinotti, Warden, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve a Memorandum of Understanding between Indiana County and Elk County to house adult offenders over the age of 18 years for Franklin County at the rate of \$65.00 a day, per inmate.

MEMORANDUM OF UNDERSTANDING...FAYETTE COUNTY / JAIL

At the request of Sam Buzzinotti, Warden, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve a Memorandum of Understanding between Indiana County and Fayette County to house adult offenders over the age of 18 years for Franklin County at the rate of \$65.00 a day, per inmate.

PRIVATE PROVIDER AGREEMENTS FY 18-19 / CYS

At the request of Terrence Redd, Children & Youth Services, a motion was made by Ms. Hess, seconded by Mr. Ruddock and unanimously carried to approve a Private Provider Contract with Alternative Living Solutions, Latrobe, PA for FY 18-19 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

AGREEMENT...9-1-1 STATEWIDE REGIONAL INTERCONNECTIVITY FUNDING

At the request of Tom Stutzman, Director of EMA/911, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve the 9-1-1 Fund Statewide Interconnectivity Funding Grant Agreement in the amount of \$259,614.04. These funds will be used to offset the general fund budget for equipment and services that are part of regionalization efforts for 9-1-1.

LEASE AGREEMENT...MCNAUGHTON BROS., INC. / EMA

At the request of Tom Stutzman, Emergency Management Agency, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to renew the lease agreement with McNaughton Bros., Inc., in the amount of \$1,500.00 per month. This storage facility houses equipment for EMA.

RESOLUTION – RE-CERTIFYING THE REVOLVING LOAN FUND PROGRAM / PLANNING

At the request of Angela Campisano, Office of Planning & Development requests the Board of Commissioners adopt a resolution re-certifying that the Indiana County Revolving Loan Fund is being operated consistent with the existing Economic Development Strategy and is being operated in accordance with the policies and procedures contained in the administrative plan. This is a housekeeping item required semi-annually by the Economic Development Administration. Our Economic Development Strategy is embodied within the document, *Mapping the Future: The Southwestern PA Plan* which is developed by the Southwestern Pennsylvania Commission and endorsed by EDA.

CERTIFICATION/CONSISTENCY WITH CONSOLIDATED PLAN – HOUSING AUTHORITY OF INDIANA COUNTY / PLANNING

At the request of LuAnn Zak, Office of Planning & Development, and on behalf of the Housing Authority of Indiana County, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to certify that the Authority's Annual PHA (Public Housing Authority) Plan is consistent with the State's Consolidated Plan and the Analysis of Impediments to Fair Housing Choice. This review and certification is required by the U.S. Department of Housing and Urban Development as part of the Authority's annual funding requirements. This request includes approval for Commissioner Baker to sign the certification form.

BUDGET REVISION – 2017 EMERGENCY SOLUTIONS GRANT / PLANNING

At the request of LuAnn Zak, Office of Planning & Development and on behalf of the Indiana County Community Action Program, a motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve a budget revision for the 2017 Emergency Solutions Grant. The total grant amount remains as originally contract at \$173,000.00. The revisions are within the existing budget line items as follows:

- Reduce the rapid re-housing financial assistance line by \$3,500.00 from \$20,000.00 to 16,500.00.

- Reduce the rapid re-housing supportive services line by \$4,000.00 from \$38,438.00 to \$34,438.00.
- Reduce the HMIS line by \$500.00 from \$3,000.00 to \$2,500.00.
- To increase the rapid re-housing rental assistance line by \$8,000.00 from \$105,075.00 to \$113,075.00. The \$8,000 is the total of the reductions from the previously listed three budget lines.

This request includes approval for Commissioner Baker to sign any necessary documentation to finalize the revision.

INDIANA COUNTY ACT 13 IMPACT FEE DISTRIBUTION – 2017 / PLANNING

Byron Stauffer explained that Indiana County has received the funding notification from the Pennsylvania Public Utility Commission (PUC) of the Act 13 Impact Fee Distribution for 2017. The Act 13 Impact Fee Distribution is based on an eligibility formula utilizing a complicated series of criteria based on unconventional gas wells located in Indiana County as compared to statewide. The PUC has determined for 2017 that there are 20 eligible unconventional gas wells that are located in Indiana County. Under Section 2314(d)(1) of Act 13, Indiana County has been allocated \$92,797.31 for 2017. These funds must be used for one of the thirteen criteria outlined in Act 13 under this section.

After an examination of the thirteen criteria under Section 2314(d)(1) and a review of the needs of the County to support various projects and initiatives, a motion was made by Mr. Ruddock, seconded by Ms. Hess and unanimously carried to approve the following expenditures/projects.

- Criteria 3 – \$15,000.00 – Funding for the Indiana County Fire Academy to assist local fire departments and first responders with training for emergency preparedness and related costs;
- Criteria 3 – \$15,000.00 – Funding for the HazMat/EMA Team 990;
- Criteria 4 – \$25,000.00 – Funding for Farmland Preservation;
- Criteria 12 – \$30,297.31 – Funding for Workforce Development;
- Criteria 13 – \$7,500.00 – Funding for Sustainable Economic Development Task Force.

The request also directs and authorizes the Chief Clerk and the Executive Director of the Office of Planning & Development to report the 2017 Act 13 allocation expenditures to the PUC, as required under the Act.

STANDARD MITIGATION MEASURES AGREEMENT – 2017 CDBG/G.C. MURPHY BUILDING DEMOLITION AGREEMENT / PLANNING

At the request of LuAnn, Office of Planning & Development, a motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the a “Standard Mitigation Measures Agreement”. The agreement will be between Indiana County, Blairsville Borough and the Pennsylvania State Historic Preservation Office (SHPO) for the demolition of the G.C. Murphy Building utilizing the County’s 2017 Community Development Block Grant funds. The agreement stipulates the mitigation measures to be followed for the demolition of the project. The SHPO has verified that the County has provided adequate evidence of the consideration of alternatives to demolition and that the condition of the building and high cost to return it to usefulness makes demolition the only economically feasible outcome constituting “unavoidable

damage and acceptable loss” as described in Section IV-24 of the Introduction of Federal Projects and Historic Preservation Law. Other mitigation measures include Safe Demolition Practices, Property Redevelopment and a Commercial Corridor Survey. Blairsville Borough has been part of the review process with SHPO and are agreeable to the terms and conditions set forth. This agreement is required to complete the Environmental Review Process required for activities utilizing the federal CDBG funds. This request includes approval for Commissioner Baker to sign the agreement on behalf of Indiana County.

CERTIFICATION OF COUNTY FUNDS FOR 2019 PROGRAM YEAR / FARMLAND PRESERVATION

A motion was made by Ms. Hess, seconded by Mr. Ruddock and carried unanimously to approve the Certification of County Funds for 2019 Program Year for Farmland Preservation in the amount of \$25,000.00 from Act 13.

BOARD APPOINTMENT...SOUTHWESTERN PENNSYLVANIA COMMISSION

A motion was made by Mr. Ruddock, seconded by Ms. Hess and carried unanimously to approve the appointment of Mark Hilliard to the Southwestern Pennsylvania Commission; term to expire December 31, 2019.

OTHER BUSINESS

Commissioner Ruddock said he will be in Harrisburg on January 29th for a Legislative Session Day with those who have been newly elected into office in the House and Senate in Harrisburg.

Commissioner Baker said he was appointed to the CCAP EMS Task Force and his first meeting is February 7th.

Commissioner Baker said that AED were purchased for county facilities in the amount of \$7,900 with funds obtained through a PCorp Grant through CCAP.

NEXT REGULAR MEETING...FEBRUARY 13, 2019 AT 10:30 A.M.

The next regular scheduled Commissioners’ Public meeting will be held on Wednesday, February 13, 2019 at 10:30 a.m. in the Commissioners’ Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, Commissioner Baker adjourned the meeting at 10:53 a.m.

Sherene Hess, Secretary

Michael A. Baker, Chairman