

**COMMISSIONERS' MEETING MINUTES**  
**FEBRUARY 28, 2024**

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room.

**ROLL CALL**

Chairman R. Michael Keith, present  
Commissioner Robin A. Gorman, present  
Commissioner Sherene Hess, present

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

**PLEDGE OF ALLEGIANCE**

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

**APPROVE MINUTES**

A motion was made by Ms. Gorman, seconded by Ms. Hess, and carried unanimously to approve the minutes of February 14, 2024.

**PUBLIC COMMENT**

Arnold Boring, Sasha Moon and Ed Schroth made public comment regarding jail scheduling. Justin Mason from Sunny Fields Energy made public comment regarding solar rights

**EXECUTIVE SESSIONS**

There were no Executive Sessions.

**AGREEMENT...PATRICK DOUGHERTY, ESQ / BDHP**

At the request of Tammy Calderone, Armstrong/Indiana BDHP, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with Patrick Dougherty to serve as solicitor for BDHP in the amount of \$125 per hour for non-courtroom services and \$150 per for courtroom services as needed.

**AGREEMENT...LIBERTY HOLDING CO. / BDHP**

At the request of Tammy Calderone, Armstrong/Indiana BDHP, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve and agreement with Liberty Holding Co. to provide residential services for individuals with intellectual disabilities. This contract will be for December 2023 to June 2024 in the amount of \$97,733.00. This contract is funded using state allocations for these services.

**PRIVATE PROVIDER AGREEMENTS FY 23-24 and 24-25/ CYS**

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with Northwest Media, Inc., Eugene, Oregon for FY 24-25 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an upgrade and maintenance agreement on the AFCAR's reporting system on the AVANCO site. This provider provides the

state system of CAPS which is case management and functions for the Child Welfare records system. The total cost to Indiana County is \$2,697.40 for the time period of January 1, 2024 through June 30, 2024.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement with George Junior Republic in Pennsylvania, Grove City, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

#### **EQUIPMENT PURCHASE / EMA**

At the request of Tom Stutzman, EMA, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an equipment purchase with DALCO Electrical Supply in the amount of \$111,890.00 to replace uninterruptible power supplies for the Banks and Kiski tower sites, the Alternate EOC/9-1-1 Center and the EMA building addition subfeed panes. This purchase is from CoStars with the cost to be paid from ARP project funds for 2024.

At the request of Tom Stutzman, EMA, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an agreement with DRS Electrical Services to install the power supplies in the amount of \$15,600.00.

#### **CONTRACT AWARD – DIXONVILLE COMMONS BUILDING RENOVATIONS – OVERHEAD DOORS PROJECT / PLANNING**

At the request of Dave Morrow, Office of Planning & Development and on behalf of Platinum Visual Solutions recommends a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to enter into a contract agreement with Penn Central Door, LLC from DuBois, PA for the Dixonville Commons Building Renovations – Overhead Doors Project. The contract award request in the amount of \$49,617.00 is to install 8 commercial grade overhead doors with electric operators and to perform upgrades to the loading dock areas. A total of two responsive proposals were submitted ranging from low bid by Penn Central Door, LLC of \$49,617.00 to a high bid of \$63,778.60. This project is being funded with Redevelopment Assistance Capital Program (RACP) funds and Platinum Visual Solutions funds.

#### **AGREEMENT FOR DONATION OF REAL PROPERTY – FIRST COMMONWEALTH BANK TO COUNTY OF INDIANA – DOWNTOWN INDIANA OFFICE BUILDING / PLANNING**

At the request of Byron Stauffer, Office and Planning & Development and in collaboration with the Indiana County Tourist Bureau, the Indiana County Chamber of Commerce, and Downtown Indiana, Incorporated, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve an Agreement for Donation of Real Property from First Commonwealth Bank for its Downtown Indiana Office branch located at 600 Philadelphia Street, Indiana, PA for the purpose of establishing a Welcome Center.

The 600 Philadelphia Street building is a large, limestone-clad building dating back to the 1930's, with handsome Art Deco touches and a classically ornamented interior. The building is one of the architectural highlights of the core downtown area. This is a well-maintained building and every effort to keep the architectural elements of the building will be a priority.

It is important to highlight that there are many benefits of the collaboration and synergy the shared space will create between the three non-profit organizations, as well as the community

engagement opportunities for enhanced business services and tourism and promotion of the County. Additionally, it is intended that a Payment In Lieu of Taxes (PILOT) agreement will be part of the transition of the facility to ensure that local taxpayers are not negatively impacted by the project.

Furthermore, the donation of the bank's current downtown branch location at 600 Philadelphia Street will not have any impact on the bank's employees' jobs or its ability to serve customers right from the heart of downtown Indiana. First Commonwealth Bank will be moving its branch location, the ATM and night depository into the front of its existing building at 654 Philadelphia Street, with the intent of relocating later this year.

The Agreement for Donation of Real Property has a few highlights to be mentioned....

- The property will be donated as a charitable gift for no consideration;
- The Closing Date shall occur within 180 days of the Effective Date;
- The Agreement provides for an Inspection Period from the Effective Date until the Closing Date;
- The Agreement contemplates AS-IS / WHERE-IS in its present condition;
- The Agreement provides for certain use restrictions and easements;
- The Agreement provides for Naming Rights and Sponsorships with specified terms and conditions;
- The Agreement provides for any remaining Personal Property, Furniture and Equipment that may remain after Closing to be conveyed via a Bill of Sale;
- The Agreement provides for Post-Closing issues that may arise.

The motion also includes authorization for R. Michael Keith, Chairman to sign on behalf of the Indiana County Commissioners.

#### **GRANT APPLICATIONS...PROBLEM-SOLVING COURTS DISCRETIONARY GRANT / PROBATION**

At the request of Jim Decker, Probation Office, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve a grant application in the amount of \$10,000.00 to cover costs associated with Veterans Treatment Court.

At the request of Jim Decker, Probation Office, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a grant application in the amount of \$10,000.00 to cover costs associated with Drug Treatment Court.

#### **VEHICLE BID (022324)...DISTRICT ATTORNEY**

At the request of Robin Maryai, Chief Clerk, a motion was made by Ms. Gorman, seconded by Ms. Hess and carried unanimously to approve a high bid of \$2,000.00 for a 2014 Buick Lacrosse that was obtained through drug forfeiture. There were two other bids received.

**ENGAGEMENT LETTER...SUPINKA & SUPINKA, PC / COUNTYJAIL**

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an Engagement Letter with Supinka & Supinka to represent the Indiana County Prison Board as its Solicitor at the rate of \$3,5000.00 per year.

**AGREEMENT...ARMSTRONG-INDIANA-CLARION DRUG & ALCOHOL COMMISSION, INC.**

At the request of Matthew Budash, County Solicitor, a motion was made by Ms. Hess, seconded by Ms. Gorman and carried unanimously to approve an agreement between Indiana County and Armstrong-Indiana-Clarion Drug & Alcohol Commission for the provision of services as the pass-through entity for the Opioid Settlement Funds on behalf of the Indiana County Communities.

**OTHER BUSINESS**

There was no other business.

**NEXT REGULAR MEETING...MARCH 13, 2024 AT 10:30 A.M.**

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, March 13, 2024 at 10:30 a.m. in the Commissioners' Hearing Room.

**ADJOURNMENT**

With no other business to come before the Board at this time, a motion was made by Ms. Hess, seconded by Ms. Gorman to adjourn the meeting at 11:20 a.m.

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Sherene Hess, Secretary

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R. Michael Keith, Chairman