## Deputy Sheriff (Part time and Full time)

The Indiana County Sheriff's Office is currently accepting applications for (2)Full Time and (1)Part Time Deputy Sheriffs. 2023 Entry Level Salary: \$19.33 hourly for part-time and \$22.01 for Full Time. Part Time position available immediately. Full Time positions will start January 2024.

To print an application, please visit <u>www.indianacountypa.gov</u> or go to the Commissioner's office (2<sup>nd</sup> floor of Courthouse)

The Ideal Candidate will have:

- Valid Pennsylvania driver's license with clean driving record required
- High School Diploma or equivalent
- Must possess certifications under PA Act-120 MPOETC or as a Deputy Sheriff under PA Act-2 \*\*\*PRIOR\*\*\* to applying
- Knowledge of use of firearms
- Able to pass all initial and future security clearances and background checks

Responsibilities and Duties, include but limited to:

- Providing security and protection for the Courts and Facility's
- - Making arrests for outstanding bench warrants
- Enforcing the law of the Commonwealth of Pennsylvania's Crimes and Vehicle Code
- - Serves summons, subpoenas, civil and other official papers
- Transports prisoners to prescribed locations as necessary
- Assisting other law enforcement agencies
- Conducting judicial sales of real and personal property

Those interested will only be contacted if you already possess Act-2 or Act-120 Certifications.

Benefits (for Full time):

Health insurance

Life insurance

Paid time off

- Retirement plan
- Vision insurance

Send Resume or Application to: Indiana County Courthouse Schedule:

8-hour shift

Day shift Mon-Fri

Attn: Melissa Miller 825 Philadelphia Street Indiana, PA 15701 Or email to mmiller@indianacountypa.gov