

Department Clerk II (Voter Registration/Elections):

Seeking a responsible person for a full-time clerical position. Computer skills and attention to detail are necessary along with the ability to interact aptly with the public. Medical, vision, holidays, and a retirement plan are part of the package.

The rate is 14.00 per hour. The work week is 35 hours (7hours per day).

There are additional hours during Election time periods.

Please submit resume/ employment application to:

Indiana County
Attn: Melissa Miller
825 Philadelphia Street
Indiana, PA 15701

Or email to:
mmiller@indianacountypa.gov