

Department Clerk II (Tax Assessment):

Seeking a responsible person for a full-time clerical position. Computer skills and attention to detail are necessary along with the ability to interact aptly with the public. Medical, vision, holidays, and a retirement plan are part of the package.

The rate is 11.77 per hour. The work week is 32.5 hours (6.5 hours per day).

Please submit resume/ employment application to:

Indiana County
Attn: Melissa Miller
825 Philadelphia Street
Indiana, PA 15701

Or email to:
mmiller@indianacountypa.gov