



Department of Veterans Affairs

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Indiana, PA 15701
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www.indianacountypa.gov

Commissioners

R. Michael Keith
Robin A. Gorman
Sherene Hess

Director

Jessica K. Walker

Secretary

Amelia Nelson

August 1, 2024

Dear Veteran and/or Family Member,

In order to file for Veterans Affairs Pension, Non-Service-Connected Pension, or Aid and Attendance you will need to provide the following information at your appointment:

1. Certified copy of your military discharge (DD Form 214)
2. Marriage license
3. Spouse's Social Security Card and Birth Certificate
4. If you or your spouse were married previously, a copy of any divorce decrees or death certificates, if the marriage ended in death (if applicable)
5. Birth certificates of all dependent children under 18 years of age or 23 years of age if in school (if applicable)
6. Social Security Numbers for dependent children under 18 years of age or 23 years of age if in school (if applicable)
 - a. Children between 18 and 23, attending college or a vocational school, must have a letter from the school to verify enrollment.
7. Proof of all income (Veteran and spouse) included but not limited to:
 - a. 1040 Federal Income Tax Return (if you are required to file).
 - b. 1040 Schedules: C (Business), D (Capital Gains), E (Rental Income), F (Farm Income)
 - c. Social Security Benefit Statement (Form SSA-1099)
 - d. Interest Income (Form 1099-INT)
 - e. Dividend Income (Form 1099-DIV)
 - f. Distribution from Pensions, Annuities, Retirement or Profit-Sharing Plans, IRA's, CDs, Insurance Contracts, etc.

*** BANK STATEMENTS ARE NOT ACCEPTABLE FOR PROOF OF INCOME ***

*** *The net worth limits to be eligible for Aid & Attendance benefits is \$155,356* ***

8. Proof of all medical expenses such as prescriptions, co-payments, medical supplies, and premiums that you pay for insurance coverage.
9. **Blank Voided Check for banking information (account number and routing number) for direct deposit payments.**
10. If you are in a nursing home or a personal care home, **VA Form 21-0779** (Request for Nursing Home Information in Connection with Claim for Aid and Attendance) must be completed by the facility and **VA Form 21-2680** (Examination for Housebound Status or Permanent Need for Regular Aid and Attendance) must be completed by the physician.
11. The caregiver must complete **VA Form 21-4138** (Statement in Support of Claim) Caregiver Statement, provided by this office. We cannot file an Aid and Attendance claim without proof that the Veteran is paying someone for home health care. **This requires proof of payment (copies of checks, etc).**
12. If a beneficiary is unable to manage his/her financial affairs, the VA will appoint a fiduciary. The fiduciary is normally chosen by the beneficiary and may undergo an investigation to their suitability to serve. They will be responsible to the beneficiary and will oversee financial management of VA benefit payments. In the event a fiduciary is required, please complete **VA Form 21-4138 (Statement in Support of Claim) Fiduciary Assignment** and provide required supporting evidence (Physician Certificate or Letter, VA Medical Records, and/or Court Order deeming Veteran or surviving spouse as incompetent).

For Surviving Spouse, you must also bring:

13. Death Certificate of your former spouse(s) / divorce decree(s)
14. Death certificate of the current spouse (veteran who just passed)

If there is a Power of Attorney, he/she must accompany the Veteran or surviving spouse to the scheduled appointment.

When you have all the above information, please call (724) 465-3815 for an appointment.

I look forward to assisting you with your claim.

Sincerely,

Jessica K. Walker
Director
jwalker@indianacountypa.gov