

COMMISSIONERS' MEETING MINUTES

August 9, 2023

Commissioner R. Michael Keith called the regular meeting of the Indiana County Commissioners to order at 10:30 a.m. in the Commissioners Hearing Room.

ROLL CALL

Chairman R. Michael Keith, present

Commissioner Robin A. Gorman, present

Commissioner Sherene Hess, absent as she was attending the CCAP Annual Conference and Trade show in Erie, PA.

Also, in attendance were Solicitor Matthew T. Budash and Chief Clerk Robin Maryai.

PLEDGE OF ALLEGIANCE

Commissioner Keith led those present in reciting the Pledge of Allegiance to the American Flag.

APPROVE MINUTES...JULY 26, 2023

A motion was made by Ms. Gorman, seconded by Mr. Keith, and carried unanimously to approve the minutes of July 26, 2023.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSIONS

There were no Executive Sessions.

AGREEMENT...HUCKESTEIN MECHANICAL / EMA

At the request of Tom Stutzman, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an agreement with Huckestein Mechanical to provide routine service and emergency response for the HVAC system in the EMA building at the rate of \$8,317.60. The term is September 1, 2023 to August 31, 2024 and will automatically renew each year unless either party gives written notice 30 days prior to the anniversary date.

SALE OF SURPLUS EQUIPMENT / EMA

At the request of Tom Stutzman, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve the sale of surplus equipment at the EMA office as follows:

- Approximately 900 sq ft, raised computer flooring tile, 24" x 24" tiles, with support stanchions
- Approximately 900 sq ft raised computer flooring carpeted 24" x 24" tiles, with support stanchions.
- 1 pallet of emergency lighting, bar lights (NO Controllers included)
- 10 – Truck Bed Water Tanks, in various sizes (gallons)
- 2 – Electric Powered Pumps (unknown if operational)
- 2 – Natural Gas fired, ceiling mounted heaters
- 1 – Natural Gas-powered generator, with transfer switch

All items will be sold “As is” and can be viewed, by appointment between the hours of 8:00 am – 4:00 pm, Monday through Friday (724-349-9300), at the Indiana County EMA office, 85 Haven Dr, Indiana PA. Bids are due by 10:30 a.m. on Friday, September 8, 2023.

RESOLUTION – AUTHORIZATION TO FILE 2023 EMERGENCY SOLUTIONS GRANT APPLICATION / PLANNING

At the request of LuAnn Zak, Office of Planning & Development and on behalf of the Indiana County Community Action Program, Inc. (ICCAP), a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve a Resolution authorizing the filing of the 2023 Emergency Solutions Grant (ESG) application with the Pennsylvania Department of Community & Economic Development. The application is requesting \$181,100.00 in 2023 ESG funding to be matched with other state and local funds provided by ICCAP. The project scope of the application includes rapid re-housing services, Homeless Management Information System data collection and administrative activities. A public meeting to accept comments was conducted on August 8, 2023 for the proposed project. No citizen comments were received. The application deadline is August 18, 2023.

RESOLUTION/COOPERATION AGREEMENT WITH ICCAP – 2023 EMERGENCY SOLUTIONS GRANT PROGRAM / PLANNING

At the request of LuAnn Zak, Office of Planning & Development and on behalf of the Indiana County Community Action Programs, Inc. (ICCAP), a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve a resolution to enter into a Cooperation Agreement with ICCAP for the 2023 Emergency Solution Grant (ESG) Program. The Cooperation Agreement defines responsibilities required to carry out the ESG Program. ICCAP will be the County’s service provider for the ESG program by providing rapid-rehousing services to assist the homeless or near homeless residents of Indiana County. ICCAP continues to operate and maintain emergency housing for homeless individuals and families. The ESG Program provides permanent housing services for people exiting the services provided through emergency shelter services.

ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT COMPETITIVE FUNDING OPPORTUNITY LETTER OF COMMITMENT / PLANNING

At the request of Molly Sarver, Office of Planning & Development, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve a Letter of Commitment with Fayette County, Sustainable Pittsburgh, and the Pennsylvania Solar Center for the proposed Energy Resilience Strategy Development for Southwest Pennsylvania. This Letter of Commitment will establish Indiana County as the prime applicant to submit a competitive grant proposal for federal funding through the Energy Efficiency and Conservation Block Grant (EECBG) Program under U.S. Department of Energy, Office of State and Community Energy Programs that would support energy efficiency and conservation activities in Indiana and Fayette Counties during the 2024-2025 cycle in the aggregate amount of \$1,250,000. This request also allows the Executive Director of the Office of Planning & Development to submit the EECBG application.

EASEMENT – HOODLEBUG TRAIL, CENTER TOWNSHIP – PEOPLES NATURAL GAS COMPANY LLC / PLANNING

At the request of Byron Stauffer, Office of Planning & Development, and in collaboration with the Indiana County Development Corporation and Air Liquide Advanced Technologies U.S. LLC, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to

approve a Pipeline Easement with Peoples Natural Gas Company LLC, a Pennsylvania based utility company with offices in Pittsburgh, PA. The Indiana County Development Corporation is the developer of the 119 Business Park located in Center Township and Air Liquide is proposing a biomethane digester facility on Lot 2. The Pipeline Easement would provide a twenty foot (20') wide strip of land and necessary crossing(s) along Parcel ID#: 12-021-174 owned and operated by the County of Indiana, known as the Hoodlebug Trail in order to construct and operate a natural gas pipeline in order to provide natural gas service to the 119 Business Park with Peoples Natural Gas Company LLC. Consideration for the Pipeline Easement shall be \$500. Indiana County Parks & Trails have approved the location of the proposed pipeline. People Natural Gas Company LLC and its contractors would be required to restore the disturbed areas to the County's standards and provide advanced notification to the County and general public via media outlets to provide awareness of project activity and to ensure minimal disruption for the utilization of the Hoodlebug Trail. This is consistent with the activities outlined in the approved Cooperation Agreement for the administration of the Pipeline Investment Program (PIPE) grant.

Easement – Hoodlebug Trail, Center Township – Air Liquide Advanced Technologies U.S. LLC / PLANNING

At the request of Byron Stauffer, Office of Planning & Development, and in collaboration with the Indiana County Development Corporation, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve a Pipeline Easement Agreement with Air Liquide Advanced Technologies U.S. LLC, a Delaware based company with offices in Monroeville, PA. Air Liquide is proposing a biomethane digester facility on Lot 2 of the 119 Business Park located in Center Township. The Pipeline Easement Agreement would provide a twenty-five foot (25') wide strip of land and necessary crossing(s) along Parcel ID#: 12-021-174 owned and operated by the County of Indiana, known as the Hoodlebug Trail in order to construct and operate a natural gas pipeline in order to connect with Peoples Natural Gas Company LLC. Consideration for the Pipeline Easement shall be \$1,500. Indiana County Parks & Trails have approved the location of the proposed pipeline. Air Liquide and its contractors would be required to restore the disturbed areas to the County's standards and provide advanced notification to the County and general public via media outlets to provide awareness of project activity and to ensure minimal disruption for the utilization of the Hoodlebug Trail. This is consistent with the activities outlined in the approved Cooperation Agreement for the administration of the Pipeline Investment Program (PIPE) grant.

PRIVATE PROVIDER AGREEMENTS FY 23-24 / CYS

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve an agreement with Attorney Jacqueline Blackwell, Indiana, PA for FY 23-24 to represent the parents for dependency matters at the rate of \$24,000.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an agreement with Attorney Erica Dussault, Clymer, PA for FY 23-24 to represent the parents for dependency matters at the rate of \$24,000.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve an agreement with Attorney Joelyssa Johnson, Indiana, PA for FY 23-24 to provide Guardian Ad Litem services to children placed in the Agency's custody at the rate of \$100.00 per hour.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve an agreement with Carol Patterson, M. Ed., Greensburg, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an agreement with Family A.C.T.S, Ford City, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve an agreement with Children's Aid of M, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an agreement with Shipperville Project Point of Light, Shipperville, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve an agreement with Justice Works YouthCare, Inc. Pittsburgh, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide non-placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an agreement with Service Master of Indiana County, Indiana, PA for FY 23-24 to provide cleaning services to Children & Youth Services at the rate of \$720.00 per month.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve an agreement with City Mission, Uniontown, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an agreement with Diakon Child, Family and Community Services, Topton, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve an agreement with Pathways Adolescent Center, Oil City, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an agreement with Lifespan Family Services, Punxsutawney, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve an agreement with Children's Aid Society of Clearfield County, Clearfield, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an agreement with Merekey, Harrisburg, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

At the request of Vicki Weaver, Children & Youth Services, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve an agreement with Diversified Treatment Centers, Milton, PA for FY 23-24 to provide services to Children & Youth Services and Juvenile Probation on an as needed basis. They provide placement services.

REJECT BIDS...US PED/BIKE BRIDGE

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to reject the bids opened on July 13, 2023 for the US 22 Ped/Bike Bridge. The reason for the rejection is that all the 8 bids came in \$2.8M over budget. The bids range from \$4.893,000 to \$5.647,400.90.

BIDS...INDIANA COUNTY SCOUR MAINTENANCE (072623)

At the request of Robin Maryai, Chief Clerk, a motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve the bid received from Straw Construction, Co. for Scour Maintenance on Indiana County Bridges in the amount of \$423,863.34.

GRANT APPLICATION...ELECTION INTEGRITY GRANT PROGRAM

At the request of Robin Maryai, Chief Clerk, a motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve that a grant application be submitted to the Department of Community and Economic Development for the Election Integrity Grant Program in the amount of \$325,542.53.

AGREEMENT...METTE, EVANS & WOODSIDE

A motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve an agreement with Mette, Evans and Woodside to represent Indiana County in connection with provide legal services toward the creation and implementation of a 911 Emergency Services Authority to serve Indiana County.

AGREEMENT...ROBB CONSULTING, LLC

A motion was made by Mr. Keith, seconded by Ms. Gorman and carried unanimously to approve an agreement with Robb Consulting, LLC to perform consulting services for the proposed 911 Emergency Medical Services Authority in Indiana County.

AGREEMENT...PRWORKS

A motion was made by Ms. Gorman, seconded by Mr. Keith and carried unanimously to approve an agreement with PRworks to provide public relations consulting services for the proposed 911 Emergency Medical Services Authority in Indiana County.

OTHER BUSINESS

There was no other business.

NEXT REGULAR MEETING...AUGUST 23, 2023 AT 10:30 A.M.

The next regular scheduled Commissioners' Public meeting will be held on Wednesday, August 23, 2023 at 10:30 a.m. in the Commissioners' Hearing Room.

ADJOURNMENT

With no other business to come before the Board at this time, a motion was made by Ms. Gorman, seconded by Mr. Keith to adjourn the meeting at 11:10 a.m.

Sherene Hess, Secretary

R. Michael Keith, Chairman